



BOARD OF REGENTS MEETING
of the **NATIONAL JUNIOR COLLEGE ATHLETIC ASSOCIATION**
October 17, 2024



MINUTES

1. Call to Order.

Troy Tucker, Board Chair, called the meeting to order at 1:01 p.m. EST on October 17, 2024.

2. Roll Call.

Present: Troy Tucker (Board Chair); Kerri-Ann McTiernan (Vice Chair); Mary Young (Women's Senior Administrator); Rob Nielson (Men's Senior Administrator); Jerry Smith (R1); Mike St. John (R2); Kristen Schuth (R3); Darin Monroe (R4); Deron Clark (R5); Mike Saddler (R6); Bobby Hudson (R7); Rob Chaney (R8); Marci Henry (R9); Lind Hartsell (R10); Thom McDonald (R11); Dale Vos (R12); Kurt Kohler (R13); Dr. Tim Drain (R14); Chris DePew (R15); Darren Pannier (R16); David Elder (R17); Joel Bate (R18); Katie Amundson (R19); Jo Ann Rogers (R20); Tommy Stewart (R21); Ron Riggle (R24); Dr. Tony Miksa (PC East Central); Dr. Myles Shelton (PC Southwest); Dr. Dan Kinney, Jr. (PC Central); Dr. Michael Calvert (PC Northwest); Michelle Ivey (At-Large); Melissa Grau (At-Large); Michelle Silcox (At-Large); Derrick Worrels (At-Large)

Absent: Dean Myrick (R22); Steve Martin (R23); Dr. Margaret McMenamin (PC Northeast); Dr. Larissa Littleton-Steib (At-Large)

NJCAA Staff Liaisons in Attendance: Dr. Christopher Parker (NJCAA President and CEO); Jeff White (Counsel to the Board of Regents; Christopher Haley (Vice President for Membership and Development)

Other NJCAA Staff Members in Attendance: Michelle Meadows; Dr. Brett Monaghan; Rod Lovett; Andrew Givens; Kalyn Fetter; Jerry McCarty; Wanda Bodey; Tyler Broderick; Carly Pitts; Lauren Pritchett; Kerri Askew

3. Recognition of Guests.

Guests: Ryan Spry (R22 Proxy); Mark Tucker; Kyle Roepnack; Jake Ripple; Mark Puev; Saadia Jones

Approval of Agenda.

MOTION to approve the agenda by Jerry Smith; **SECONDED** by Lind Hartsell. **PASSES**

4. Consideration of June 2024 and September 2024 Meeting Minutes.

MOTION to approve minutes by Dr. Tim Drain; **SECONDED** by Lind Hartsell. **PASSES**

5. Board Chair Updates.

a. Discussion Items – Chair Troy Tucker

- Thanked Sports Governance Committee and Eligibility Committee for work completed at retreat on October 8-10.
- Gave update on Board of Regents meeting minutes formatting moving forward.
- Congratulated Dr. Parker on recent appointments to various national Boards.

- Along with Vice Chair McTiernan, discussed strategic plan and importance of work being done to develop correct metrics.

6. NJCAA National Office Updates.

a. CEO Update – Dr. Christopher Parker

- Thanked Sports Governance Committee and Eligibility Committee for the recent work done at Charlotte, NC retreat.
- Spoke on NJCAA Day, the Helping Hands Award, and potential studio space for the multimedia team.
- Provided additional updates on the strategic plan.

b. Operations – Michelle Meadows

- October Personnel Report

c. Membership and Development – Christopher Haley

- 2024-25 membership process
- 2025 NJCAA Convention
- Student Success Data

d. Championships, Marketing, and Sports Governance – Dr. Brett Monaghan

- Fall 2024 championships
- Future championship site review
- Brief synopsis on NJCAA Day

e. Compliance and Government Relations – Jeff White

- Government relations update.
- Update on tiered sanctions, audits, appeals, and sportsmanship.

7. NJCAA Board Updates.

a. Treasurer’s Report – Dale Vos

- Net income of \$245,415.41 for 2023-24.
- Positive revenue variances to budget in licensing, event registration, corporate sponsors, and tournament guarantees.
- Annual audit should be ready by the January 2025 Board of Regents meeting.

MOTION to approve the quarterly financial report as presented by Dale Vos; **SECONDED** by Tommy Stewart. **PASSES**

a. NJCAA Standing Committee/Council Reports.

b. Eligibility Committee – Rob Chaney, Chair

Action Items:

- None

Discussion Items:

- Increasing the age from 19 to 20 in the amateurism bylaws (Article V, Section 4).
- Extending the academic gride from 6 semester to 10.
- Creating language for mental health hardships.
- Creating a force majeure clause for teams that cannot complete their seasons.

c. Sports Governance Committee – Darin Monroe, Chair

Action Items:

- Policy Manual update on Ejection Form eliminating the double suspension of student-athletes. The double suspension is still in effect for the head coaches. This policy update will go into effect beginning with Winter 2024 sports.

Discussion Items:

- Discussion on bylaw separation for Divisions I and II, and a separate set for Division III.

MOTION to approve by Dr. Tim Drain; **SECONDED** by Jerry Smith. **PASSES**

d. Championship Events Committee – Jerry Smith, Chair

- **Division III Baseball Championship**

Hosted by the following: Visit Johnson City in Johnson City, Tennessee in 2026 & 2028, and Cayuga Community College Athletics in Auburn, New York in 2027.

PASSES 27-1-3

- **Division III Outdoor Track & Field Championship**

Hosted by Mohawk Valley Community College – Utica, NY in 2026, 2027, 2028.

PASSES 27-4

- **Division II Women’s Golf Championship**

Hosted by Des Moines Area Community College – Boone, IA in 2025.

PASSES 28-0-1

- **Division III Women’s Basketball Championship Schedule Changes**

PASSES 26-0-3

- **Division II Softball – 2026-2028 Championship Date Shift**

PASSES 29-0-0

e. Presidents’ Commission - Dr. Michael Calvert

- Report on committee work being done in the Association.

f. Student Athlete Welfare and Safety Council – Kyle Roepnack, Chair

- Update on Spring 2024 survey results.
- Creating a database for athletic trainers at each institution.

g. Appeals Committee – Vice Chair Kerri-Ann McTiernan

Action Items:

- **Item #5001 – Appeals Bylaw Update**

Bylaw update is to codify and clarify the current Appeals Committee process (Article VIII. Section 3.D. and Article VIII. 3.F), instituting one process and one set of requirements, and will go into effect immediately.

MOTION to approve by Kerri-Ann McTiernan; **SECONDED** by Kristen Schuth. **PASSES**

10. Action Items.

a. Item #2001 – New Member Applications – Christopher Haley

MOTION to approve by Rob Chaney; **SECONDED** by Dr. Tim Drain.

- **Drake State Community and Technical College**
Huntsville, AL | Region 22
PASSES 31-0-0
- **Forsyth Technical Community College**
Winston-Salem, NC | Region 10
PASSES 31-0-0
- **Drake State Community and Technical College**
Peosta, IA | Region 11
PASSES 31-0-0
- **Robeson Community College**
Lumberton, NC | Region 10
PASSES 31-0-0

b. Item #2002 – Selecting the Select Brilliant as the Official Soccer Ball of the NJCAA – Dr. Brett Monaghan

MOTION to approve by Dr. Tim Drain; **SECONDED** by Jerry Smith. **PASSES 28-2-1**

11. Discussion Items.

a. Item #2003 – Submission of Compliance Designee – Jeff White and Christopher Haley

- Establishes designated compliance officer at each campus.

b. Item #2004 – Discussion on Member Not-In-Good Standing – Jeff White

- Denmark Technical College is currently a member not-in-good standing as they have been brought to a total of 30 points in tiered sanctions.
- Discussion of timeline of points accrued and explanation of process for reinstatement.

12. Executive Session.

- Chair Tucker announced the Board's next meeting in January
- Move into Executive Session to discuss Dr. Parker's annual review.

MOTION to move into Executive Session by Tommy Stewart; **SECONDED** by Lind Hartsell.

13. Adjournment.

MOTION to adjourn by David Elder; **SECONDED** by Marci Henry.

The meeting adjourned 3:11pm.

National Junior College Athletic Association

Board of Regents Personnel Report – January 2025 Meeting
Submitted - December 12, 2024

Full Time Employees Leaving NJCAA

Name	Hire Date	Sep. Date	Position	Reason
Jessica Hernandez	8/8/2022	10/31/2024	Development Associate	Res

New Employees

Name	Hire Date	Sep. Date	Position	Reason
Wolfgang Brethorst	11/4/2024		Championships & Events Associate	R
TBD			Membership Director	R

Reason

R-Replacement T-Termination
P-Promotion LA-Leave of Absence
NP- New Position Res-Resignation
RIF-Reduction in Force Ret-Retirement

New Employee Summary

Wolfgang Brethorst joins the NJCAA National office after serving as the Event Day Associate for the Carolina Panthers. In that role, Wolf served as part of the gameday ticket sales team delivering comprehensive guest services, addressing inquiries, and resolving concerns to ensure a positive fan experience. Wolf received his Bachelor of Science degree in Sports Management with a minor in Marketing from Winthrop University. While at Winthrop, Wolf was a member of the Men’s soccer team and earned the Big South Conference Presidential Honor Roll award for three consecutive years. In addition to being a DI Athlete, Wolf worked in the Admissions Office, with Athletics Operations and volunteered with Charlotte Independence Soccer Club while in school. As a Championships and Events Associate at the NJCAA National office, Wolf will assist in the planning and oversight of Championship and non-championship events.

In addition, the NJCAA National Office has prioritized a focus on third party revenue generation to support the mission of the association. As a result, Mr. Chris Haley is now the Senior Director of Partnerships & Development within the division of Marketing, Development and Community Outreach under the leadership of Assistant Vice President, Mr. Andrew Givens. The vacant position of Development Associate has been repurposed to the open Membership Director position. The Membership Director is a member of the division of Championships, Membership and Sports Governance under the leadership of Dr. Brett Monaghan. All changes are net neutral budgetarily.



National Junior College Athletic Association
 Budget vs. Actuals: NJCAA Budget 2024-25 - FY25 P&L
 August 2024 - October 2024

	Total			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Membership Income				
4085 Membership Dues	2,570,000.01	2,595,000.00	-24,999.99	99.04%
Total 4000 Membership Income	\$ 2,570,000.01	\$ 2,595,000.00	-\$ 24,999.99	99.04%
4200 Non-Membership Income				
4205 Employee Contribution	3,580.00	15,000.00	-11,420.00	23.87%
4210 Coaches Association Admin Fees		33,000.00	-33,000.00	0.00%
4240 Convenience Fee	417.76		417.76	
4250 Licensing		45,000.00	-45,000.00	0.00%
4265 Event Sponsors	5,000.00	65,000.00	-60,000.00	7.69%
4266 Event Registration		18,000.00	-18,000.00	0.00%
4270 National Broadcasts/Network Sponsors		127,000.00	-127,000.00	0.00%
4287 NJCAA Network	180.25	188,000.00	-187,819.75	0.10%
4296 Other Income	9,915.46	20,000.00	-10,084.54	49.58%
4300 Corporate Sponsors	54,890.76	685,000.00	-630,109.24	8.01%
4302 ESports Admin Fees	280,000.00	280,000.00	0.00	100.00%
4400 Tournament Guarantees	106,544.05	490,000.00	-383,455.95	21.74%
Total 4200 Non-Membership Income	\$ 460,528.28	\$ 1,966,000.00	-\$ 1,505,471.72	23.42%
4304 Merchandising		240,000.00	-240,000.00	0.00%
Total Income	\$ 3,030,528.29	\$ 4,801,000.00	-\$ 1,770,471.71	63.12%
Gross Profit	\$ 3,030,528.29	\$ 4,801,000.00	-\$ 1,770,471.71	63.12%
Expenses				
5000 Salaries & Benefits				
5011 Management Staff	279,244.55	1,142,000.00	-862,755.45	24.45%
5080 Classified Staff	183,807.44	847,000.00	-663,192.56	21.70%
5085 Employee Insurance	34,827.06	184,000.00	-149,172.94	18.93%
5100 Employer Taxes & Unemployment	34,586.04	151,000.00	-116,413.96	22.90%
5140 401K	8,058.70	46,000.00	-37,941.30	17.52%
5290 Employee Fees	12,000.00	20,000.00	-8,000.00	60.00%
Total 5000 Salaries & Benefits	\$ 552,523.79	\$ 2,390,000.00	-\$ 1,837,476.21	23.12%
5200 Office Expenses				
5205 Guest Relations	2,864.04	17,000.00	-14,135.96	16.85%
5210 Rent	63,022.10	287,000.00	-223,977.90	21.96%
5230 Office Supplies	9,700.79	30,000.00	-20,299.21	32.34%
5245 Equipment Lease	586.69	3,000.00	-2,413.31	19.56%
5250 Postage & Shipping	1,126.39	10,000.00	-8,873.61	11.26%
5270 Outreach	13,072.98	18,000.00	-4,927.02	72.63%
5291 Credit Card & Banking Fees		5,000.00	-5,000.00	0.00%
5350 Insurance & Bonds	41,271.02	125,000.00	-83,728.98	33.02%
5360 Auditing/Acctg/Professional Svc				
5361 Audit Fees	10,250.00	12,000.00	-1,750.00	85.42%
5364 Professional Services	10,811.28	90,000.00	-79,188.72	12.01%
5632 CPA Fees	97.50	7,500.00	-7,402.50	1.30%
7010 Legal Fees	2,765.40	65,000.00	-62,234.60	4.25%
Total 5360 Auditing/Acctg/Professional Svc	\$ 23,924.18	\$ 174,500.00	-\$ 150,575.82	13.71%
5435 Education Fund	37.83	7,500.00	-7,462.17	0.50%
5437 Graduate Assistance Program		8,000.00	-8,000.00	0.00%
Total 5200 Office Expenses	\$ 155,606.02	\$ 685,000.00	-\$ 529,393.98	22.72%

5295 Marketing and Promotions				
5300 Website & Stats	15,218.75	35,000.00	-19,781.25	43.48%
5304 NJCAA Network/National Broadcasts	3,219.34	370,000.00	-366,780.66	0.87%
5305 Marketing	4,204.00	20,000.00	-15,796.00	21.02%
Total 5295 Marketing and Promotions	\$ 22,642.09	\$ 425,000.00	-\$ 402,357.91	5.33%
5299 Information Technology Expenses				
5060 Service Provider	46,801.52	150,000.00	-103,198.48	31.20%
Total 5060 Service Provider	-\$ 84,798.48	\$ 150,000.00	-\$ 234,798.48	-56.53%
5220 Phone Systems	5,551.61	26,000.00	-20,448.39	21.35%
5221 IT Support	28,891.06	85,000.00	-56,108.94	33.99%
5285 Software Subscription Services	5,141.12	20,000.00	-14,858.88	25.71%
5307 Technology - Supplies	3,428.33	10,000.00	-6,571.67	34.28%
Total 5299 Information Technology Expenses	-\$ 41,786.36	\$ 291,000.00	-\$ 332,786.36	-14.36%
5415 Administrative Travel				
5410 Travel - Executive				
5420 Travel - Chief Executive Officer	11,939.55	40,000.00	-28,060.45	29.85%
5429 Travel - Project & Special Events	4,166.01	25,000.00	-20,833.99	16.66%
Total 5410 Travel - Executive	\$ 16,105.56	\$ 65,000.00	-\$ 48,894.44	24.78%
5425 Travel - Sports, Events, Membership				
5421 Travel - Championships	9,029.90	55,000.00	-45,970.10	16.42%
5427 Travel - Sports Rep	2,328.65	30,000.00	-27,671.35	7.76%
Total 5425 Travel - Sports, Events, Membership	\$ 11,358.55	\$ 85,000.00	-\$ 73,641.45	13.36%
5428 Travel - Development, External Affairs & Marketing	1,370.39	20,000.00	-18,629.61	6.85%
5450 Travel - Compliance, Legal, EDI	1,254.87	25,000.00	-23,745.13	5.02%
Total 5415 Administrative Travel	\$ 30,089.37	\$ 195,000.00	-\$ 164,910.63	15.43%
5500 Special Events				
9030 Convention	8,547.40	230,000.00	-221,452.60	3.72%
Total 5500 Special Events	\$ 8,547.40	\$ 230,000.00	-\$ 221,452.60	3.72%
7000 Board of Regents Expenses				
7030 NJCAA Board of Regents	25,858.19	35,000.00	-9,141.81	73.88%
7050 BOR Contingency Fund		90,000.00	-90,000.00	0.00%
Total 7000 Board of Regents Expenses	\$ 25,858.19	\$ 125,000.00	-\$ 99,141.81	20.69%
8000 Affiliations				
8123 NACDA / NATYCAA - Professional Development	39,204.92	60,000.00	-20,795.08	65.34%
8125 NJCAA Affiliations	5,801.00	33,000.00	-27,199.00	17.58%
Total 8000 Affiliations	\$ 45,005.92	\$ 93,000.00	-\$ 47,994.08	48.39%
8500 Championships				
5441 Travel - Tournament Representatives				
	320.95		320.95	
Total 5441 Travel - Tournament Representatives	\$ 320.95	\$ 0.00	\$ 320.95	
9020 Championship Operations	48,608.14	125,000.00	-76,391.86	38.89%
9021 National Awards	71,038.40	73,000.00	-1,961.60	97.31%
9022 District Awards	30,696.20	34,000.00	-3,303.80	90.28%
9023 District Coverage		24,000.00	-24,000.00	0.00%
9026 Merchandising Expense		10,000.00	-10,000.00	0.00%
Total 8500 Championships	\$ 150,663.69	\$ 266,000.00	-\$ 115,336.31	56.64%
Total Expenses	\$ 949,150.11	\$ 4,700,000.00	-\$ 3,750,849.89	20.19%
Net Operating Income	\$ 2,081,378.18	\$ 101,000.00	\$ 1,980,378.18	2060.77%
Other Income				
4256 Investment Income		175,000.00	-175,000.00	0.00%

4260 Interest on Investments	449.69		449.69	
4261 Realized Gain/Loss-Investments	4,992.00		4,992.00	
4262 Unrealized Gain/Loss-Investment	42,705.82		42,705.82	
4263.1 Dividend Income	21,555.43		21,555.43	
4263.2 Investment Mgmt Fees	-2,770.17		-2,770.17	
4264 Interest Income-Bank Accounts	10.02		10.02	
Total 4256 Investment Income	\$ 66,942.79	\$ 175,000.00	-\$ 108,057.21	38.25%
4405 In Kind Contributions	45,891.22		45,891.22	
Total Other Income	\$ 112,834.01	\$ 175,000.00	-\$ 62,165.99	64.48%
Other Expenses				
Total Other Expenses				
Net Other Income	\$ 112,834.01	\$ 175,000.00	-\$ 62,165.99	64.48%
Net Income	\$ 2,194,212.19	\$ 276,000.00	\$ 1,918,212.19	795.00%

Notes:

5300 Website Stats - \$4,343.75 GIK

5060 Service Provider - \$2,576.97 GIK

9020 Championship Operations - \$38,678.00 GIK

2025 NJCAA Convention Allocation

Regions	Region	Region Dir. (Unduplicated)	BOARD MEMBER		REGION ALLOTMENT		Region Stipend Amount
			Flight/Mileage Budget	Travel Allowance	ROR At-Large Added		
Region 1	1		3	\$ 500.00	\$ 1,200.00	\$	\$ 1,200.00
Region 2	2		4	\$ 300.00	\$ 1,500.00	\$	\$ 1,500.00
Region 3	3		3	\$ 700.00	\$ 1,600.00	\$	\$ 1,600.00
Region 4	4		4	\$ 500.00	\$ 1,500.00	\$	\$ 1,500.00
Region 5	5		4	\$ 300.00	\$ 1,500.00	\$	\$ 1,500.00
Region 6	6		4	\$ 500.00	\$ 1,500.00	\$	\$ 1,500.00
Region 7	7		3	\$ 500.00	\$ 1,200.00	\$	\$ 1,200.00
Region 8	8		4	\$ 500.00	\$ 1,500.00	\$	\$ 1,500.00
Region 9	9		4	\$ 500.00	\$ 1,500.00	\$	\$ 1,500.00
Region 10	10		3	\$ 500.00	\$ 1,200.00	\$	\$ 1,200.00
Region 11	11		3	\$ 500.00	\$ 1,200.00	\$	\$ 1,200.00
Region 12	12		4	\$ 500.00	\$ 1,500.00	\$	\$ 1,500.00
Region 13	13		3	\$ 700.00	\$ 1,200.00	\$	\$ 1,200.00
Region 14	14		4	\$ 300.00	\$ 1,500.00	\$	\$ 1,500.00
Region 15	15		3	\$ 700.00	\$ 1,600.00	\$	\$ 1,600.00
Region 16	16		4	\$ 500.00	\$ 1,500.00	\$	\$ 1,500.00
Region 17	17		3	\$ 500.00	\$ 1,200.00	\$	\$ 1,200.00
Region 18	18		4	\$ 700.00	\$ 1,500.00	\$	\$ 1,500.00
Region 19	19		3	\$ 500.00	\$ 1,200.00	\$	\$ 1,200.00
Region 20	20		3	\$ 500.00	\$ 1,200.00	\$	\$ 1,200.00
Region 21	21		4	\$ 700.00	\$ 1,500.00	\$	\$ 1,500.00
Region 22	22		4	\$ 500.00	\$ 1,500.00	\$	\$ 1,500.00
Region 23	23		3	\$ 300.00	\$ 1,200.00	\$	\$ 1,200.00
Region 24	24		4	\$ 500.00	\$ 1,500.00	\$	\$ 1,500.00
At-Large (Ovev)	22			\$ 500.00	\$ 300.00	\$	\$ 300.00
At-Large (Oran)	12			\$ 500.00	\$ 300.00	\$	\$ 300.00
At-Large (Ruble)	20			\$ 500.00	\$ 300.00	\$	\$ 300.00
At-Large (Uthleson-Steb)	23			\$ 300.00	\$ 300.00	\$	\$ 300.00
At-Large (Worrell)	5			\$ 300.00	\$ 300.00	\$	\$ 300.00
President (Shelton)	14			\$ 300.00	\$ 400.00	\$	\$ 400.00
President (Hauberer)	23			\$ 300.00	\$ 400.00	\$	\$ 400.00
President (Matus)	7			\$ 500.00	\$ 400.00	\$	\$ 400.00
President (Jonyv)	11			\$ 500.00	\$ 400.00	\$	\$ 400.00
President (Macthraman)	19			\$ 500.00	\$ 400.00	\$	\$ 400.00
President (Cahert)	6			\$ 500.00	\$ 400.00	\$	\$ 400.00
SMA (Nelson)	18			\$ 500.00	\$ 400.00	\$	\$ 400.00
SMA (Young)	9			\$ 500.00	\$ 400.00	\$	\$ 400.00
Vice Chair (MacTernan)	15			\$ 700.00	\$ 400.00	\$	\$ 400.00
Chair (Trucker)	19			\$ 500.00	\$	\$	\$
Totals			85	\$ 19,100.00	\$ 38,600.00	\$	\$ 38,600.00
Region	Travel Budget	Allotment					
3,21,15,13,18	\$700 Travel	\$400 per unduplicated region representative					
5,14,2,23	\$100 Travel	\$300 per unduplicated region representative					
All others	\$500 Travel	\$300 per unduplicated region representative					

Notes:

1. Flights must be booked through Sports Travel. If your best flight option exceeds the Flight Budget, please email Michele Meadows at mmeadows@njcaa.org for review.
2. Mileage allocations will be sent directly to the board representative.
3. Region stipends and travel allowances for Presidents Commission, At-Large and Board Officer will be processed and mailed to the respective party the first week of March.

November 8, 2024 – Eligibility Committee Meeting @ 1pm EST

1. Call to Order:

Rob Chaney, Board Chair, called the meeting to order at 1:02 EST on November 8, 2024.

2. Roll Call:

Present: Rob Chaney, Board Chair, Christina Hundley, Vice-Chair (2024), Mike Saddler Immediate Past Vice-Chair (ex-officio), Division I Reps: Deron Clark (2023), Jeff Willis (2024); Division II Reps: Brian Anweiler (2024), Troy Larson (2024); Division III Reps: Kurt Kohler (2022), Kristen Schuth, Women's Administrator: Mary Young (2021)

Guests: Selina Reid, Director of Athletics Coahoma Community College

NCJAA Staff Liaisons in Attendance: Andrew Givens

Absent: Dr. Tom Huebner, Rob Nielsen, Wanda Bodey, Jeff White

Other NJCAA Staff Members in Attendance: Carly Pitts, Lauren Pritchett, Tyler Broderick

3. National Office Updates

Carly Pitts shares an update for winter audits. The National Office has utilized the new audit video.

Hardships from the fall season are starting to trickle in.

4. Tiered Sanctions Subcommittee Update

*Standing Item. Last month, one member college reached member not in good standing status.

5. Eligibility Proposals Currently Approved

a. Amateurism – Age 19>20

i. **Article V, Section 4.A.3 (Amateurism Age Limit) – Joint Approval EG/SGC**

ii. **Article V, Section 4.C.1 (Amateurism Age Limit) – Joint Approval EG/SGC**

CURRENT LANGUAGE: “An athlete must maintain amateur status at all times once they reach their 19th birthday or initially enroll as a full-time student in college, whichever comes first. They must maintain their amateur status until their NCJAA eligibility in a sport is exhausted.”

RECOMMENDATION: “An athlete must maintain amateur status at all times once they reach their 20th birthday or initially enroll as a full-time student in college, whichever comes first. They must maintain their amateur status until their NCJAA eligibility in a sport is exhausted.”

EFFECTIVE DATE: August 1, 2025*

- Brian Anweiler feels that while it is a substantial change, it is more of a housekeeping issue so there should be no delay.
- Christina Hundley shares that for consistency, vote in April and implemented August 1.
 - Aiming to have handbook changes out earlier than August 1. Available for athletic directors to see starting July 1.
- Jeff Willis asks if there is an advantage in recruiting for programs that know this will be proposed to the board. The fair and right thing to do is to give advance notice.
 - Can provide an opportunity for all membership to know it will be voted on.
 - With the new BOR website, everyone will have access and it is their responsibility to read it.
 - Rod Lovett does not see advance notice cannot be given.
- Kurt Kohler asks that since Dr. Parker had an interest in pushing this through, what are his thoughts on it.

b. Article V, Section 5.B (Hardships: Revised language for Medical / Non-Medical Hardship)

Medical

OLD LANGUAGE: A medical hardship is available for a student-athlete who suffers an injury or illness which results in the student-athlete's inability to complete a season and/or did not satisfy one of the eligibility rules.

- A. The injury or illness must be season ending in nature with accompanying letter from the medical doctor on the doctor's letterhead which supports this conclusion including the following information provided in a statement provided and signed by the student-athlete's doctor:

1. Name of the patient, AND
2. Date(s) the patient was seen by the doctor, AND
3. Detailed diagnosis of the injury, AND
4. Plan of treatment for the injury, AND
5. Projected recovery time.

NEW LANGUAGE: A medical hardship is available to a student-athlete who suffers an injury or illness which prevents the student-athlete from completing a season or satisfying an eligibility rule.

The injury or illness must be season-ending and documented by a signed letter from a medical doctor which supports the season-ending nature of the injury or illness, and includes the following information:

- Name of the patient;
- Date(s) the patient was seen by the doctor;
- Detailed diagnosis of the injury or illness;
- Plan of treatment; and

- Projected recovery time.

Non-Medical

OLD LANGUAGE: Non-Medical Hardships (#2): A second hardship exception is available for student-athletes who were unavailable to satisfy eligibility or participation requirements due to non-medical circumstances beyond the student-athlete's control.

- A. Approval: All non-medical hardship requests are subject to the discretionary approval of the NJCAA National Office.
- B. An applicant for a non-medical hardship should use Hardship Form #2 available in the compliance section of the NJCAA webpage.

NEW LANGUAGE: A non-medical hardship is available to a student-athlete who was unable to satisfy eligibility or participation requirement due to non-medical circumstances beyond the student-athlete's control. **The circumstances supporting the hardship must be documented by a licensed professional who is familiar with the student-athlete's hardship.**

All non-medical hardship requests are subject to the discretionary approval of the NCJAA National Office.

EFFECTIVE DATE: Effective immediately*

- Christina Hundley shares the National Office is already getting 'grey area' hardship requests so there should be no delay.
- Kurt Kohler asks how a medical doctor will diagnose
- Three boxes on the hardship request:
 - Medical - Physical
 - Medical - Mental
 - Non-Medical

Rob Chaney will follow up with Jeff to evaluate the boxes on the hardship request form.

c. Force Majeure Clause – New Policy

NEW LANGUAGE: Force Majeure: In the event that an NJCAA member institution is unable to complete their season in any sport because of any Act of God, pandemic (e.g. COVID-19), strike, fire, flood, governmental acts, orders or restrictions, or any other reason where failure to participate is beyond the reasonable control and not caused by the negligence of the NJCAA member institution (a "Force Majeure Event"), the NJCAA member institution may file an appeal, subject to the requirements set forth in Article VIII of the NJCAA Bylaws, seeking to not count the season as a season of participation for student-athletes. In the event of denial, the appeal fee will be collected from the member institution.

EFFECTIVE DATE: Effective immediately*

d. Article V, Section 2.D – Extending “Academic Grid”

- i. Wanda will work with Region 12 to develop the extension for quarters; with Brett to develop the trimester extension for Indian Hills**

EC recommended doing away with the “6+” box.

CURRENT LANGUAGE:

Number of Previous FT Semesters	Accumulated Credits Required at minimum 2.0 GPA	Notes
0	0	Must meet all eligibility requirements.
1	6	GPA based on the accumulated credits utilized to meet requirements.
2	24	
3	33	
4	48	
5	57	
6+	57	Must also earn 12 credits with a 2.00 GPA during previous full-time term.

***Student-athletes that utilized Article V, Section 2.C.2.c or C.2.C.i in their previous term are not required to meet the 12 credits in their previous term.*

Recommendation:

Number of Previous FT Semesters	Accumulated Credits Required at minimum 2.0 GPA	Notes
0	0	Must meet all eligibility requirements.
1	6	GPA based on the accumulated credits utilized to meet requirements.
2	24	
3	33	
4	48	
5	57	
6	72	
7	81	
8	96	
9	105	
10+	120	

- e. **Article VI, Section 2.C – Cancellation of LOI when SA Leaves Team – Joint Approval EG/SGC**
 - i. **Language will be developed and submitted by the EC**
- f. **Allowance of School Apparel for Official Signing – New Policy**
 - i. **Language will be developed and submitted by the EC**
 - ii. **Draft language will be presented in December**

6. Old Business from Charlotte

a. Article V, Section 2.C.2.b.i (Mid-Term Enrollment)

OLD LANGUAGE: Student-athletes who are not enrolled full-time at the college of participation when the regular season schedule of the sport participation begins shall remain ineligible throughout the season schedule, unless the student-athlete enrolls on the first possible enrollment date after one of the following:

- a. Their release from Active Armed Services with a discharge other than dishonorable;
- b. Their return from an official church sanctioned religious mission;
- c. Their graduation from high school or receipt of a state department of education approved equivalency diploma;
- d. Their transfer from a college or university which has permanently ceased competition in that sport after the school year begins.

Mid-Term Enrollment Exceptions: Student-athletes who meet one of the four exceptions of Article V, Section 2.C.2.b.i shall become eligible at the first possible enrollment date following the approved exception.

With changing the language, the membership would have to understand how it is applied.

What is the intent of the rule?

- Brian Anweiler shares he is in favor of a student-athlete playing basketball in the spring when they were not enrolled in the previous term.
- Is it wise for two-term recertifying sports? The spring semester is the conference portion of the schedule and what matters for the postseason.
- Darin Monroe shares the SGC decided this topic might be better pushed to later years due to scholarship/non-scholarship realignment. Might be best to hold off until that decision is made.
 - Rob Chaney sees that there could be value in that for the DIII schools in their success.
- Brian Anweiler asks if housekeeping language to clean up the current language can be proposed.
 - Can specify that it is for two-term sports.

- Change to “Two-Term Sport Enrollment”
- There is a difference in how divisions read and interpret the rule.
- Christina Hundley shares that a list should be made of what sports this is applicable to
- Troy Larson shares that there is a positive aspect to the rule, despite the confusion and possible bad actors. The goal should be to increase opportunities for student-athletes. He proposes forming a subcommittee for this bylaw.
 - Rob Chaney responds that it should stay with EC. The Committee needs to think of the scenarios in which questions will be asked.
 - Not as easily applicable for some sports than others.
- Redefining and revising the bylaw would be helpful

b. LOI Signing Date

Dean Myrick (SGC) proposed that the football committee work on revision of signing date.

It is impactful and needs to be examined.

c. Requirements for Participating in Team Activity

Is it enough that a student is enrolled and has a physical on file (i.e.,) high school seniors going through spring seasons.

- Rob Chaney is not in favor and thinks clean requirements should be put in place.
- Christina Hundley agrees. If a high school graduate is required for eligibility, should it be required for team activity? But there is still a grey area. In this instance would not be going through team workouts and scrimmages.
 - Mary Young challenges that. Open enrollment cannot be regulated but team participation can.
 - Is a credit class and open enrollment to all students, but typically the only ones participating are student-athletes.
- Kurt Kohler asks why they wouldn't be allowed to participate if they meet the requirements to compete officially.
 - Rob Chaney clarifies that these are not student-athletes who have met graduation requirements. It is a completely different situation for those who have graduated.
- Deron Clark offers that there needs to be a vision for how it would be regulated.
- Mary Young shares that she feels somewhat differently. How is it proved that they are high school graduates? She asks if it a huge advantage.
- Rob Chaney asks if it is okay to have 9th and 10th graders training with the team.
- Deron Clark recommends inserting terminology that the student-athlete must reside in the home district.

d. Article VI, Section 2.D – Multiple LOIs

- i. **Joint Approval by EG/SGC to add DOB in the search engine on Admin Portal**
- ii. **Consideration for Adjusting Penalty in Bylaw**

CURRENT LANGUAGE: “If more than one NJCAA Letter of Intent is signed prior to the execution of a Release Agreement, the student-athlete will immediately become ineligible to compete for one academic year.”

- Darin Monroe shares that the Appeal Committee has consistently mandated a 10% suspension for the student-athlete and the coach.
 - This only applies if they were released from the original LOI
 - Deron Clark shares that the 10% suspension should be conference games to give it more ‘teeth’
 - Darin Monroe responds that the Appeal Committee felt in these instances that the student-athlete did no wrong because they do not have access to know if their release is official
- Christina Hundley feels that it is super important for the FormStack system to not be able to generate a duplicate LOI. Additionally, she feels that it is entirely on the administration because the student-athletes really have no idea what they are signing.
- Rob Chaney shares that all the situations the Appeal Committee have heard are nuisanced.
 - Christina Hundley responds that it is still the responsibility of the administration.
- Darin Monroe does not like automatic suspension of 1 year for a student-athlete and believes it should be “up to one year”.
 - Mary Young agrees with this.
- Rob Chaney wants to work towards a proposal by the January date.

7. Scholarship/Non-Scholarship Realignment Update

Sports Governance Committee will be taking the lead on this.

Darin Monroe would like to meet with the committee in December and outline the guidelines.

The Sports Governance Committee creates the NJCAA creating separate handbooks.

If this is pushed too quickly, there could be blowback. In the first year, the main goal is to have the separation of the handbook and allow institutions to remain multi-divisional.

A timeline needs to be created that lays out the steps of this separation.

- April 2025: recommend separation of handbooks and formation of subcommittees

- 2025-2026: Both committees would accept proposals for scholarship/non-scholarship to be in effect August 1, 2026.
 - What are the differences and propose those for April 2026 board meeting
- October 2026: Divisional commitments begin (pushes this back one year)
- April 2027: Regional Realignment Committee restarts

Christina Hundley asks if subcommittees would be both Eligibility and Governance. Yes. Secondly, any realignment would be pushed until 2027-2028.

8. Good of the Order

Rob Chaney shares that the transfer waiver form still asks for SSI and College ID #.

- Is any number necessary with the transfer waiver document?

Christina Hundley moves that SSI and college ID # are struck from the transfer waiver and replaced with date of birth. **The motion passes unanimously.**

9. Next meeting: December 6, 1 PM

10. Adjournment

The meeting was adjourned by Rob Chaney at 3:08 EST.

December 6, 2024 – Eligibility Committee Meeting @ 1pm EST

1. Call to Order:

Rob Chaney, Board Chair, called the meeting to order at 1:03 EST on December 6, 2024.

2. Roll Call:

Present: Rob Chaney, Board Chair, Mike Saddler, Immediate Past Vice-Chair (ex-officio), Dr. Tom Huebner, Division I Reps: Deron Clark (2023), Jeff Willis (2024); Division II Reps: Brian Anweiler (2024), Troy Larson (2024); Division III Reps: Kurt Kohler (2022), Kristen Schuth, Women's Administrator: Mary Young (2021)

Guests: Selina Reid, Director of Athletics Coahoma Community College

NCJAA Staff Liaisons in Attendance: Wanda Bodey, Andrew Givens, Jeff White

Absent: Christina Hundley, Rob Nielsen

Other NJCAA Staff Members in Attendance: Carly Pitts, Lauren Pritchett, Tyler Broderick

3. National Office Updates

Wanda Bodey shares that the Admin Portal has a new feature that sends an email notification if a roster in the roster forms has been created but not submitted. This new feature is in the December newsletter.

4. Tiered Sanctions Subcommittee Update

Nothing was formally proposed in the Tiered Sanction Committee meeting on December 4.

5. Eligibility Proposals for Review

a. Article VI, Section 1.D.1 (Cancellation and Modification of Grant-In-Aid)

CURRENT LANGUAGE: "Permissible Cancellation of Aid: Aid may be cancelled under the following circumstances:

- a. The student-athlete becomes academically ineligible based upon academic progress requirements of Article V Section 2.d; or
- b. The student-athlete is determined by the member institution's general disciplinary authority, following standard college procedures, to have committed serious misconduct unrelated to athletic ability which warrants permanent suspension or dismissal from athletic program; or
- c. The student-athlete voluntarily withdraws from a sport prior to the institution's first competition in that sport; or
- d. The student-athlete graduates.

RECOMMENDATION: “Permissible Cancellation of Aid: Aid may be cancelled under the following circumstances:

- a. The student-athlete becomes academically ineligible based upon academic progress requirements of Article V Section 2.d; or
- b. The student-athlete is determined by the member institution’s general disciplinary authority, following standard college procedures, to have committed serious misconduct unrelated to athletic ability which warrants permanent suspension or dismissal from athletic program; or
- c. The student-athlete chooses not to participate in their respective sport at any point during the academic year; or
- d. The student-athlete graduates.

In this instance, two different bylaws have to be accounted for that have essentially the same language.

Rob Chaney moves for consideration. Kristen Schuth seconds the motion.

- Mike Saddler asks if there is any reason why 1.D.1 and 2.C.1.b to be different. Could they be the same bylaw. Can’t give athletic aid unless signed to LOI, why would they not be the same bylaw.
 - 1.D.1 specifically outlines allowable reasons for cancelling or modifying grant-in-aid
 - 2.C.1.b specifically speaks to the release agreement
 - Wanda Bodey says there is no reason they cannot be combined.
 - Rob Chaney asks if the release is another way of saying “aid has been cancelled”
 - Mike Saddler suggests that having 2 separate sections might lead to contradictions
- Rob Chaney asks if the wording specifically addresses the concerns that led to revision.
- Rob Chaney asks if there are any potential liabilities with this language.
 - Jeff White responds that there is nothing more than typical contract disputes or disagreements. He believes that it gives additional protection to the membership.

The motion to approve the language passes unanimously 9-0-0.

EFFECTIVE DATE: August 1, 2025; Approved by the Eligibility Committee December 6, 2024.

Brian Anweiler comments that some institutions are holding student-athletes ‘hostage’ and asks if a release is required if a school does not field a team after a certain date

- This will be built into the discussion below.

b. Article VI, Section 2.C.1.b (Release Agreements)

CURRENT LANGUAGE: “The student-athlete’s signature is NOT required under the following conditions:

- i. The student-athlete fails to enroll at the member college; or
- ii. The student-athlete loses academic eligibility; or
- iii. The student-athlete graduates from the member college; or
- iv. The student-athlete withdraws from the member college
- v. The student-athlete is discipline by the campus authority responsible for campus discipline, and not related to athletic performance or team violations.”

RECOMMENDATION: “The student-athlete’s signature is NOT required under the following conditions:

- i. The student-athlete fails to enroll at the member college; or
- ii. The student-athlete loses academic eligibility; or
- iii. The student-athlete graduates from the member college; or
- iv. The student-athlete withdraws from the member college; or
- v. The student-athlete chooses not participate in their respective sport at any point during the academic year; or
- vi. The student-athlete is discipline by the campus authority responsible for campus discipline, and not related to athletic performance or team violations.”

The motion passes unanimously 9-0-0.

EFFECTIVE DATE: August 1, 2025

Approved by the Eligibility Committee December 6, 2024.

This change will be included in the Release Agreement form as well.

This Section is specifically about Grants-In-Aid, and the other is about Release. They could potentially be connected.

Rob Chaney asks if the Bylaws were a full interactive document, would there be a way to reference the other.

- Wanda Bodey responds that it can be discussed and examined in the future.
- Mike Saddler comments that you cannot have one without the other, so having them in same section makes sense.

- Kurt Kohler asks if the National Office is discussing doing away with LOIs because that would eliminate the issue
 - Jeff White responds that while he sees value in that to ease bringing in students, it is a membership decision. There may a solution that is more specific to roster counts
 - Mike Saddler believes that the NCAA doing away with LOIs will evolve because coaches are not happy with it. LOIs cannot be eliminated without a limit on rosters. I
- Kurt Kohler clarifies that he would hate to spend time on it and then it be a waste of time.
- Wanda Bodey adds that if handbooks are going to be separated, the Cancellation of Aid section would not apply to DIII.

c. Article VI, Section 2.F (Publicity)

RECOMMENDATION: “Publicity:

- a. Prior to Signing a National Letter of Intent
 - i. Permissible Activities:
 1. A member college may publicly confirm its recruitment of the prospective student-athlete.
 2. A member college may provide school apparel, not exceed one headgear item and/or one garment for a prospective student-athlete’s official signing of the NJCAA Letter of Intent.
 - ii. Impermissible Activities:
 1. A coach or representative of the member college’s athletic interest cannot be present when a prospective student-athlete signs a National Letter of Intent off-campus.
 2. A coach or representative of the member college’s athletic interest is prohibited from in-person delivery of the National Letter of Intent to the prospective student-athlete off-campus.
 3. No member of the college coaching staff or representative of the member college’s athletic interest may take part in any event or make any statement implying that a student-athlete has signed an NJCAA Letter of Intent, including but not limited to pictures and/or articles appearing in news and/or social media or give the appearance that a prospective student-athlete is signing a NJCAA Letter of Intent.
- b. After Signing a National Letter of Intent

- i. There are no restrictions on publicity related to a prospective student-athlete after the prospective student-athlete has signed a National Letter of Intent.

Is essentially a guardrail in the bylaw, instead of it being open-ended.

- Brian Anweiler shares that this is better for signings and some schools are likely already doing it.
- Kurt Kohler agrees with the language and gives needed clarification.
- Kurt Kohler asks how a signing is simulated now, since it is done online. He believes that this eliminates the need for the “Simulated Signing” language.
 - Rob Chaney shares that this language most likely came about due to a school in Florida issuing ‘fake’ LOIs.
 - Jeff Willis adds that the parameter needs to remain in place. Coaches could start the process.
 - Mary Young shares that there are two different instances: a walk-on whose parent wants them to take part in signing day activities; or where a school has furnished something that looks official and the student-athlete believes they have signed something.
 - Accurate information needs to be provided to student-athletes and their families
 - A student-athlete who has verbally committed is still recruitable.
- Kurt Kohler is still stuck on that it is not truly a simulated signing.
- “Simulated signing” might not be right term.
- Mary Young adds that the LOIs can still be manually uploaded.
- Is a student-athlete participating in signing day activities after actually signing a simulated signing?
 - Mary Young does not believe so.
- Any clarification that can be added is better.

“Give the appearance that the student-athlete is signing an LOI”

- Kristen Schuth adds that it should be labeled as an exception
- Many agree that it is a waste of time and money to appear for a picture with a SA who is signing
 - The NCAA has the rule in place
- Jeff Willis wants to insert this rule. He says that probably 90% of administrators want to spend money on this.
- Rob Chaney asks if that is not conveyed in the revised language.

- Jeff Willis adds that it would be clearer if the term “Simulated” was struck.
- Mike Saddler asks if it should be that coaches are not allowed to be present for a signing.
- “May not take part in any off campus signing event:
 - Mary Young believes that it need to be made as simple as possible for coaches to understand – “Coaches cannot present for any celebratory signing”.
 - Brian Anweiler notes that it is for all signings
 - They agree that the whole point is to alleviate pressure to sign.

EFFECTIVE DATE: N/A

d. Article V, Section 5.B.1.a (Medical Hardships)

CURRENT LANGUAGE: “A medical hardship is available for a student-athlete who suffers an injury or illness results in the student-athlete’s inability to complete a season and/or did not satisfy one of the eligibility rules.

- A. The injury or illness must be season ending in nature with accompanying letter from the medical doctor on the doctor’s letterhead which supports this conclusion including the following information provided in a statement provided and signed by the student-athlete’s doctor:
1. Name of the patient, AND
 2. Date(s) the patient was seen by the doctor, AND
 3. Detailed diagnosis of the injury, AND
 4. Plan of treatment for the injury, AND
 5. Projected recovery time.

RECOMMENDATION: “A medical hardship is available to a student-athlete who suffers an injury or illness which prevents the student-athlete from completing a season or satisfying an eligibility rule.

The injury or illness must be season-ending and documented by a signed letter from a Medical Doctor (“M.D.”) or Doctor of Orthopedics (“D.O.”) which supports the season ending nature of the injury or illness, and includes the following information:

- Name of the patient;
- Date(s) the patient was seen by a M.D. or D.O.;
- Detailed diagnosis of the injury or illness;
- Plan of treatment; and
- Projected recovery time.

Documentation completed by any other health care provider must be signed by their supervising physician.

Last month the language still included “medical doctor”.

Changing to “medical professional” would allow medical documentation from anyone that works directly under the guidance of a medical doctor such as a nurse practitioner, physician assistant, etc...

As it currently stands, the NJCAA National Office does not accept documentation from chiropractors.

- Mike Saddler asks how it would work if a student-athlete who was medically cleared with 10 days to go at the end of the season.

Rob Chaney moved to approve this language. Kurt Kohler seconded the motion.

The motion passes unanimously 8-0-0. → Approved by the Eligibility Committee December 6.

EFFECTIVE DATE: Immediately upon approval

e. Article V, Section 5.B.2 (Non-Medical Hardships)

CURRENT LANGUAGE: “Non-Medical Hardships (#2): A second hardship exception is available for the student-athletes who were unavailable to satisfy eligibility or participation requirements due to non-medical circumstances beyond the student-athlete’s control.

- A. Approval: All non-medical hardship requests are subject to the discretionary approval of the NJCAA National Office.
- B. An applicant for a non-medical hardship should use Hardship Form #2 available in the compliance section of the NJCAA webpage.

RECOMMENDATION: “A non-medical hardship is available to a student-athlete who was unable to satisfy eligibility or participation requirements due to non-medical circumstances beyond the student-athlete’s control. **Where applicable, the circumstances support the hardship must be documented by a licensed professional who is familiar with the student-athlete’s hardship.**”

All non-medical hardship requests are subject to the discretionary approval of the NJCAA National Office.

- Kurt Kohler believes this addresses the mental health aspect, but there could still be situations in which a non-medical hardship would be requested and a licensed professional did not apply to the situation.
 - Wanda Bodey suggests adding “if necessary”
 - Jeff White suggests adding “Where applicable” to the beginning

Rob Chaney moves to accept this language. Kurt Kohler seconds the motion.

The motion passes unanimously 8-0-0. The proposal is approved by the Eligibility Committee on December 6, 2024.

Mary Young asks if Region Directors should only be notified that a request is being made due to confidential matters.

f. Article V, Section 2.D – Extending the Academic Grid

- i. Wanda has confirmed the extension for quarters (with R12) and trimesters (with Brett/IHCC)

CURRENT LANGUAGE:

Number of Previous FT Semesters	Accumulated Credits Required	Overall GPA Required	Notes
0	0	X	Must meet all eligibility requirements
1	6	2.00	GPA based on the accumulated credits utilized to meet requirement
2	24	2.00	
3	33	2.00	
4	48	2.00	
5	57	2.00	
6+	57	2.00	Must also earn 12 credits with a 2.00 GPA during previous full-time term. **

*** Student-athletes that utilized Article V, Section 2.C.2.c or C.2.c.i in their previous term are not required to meet the 12 credits in their previous term.*

RECOMMENDATION:

Number of Previous FT Semesters	Accumulated Credits Required at min. 2.0 GPA	Notes
0	0	Must meet all eligibility requirements
1	6	GPA based on the accumulated credits utilized to meet requirement
2	24	
3	33	
4	48	
5	57	
6	72	
7	81	
8	96	
9	105	
10+	120	

*** Student-athletes that utilized Article V, Section 2.C.2.c or C.2.c.i in their previous term are not required to meet the 12 credits in their previous term.*

Number of Previous FT Quarters	Accumulated Credits Required at min. 2.0 GPA	Notes
0	0	Must meet all eligibility requirements
1	6	GPA based on the accumulated credits utilized to meet requirement
2	24	
3	33	
4	48	
5	57	
6	72	
7	81	
8	96	
9	105	
10+	120	

**** Student athletes that utilized Article V, Section 2.C.2.c or C.2.c.i in their previous term are not required to meet the 12 credits in their previous term.**

Trimesters

Number of Previous FT Quarters	Accumulated Credits Required at min. 2.0 GPA	Notes
0	0	Must meet all eligibility requirements
1	6	GPA based on the accumulated credits utilized to meet requirement
2	16	
3	24	
4	32	
5	40	
6	48	
7	56	
8	64	
9	72	
10	80	
11	88	
12+	96	

**** Student athletes that utilized Article V, Section 2.C.2.c or C.2.c.i in their previous term are not required to meet the 12 credits in their previous term.**

- Mike Saddler suggests that the different grids be included somewhere for schools that are geographically close to schools with quarters or trimesters for transfer purposes.
 - Rob Chaney suggests including all in the handbook.
 - There are also some transfers from four-year schools.

- More information needs to be included in counting trimesters.
- A trimester school's full-time enrollment is not 12 credits.
- Brian Anweiler suggests adding a note in the handbook, "For purposes of converting trimester hours, contact the Compliance office at the NJCAA National Office."
- Rob Chaney states that this will further examined.

6. Discussion Items

a. 4 Year-NCAA Institution Closure

Troy Tucker shares that there is a private 4-year NCAA institution in Pennsylvania that may be closing their doors as of today. There are 22 student-athletes listed as freshman who have already participated but would like to transfer to a NJCAA school.

Dr. Christopher Parker comments that he supports the transfer of these student-athletes. He shares that 10% of four-year institutions might shut down within the next 5 years.

Rob Chaney asks if the Mid-Term Enrollment bylaw applies and would essentially allow those student-athletes to be eligible in the spring and participate with documentation that the school closed.

Chair Troy Tucker asks if they would still need to meet Academic Grid requirements for participation.

- Wanda Bodey responds yes, but not sure how their academic eligibility would be impacted if transcripts were not available.

7. Good of the Order

Rob Chaney asks the Committee if there is anything expected to come through as an Eligibility proposal.

8. Next meeting: January 10, 1 PM

9. Adjournment

The meeting was adjourned by Rob Chaney at 3:04 PM EST.

2024-25 NJCAA Governance Committee

NJCAA Mission

“The NJCAA’s mission is to promote, govern and foster a competitive environment for two-year college athletics. The NJCAA recognizes the diverse nature of its membership, providing at all times a consistent and inclusive governance structure that provides opportunities for all stakeholders and emphasizes the academic, athletic, and community involvement goals of all student-athletes.”



Meeting/Important Dates

August 21	1 pm EST	Governance Committee Meeting
September 12	1 pm EST	Governance Committee Meeting
October 8-10	Charlotte	Governance Committee Meeting
October 17	1 pm EST	Board of Regents Meeting
November 7	1 pm EST	Governance Committee Meeting
December 5	1 pm EST	Governance Committee Meeting
January 9	1 pm EST	Governance Committee Meeting
January 16	1 pm EST	Board of Regents Meeting
February 13	1 pm EST	Governance Committee Meeting
March 6	1 pm EST	Governance Committee Meeting
March 11		Final date to submit governance items for April BOR agenda
April 13-17		NJCAA Convention (Denton, Texas)/Board of Regents Meeting
May 15	1 pm EST	Governance Committee Meeting
June 12	1 pm EST	Governance Committee Meeting
June 18	1 pm EST	Board of Regents Meeting
July 14		Final date to receive governance proposals for October 2025 BOR

Committee Roster

	<u>Name</u>
Chair:	Darin Monroe
Vice-Chair:	Jake Ripple
Division I Reps:	Dean Myrick Alison Mohr
Division II Reps:	Ron Riggle Melissa Grau
Division III Reps:	Amanda Haseley Sadiah Jones
PAC Rep:	Derrick Worrels
Senior Women’s Administrator:	Mary Young
Senior Men’s Administrator:	Rob Nielsen
Ex-Officio:	Marci Henry
NJCAA Staff Liaison:	Brett Monaghan and Rod Lovett

Attendance

Present: Marci Henry, Darin Monroe, Jake Ripple, Ron Riggle, Dean Myrick, Melissa Grau, Sadiia Jones, Brett Monaghan, Wanda Bodey, Anthony Taylor, Rod Lovett, Alison Mohr, Lauren Pritchett, Mary Young, Troy Tucker

Absent: Amanada Haseley, Derrick Worrels, Rob Nielsen

Darin called the meeting to order at 12:00 PM

- **LOI Limits To Match NCAA Roster Limits & Travel Roster Limits**

Marci Henry expressed concerns regarding the disparities between baseball and softball, particularly noting that both sports have the same number of Letters of Intent. She highlighted that baseball requires a greater number of pitchers compared to softball, raising the question of whether an evaluation by this group is necessary and if the current situation is equitable. The NCAA has recently adjusted roster limits to 34 for baseball and 25 for softball, prohibiting walk-ons beyond these limits. Jake Ripple pointed out that the baseball program typically accommodates nearly 50 athletes. Darin Monroe emphasized that baseball and softball should be treated differently, as most softball programs do not exceed 24 players on their rosters. Ron Riggle concurred, specifically mentioning the differences in pitching between the two sports. Dean Myrick inquired whether increasing scholarships would negatively impact Division I programs. Rod suggested that it would be more prudent to focus on increasing the number of Letters of Intent. Alison Mohr discussed her region, which has 24 Letters of Intent for baseball but only funds 18 full scholarships, which can be distributed among 24 individuals. Jake Ripple added that it may be essential to monitor equivalencies. Region 14 applies the 75% rule across all sports, allowing funding up to 75% of the total cost of a full NJCAA Letter of Intent. Darin brought up the issue of postseason travel rosters, questioning why this figure has not been used to determine the number of Letters of Intent. The group acknowledged that not all sports have a travel roster limit. Ultimately, they agreed that no decisions would be made today regarding the discussed issues. Dean warned that other sports may wish to revisit this topic to advocate for their own interests. He suggested consulting with sport chairs to assess what the Letters of Intent numbers might look like if they were to be increased. Mary supported Dean's suggestion, reiterating that other sports would view this as a significant concern. Ron proposed that there should be uniformity across all institutions, either by establishing a travel roster limit or eliminating it altogether. Jake referenced a previous increase in soccer, indicating that the focus should remain on addressing the issues specific to softball and baseball. The committee decided to initially focus solely on

baseball and softball. Dean raised concerns regarding how to justify this decision to the chairs of other sports and their respective committees. Darin and the committee concurred on the necessity of scheduling separate meetings for all baseball and softball committee chairs. Once proposals are presented, the group will evaluate whether to accept them.

- **Preseason polls**

The committee recommended the elimination of the preseason poll and decided to revisit this topic in January to determine the direction they wish to pursue.

- **Playing ineligible player in post season**

Darin raised the question of whether the existing policy of imposing an automatic postseason ban for the subsequent year is warranted. Jake acknowledged that while the ban is a stringent measure, it could potentially be reconsidered if this penalty were not enforced. Ron concurred that the ruling is indeed severe but emphasized that it is highly context-dependent; he expressed a desire for a system that offers a range of punitive options rather than a uniform penalty for all cases. Following Wanda's report that 90% of ineligible players are self-reported, Darin questioned the rationale behind penalizing individuals who come forward, suggesting that there is little incentive for them to act ethically. Sadiaa Jones proposed the implementation of varying levels of penalties for those who self-report, as well as for cases brought to light by administrative support or the NJCAA. Alison added that there would also be administrative errors that need to be addressed.

- **Playing game(s) with ineligible player**

Darin initiated the discussion by presenting a scenario in which games are contested with an ineligible player who self-reports their status. This raises questions regarding the consequences for the team that loses, as well as for teams they may have previously defeated in two or three prior games with ineligible players. Melissa Grau proposed the implementation of forms to monitor player eligibility, which would need to be submitted prior to regional, district, and national competitions to confirm the eligibility of student-athletes. Ron recommended advancing the timeline to the start of postseason play to address eligibility issues more promptly. The committee ultimately decided to delegate the

decision-making authority to the tournament and/or regional director. In cases involving multiple regions, the NCAA will consult with the sport committee to determine the appropriate course of action.

- **Sports gambling**

The committee deliberated on the statement of awareness concerning sports gambling. It was concluded that it would remain as an NCAA statement that we endorse, thereby eliminating the necessity to introduce a rule that we do not intend to enforce.

Sample Statement: NCAA does not support sports gambling of any kind and supports the NCAA stance on gambling

Your Name:	Josh Gooch
Institution or Region or Committee Representing::	D1 and D2 Women's and Men's Golf
Submission Designation:	Action Item
Recommended Effective Date:	Immediately for all future hosts sites
Submission Category:	5000: On behalf of a STANDING/JOINT COMMITTEE
Brief Description of Submission:	<p>Sport Code Section 6. B.</p> <p>CURRENT WORDING: The entry fee shall not exceed \$900 per team or \$160 per individual. (This entry fee is for all championship and practice rounds)</p> <p>NEW WORDING: The entry fee shall not exceed \$1500 per team or \$250 per individual. (This entry fee is for all championship and practice rounds)</p>



NJCAA Championship Events Committee Agenda

Committee/Council Name: Championships & Events Committee

Meeting Date: Friday, December 6, 2024 at 11:00am EST

Committee Members: Jerry Smith (Chair), Jo Ann Rogers (Vice-Chair), Vince Gibson, Jess Brinkerhoff, Tony Tompkins, Al Perry, Mark Tucker, Steve Mullen, Mary Young, Rob Nielson, Alison Mohr, Tony Miksa.

I. Action Items - 2025-2028 Bid Cycle Recommendations from Sport Committees

1. Division I Outdoor Track & Field Championship Bid Submissions

- New Mexico Junior College – Hobbs, NM in 2026, 2028
- Discover Monroe-West Monroe – Monroe, LA in 2026, 2027, 2028
- Hutchinson Community College – Hutchinson, KS in 2027

Sport Committee is recommending the following hosts:

- New Mexico Junior College to host in 2026 and 2028
- Hutchinson Community College to host in 2027

Championship & Events Committee unanimously support the Sport Committee recommendation.

II. Action Items

1. DI & DII Men's & Women's Golf Proposal – Increase the National Championship Entry Fee

CURRENT SPORT CODE WORDING:

The entry fee shall not exceed \$900 per team or \$160 per individual.
(This entry fee is for all championship and practice rounds)

NEW SPORT CODE WORDING:

The entry fee shall not exceed \$1500 per team or \$250 per individual.
(This entry fee is for all championship and practice rounds)

This is a total increase in the amount of \$36,000 to the golf course as opposed to the previous amount of \$21,600 to cover tournament rental fees.

Rational: The Committees believe the increased entry fee will increase the interest from better high quality golf courses bidding on our championships. They believe \$21,600 is not enough to cover the cost of shutting down a golf course for 5 days hindering potential bidding on our championships. The national office is currently receiving 1 to 2 bids for both the Division I Men's and Women's championships.

Proposal to go into effect for the 2025-2026 academic year and beyond and was a unanimous vote of support by both committees.

Championship & Events Committee unanimously support the Sport Committees proposal for DI and DII men's and women's golf.

III. Non-Legislative Items – Discussion / Informational

1. Remaining bids for Fall 2025 – Spring 2028 bid cycle targeted for approval at January Board of Regents meetings.

Remaining Championships to award and approve:

1. DIII Men's & Women's Soccer
 2. Indoor Track & Field
 3. DIII Men's & Women's Tennis
 4. DI Men's Golf
 5. DI Women's Golf
 6. 2026 & 2027 DII Men's & Women's Soccer
-
2. DI & DIII Football National Championship Events
 3. DII Women's Golf – 2026-2028 bid closes on January 15th
 4. 2026 and 2027 DII Men's & Women's Soccer National Championship bid update
 5. Indoor Track & Field Update
 6. DIII Tennis update



Item #2003 – Submission of Compliance Contact on Campus

Item Sponsored / Presented By: National Office (Jeff White)

Brief Description:

This bylaw would require member colleges to submit a name and contact information for a designated compliance officer.

This information would be collected immediately following approval, and then reconfirmed each year during the membership renewal process as an added field of information. Members are also responsible for keeping this information current, so updating the information if turnover occurs is necessary.

Rationale:

There is a need for the Compliance Department to establish direct contact with the person(s) on each member campus specifically regarding items related to compliance. This is necessary to support ongoing efforts to focus on enhanced customer service as well as education, awareness, and prevention. These efforts include, but are not limited too resources, tools, and communications specifically focused on compliance with the various parts of the NJCAA Bylaws, Policies, and Sport Codes.

Effective Date:

Immediately

Current:

Does not exist.

Proposed:

Article I – Membership Dues and Responsibilities

Section 4. General Responsibilities of and Regulations for Member Institutions

A. Compliance: Compliance with all NJCAA rules is the express responsibility of all member colleges. Failure to maintain compliance standards may result in penalties levied against parties by the National Office including, but not limited to, institutions, athletic teams, athletic departments, administrative staff, student-athletes, and coaches.

1. Reporting: Member colleges will designate a contact person to receive communication and be responsible for coordinating compliance on their campus. Member colleges must confirm this contact each year during the dues renewal process and maintain its accuracy throughout the year. The National Office strongly recommends the designation of someone other than the Athletic Director (as a default choice) if another role oversees or supports compliance efforts. Communications sent to this designee will not replace communications sent to Athletic Directors, they will supplement them.



Item #2005 – Membership Applications

Effective Date: January 16, 2025

Proposal: To accept the following institutions into NJCAA membership.

1. Tidewater Community College:
 - Region 10
 - Division III
 - President: Dr. Marcia Conston
 - Athletic Director: Mr. Chad Smith
 - Sport Offerings: Men’s and Women’s Basketball
 - Effective dates:
 - Field teams (no postseason): 2025-26
 - Full members: 2026-27

2. Berkshire Community College:
 - Region 21
 - Division III
 - President: Ms. Ellen Kennedy
 - Athletic Director: Mr. Daryl Shreve
 - Sport Offerings: Women’s Court Volleyball, Baseball
 - Field teams (no postseason): 2025-26
 - Full members: 2026-27



Item #2006 – Selecting the Official NJCAA Ball for Tennis

Item Sponsored / Presented By: National Office (Brett Monaghan)

Brief Description:

The NJCAA Tennis Committee reviewed three proposals and unanimously voted in favor of the Wilson US Open Extra Duty ball.

Additional proposals received came from Dunlop and Penn.

Effective Date:

August 1, 2025

- Agreed to 60 donated cases of NJCAA imprinted tennis balls for NJCAA championships
 - \$7,500 financial commitment
 - Ball – US Open Extra Duty
 - Price - \$77.04 per case not to exceed a 5% increase over duration of the agreement
 - Willingness to provide on-site activations such as product giveaways and have Wilson van at championships to showcase product and interact with student-athletes and fans. Additionally, plan to provide “tailgate” experience for the fans. This may include play courts to test product, coaches forum to test unrelased product and have development discussions, social adult mixer including product, live music, and refreshments, and co-branded signage and prizes
 - Plan to provide gift bags/items for student-athletes at championships (product to be determined and agreed upon by Wilson and NJCAA). These items may include string, overgrips, and dampeners
-
- **Additional Information:**
 - Promotional racquet packages, string and grip specials, discounts on tennis balls, footwear, and other racquet items
 - Will provide redemption program for schools to get free of charge products after spending a certain amount with Wilson in given year
 - Orders will be placed through specific Wilson service rep or through B2B platform