

Form Name: NJCAA Committee Proposal Submission Form
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NJCAA Committee Proposal Submission Form

Your Name	Darin Monroe
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Submitting Committee	Sports Governance
Proposal Title/Topic	Requirement of Gameday Administrator
Type of Proposal	Sport Procedures Change
Proposed Effective Date of Proposal	August 1, 2026

Rationale for Proposal

This proposal addresses the need for a dedicated, objective authority to manage the complexities of collegiate athletics. By designating a specific institutional representative, the college ensures that NJCAA rules and local safety protocols are strictly followed. Having a primary point of contact provides clear accountability for managing event logistics and regulatory oversight.

Separating the Administrator role from participating coaches and athletic trainers is vital. Coaches must focus on their athletes, and trainers on medical care; neither can objectively manage crowd control, official-coach disputes, or facility issues while performing their primary duties. An independent Administrator ensures that conduct issues are handled without bias or distraction.

Officials and visiting teams need a single, identifiable point of contact to resolve issues quickly. This role centralizes communication, preventing confusion during high-pressure situations or emergencies

A designated representative ensures that safety protocols-from emergency medical access to weather-related delays-are monitored by someone whose sole focus is the welfare of all participants and spectators. This reduces institutional liability and fosters a secure environment for competition.

Please specify the NJCAA Handbook section(s) affected

TBD

Current NJCAA Handbook Language

None

Proposed NJCAA Handbook Language

A Game Day Administrator is a designated institutional representative responsible for overseeing game management, ensuring compliance with NJCAA rules, and addressing any sportsmanship, safety, or conduct issues that arise before, during, or after the contest. This individual must be present on-site and serve as the primary point of contact for officials, coaches, and event staff. The Game Day Administrator may not be a participating coach or an athletic trainer directly involved in the contest. The Game Day Administrator will be required for all on-campus events or institutions designated playing facility.

On-site refers to the physical presence of an approved designated individual within immediate and reasonable distance of the contest venue.

Failure To Comply:

- First Offense - Letter of reprimand to athletic director and Letter to President.
 - Second Offense - \$500 fine and Letter to President
 - Third Offense - \$1000 fine and Letter to President and required Action Plan submitted to NJCAA National Office and Region Leadership.
 - Fourth Offense - \$2000 fine and Letter to President
 - Fifth Offense - \$3000 fine, Letter to President, and additional sanctions imposed by the National Office.
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