

Form Name: NJCAA Committee Proposal Submission Form
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NJCAA Committee Proposal Submission Form

Your Name Brett Monaghan

Email bmonaghan@njcaa.org

Submitting Committee Membership

Proposal Title/Topic Membership Language Changes

Type of Proposal Bylaw Change

Proposed Effective Date of Proposal July 1st, 2026

Rationale for Proposal Updates to Article I: Membership Dues & Responsibilities language to add to the continued improvements of membership processes made by the Membership Committee while also cleaning up language that contradicts the requirements of the association.

Please specify the NJCAA Handbook section(s) affected Article I. Section 1. Dues. B, C1., C2

Current NJCAA Handbook Language

B. Date Payable: The annual dues and membership form of each member institution shall be due and received by the NJCAA National Office on or before October 31st of each calendar year.

C. Late Payment: 1. In the event a member institution does not meet the membership dues deadline, the member college will be subject to a \$500 late fee.

2. If a member college's dues and membership form have not been received by the NJCAA National office on or before November 15th, the member college will be deemed ineligible for postseason competition and required to submit an appeal per Article VIII detailing the rationale for missing the deadline, along with the additional \$1,000 appeal fee within 12 calendar days to the NJCAA to be considered for reinstatement for the current academic year.

**Proposed NJCAA Handbook
Language**

Section 1. Dues. B. Date Payable: Payment of annual dues and the submission of the Membership Renewal Form for each member institution must be received by the NJCAA National Office no later than September 30th of each calendar year. The Membership Renewal Form and dues payment process will be made available to membership annually on July 1st.

Section 1. Dues. C. Late Payment 1. In the event a member institution does not meet the membership dues deadline, the member institution will be subject to a \$1,500.00 late fee.

Section 1. Dues. C. Late Payment 2. If a member institutions dues, late fee, and the Membership Renewal Form have not been received by the NJCAA National office on or before October 15th, the member institution will be deemed ineligible for all fall postseason competition.

Section 1. Dues. C. Late Payment 3. If a member institution's dues, late fee, and Membership Renewal Form are not received prior to December 1st, the member institution becomes a member not in good standing.

Remove letter D. from Section 1. Dues
