

February 14, 2025 – Eligibility Committee Meeting @ 1pm EST

1. Call to Order:

Rob Chaney, Board Chair, called the meeting to order at 1:04 EST on February 14, 2025.

2. Roll Call:

Present: Rob Chaney, Board Chair, Christina Hundley, Vice Chair, Dr. Tom Huebner, Division I Reps: Deron Clark (2023); Division II Reps: Brian Anweiler (2024), Troy Larson (2024); Division III Reps: Kurt Kohler (2022), Kristen Schuth, Women's Administrator: Mary Young (Senior Women's Administrator 2021),

Guests: Selina Reid, Director of Athletics Coahoma Community College

NJCAA Staff Liaisons in Attendance: Wanda Bodey, Jeff White

Absent: Mike Saddler, Immediate Past Vice-Chair (ex-officio); Jeff Willis, Division I Rep (2024), Rob Nielsen (Senior Men's Administrator)

Other NJCAA Staff Members in Attendance: Lauren Pritchett, Tyler Broderick

3. National Office Updates

Lauren Pritchett shares that the National Office had a total of 78 winter audits. 64 of the 78 were mandatory audits due to schools reaching 12+ tiered sanction points and / or failure to submit eligibility prior to participation or failure to recertify. 17 schools have reached 12+ tiered sanction points.

4. Tiered Sanctions Subcommittee Update

a. December 4, March 4, May 6, May 13

b. Eligibility Committee Recommendations for Consideration:

i. Review Articles V, VI, and VII for additional bylaws that need points assigned

ii. Review the current point structure

Rob Chaney shares that the Appeal Committee has heard appeals from schools who have reached status as not-in-good standing members.

Kristen Schuth asks if there is an outline in the handbook of what the Tiered Sanction Committee should be doing. The TS Committee is a subcommittee of the EC Committee, but the recommendations should not necessarily come from the EC, but rather the TS Committee

- Mary Young adds that the TS Committee should be reviewing it yearly, if not more.
- Tiered Sanctions are a work in progress, but a simple statement that bylaws and point structure will be reviewed on an annual basis will be a good measure.

Tiered Sanctions Committee is not listed in Article XI as a standing committee, because they are a subcommittee.

5. Review of Governance Committee Proposals (Darin Monroe) – Supplement 1

The main consideration for the EC here is the separation of handbooks between scholarship and non-scholarship.

A quorum section needs to be added by SGC in order to determine whether quorum is half or two-thirds.

Rob Chaney is confident that the SGC has put substantial work into this therefore, the proposal will go forward with support from both committees.

- Kristen Schuth seconds.
- **The motion passes 7-0-0.**

6. Eligibility Proposals

a. Received from Membership

i. Part-Time Enrollment for Two-Semester Sport Participation (Submitted by Region 4) – Supplement 2

The EC has not yet reached a consensus on this topic. It could be a topic that is relegated to scholarship / non-scholarship.

- Brian Anweiler feels that it is a slippery slope.
- Rob Chaney responds that some things will fit and work better for fall sports and vice versa for spring sports versus for two-term sports. Nothing will 100% fit and solve every issue for every sport for every term.
- Basketball was not treated as a two-term sport in the Covid year.

There is no motion to move the proposal forward for discussion.

b. Eligibility Committee Topics – Supplement 3

i. Article V, Section 3.B.4.a-b (Penalties for Eligibility Roster Violation)

CURRENT LANGUAGE:

B.4. Penalties for Participating Prior to Being Submitted on an Eligibility Roster

- B.4.a. First Offense by the Member College (within the current academic year)
 - B.4.a.i. Letter of reprimand to the college's Athletic Director and President (Chief Executive Officer).
 - B.4.a.ii. Forfeiture of games played prior to participant(s) being submitted on an Eligibility Roster.
 - B.4.a.iii. Mandatory eligibility audit of the sport in violation.
- B.4.b. Second Offense by the Member College (within the current academic year)
 - B.4.b.i. Letter of reprimand to the college's Athletic Director and President (Chief Executive Officer).
 - B.4.b.ii. Forfeiture of games played prior to participant(s) being submitted on an Eligibility Roster.
 - B.4.b.iii. Mandatory eligibility audit of all sports continuing through the following academic year.
- B.4.c. For any additional offense within the current academic year, the Member College will be charged a \$1000 fine (for a mandatory appeal) and must go before the NJCAA Appeals Committee, with sanctions up to a postseason ban.

RECOMMENDATION:

- B.4.a. First Offense by the Member College (within the current academic year)
 - B.4.a.i. Letter of reprimand to the college's Athletic Director and President (Chief Executive Officer).
 - B.4.a.ii. The member college will be charged a \$1000 fine.
 - B.4.a.iii. Mandatory eligibility audit of the sport in violation.
- B.4.b. Second Offense by the Member College (within the current academic year)
 - B.4.b.i. Letter of reprimand to the college's Athletic Director and President (Chief Executive Officer).
 - B.4.b.ii. The member college will be charged a \$1500 fine.
 - B.4.b.iii. Mandatory eligibility audit of the sport in violation.
 - B.4.b.iv. Mandatory eligibility audit of all sports continuing through the following academic year.
- B.4.c. For any additional offense within the current academic year, the Member College will be charged a \$2000 fine and must go before the NJCAA Appeals Committee, with sanctions up to a postseason ban.

The appeal committee has heard several appeals this academic year where schools request that forfeited games are reinstated. The issue here is whether it is fair for student-athletes to pay the penalty for error or fault of administrators.

A failure to clear an audit will result in forfeitures. If the audit is cleared, forfeitures will not be required.

Christina Hundley makes a motion to move the proposal forward for a recommendation to the Board. Mary Young seconds.

- **The motion passes 7-0-0.**
 - ii. Article V, 3.B.6.h.i (Eligibility Audit Penalties)**

CURRENT LANGUAGE:

- H. Audit Penalties
 - a. Failed to Clear
 - i. Student-athlete(s) in violation will be declared immediately ineligible.
 - ii. Forfeiture of game(s) in which ineligible student-athlete(s) participated.
 - a. Member college may file an appeal requesting further review.
 - b. Late
 - i. First offense by a member college (within the current academic year)
 - a. Letter of reprimand to college's Athletic Director and President (Chief Executive officer)
 - b. Mandatory audit of all sports for the remainder of the current academic year
 - c. Forfeiture of all games played.
 - d. Student-athletes on the member college's team under review will be declared immediately ineligible.
 - 1. Member college may file an appeal, requesting review.
 - ii. Second offense by a member college (within the current academic year)
 - a. Letter of reprimand to college's Athletic Director and President (Chief Executive Officer)
 - b. Mandatory audit of all sports continuing through the following academic year
 - c. Forfeiture of all games played.
 - d. Student-athletes on the member college's team under review will be declared immediately ineligible and will not be eligible for postseason awards.
 - e. Further sanctions as deemed appropriate by the NJCAA Board of Regents, up to being declared a member not in good standing.

RECOMMENDATION:

- H. Audit Penalties
 - a. Failed to Clear
 - i. Student-athlete(s) in violation will be declared immediately ineligible.
 - ii. Forfeiture of game(s) in which ineligible student-athlete(s) participated.
 - 1. Member college may file an appeal requesting further review.
 - b. Late
 - i. First offense by a member college (within the current academic year)

1. Letter of reprimand to college's Athletic Director and President (Chief Executive officer)
 2. Mandatory eligibility audit of the sport in violation.
 3. Mandatory eligibility audit of all sports for the remainder of the current academic year
 4. The member college will be charged a \$1500 fine.
 5. ~~Student athletes on the member college's team under review will be declared immediately ineligible.~~
 - a. ~~Member college may file an appeal, requesting review.~~
- ii. Second offense by a member college (within the current academic year)
1. Letter of reprimand to college's Athletic Director and President (Chief Executive Officer)
 2. Student-athletes on the member college's team under review will be declared immediately ineligible and will not be eligible for postseason awards.
 3. Mandatory eligibility audit of the sport in violation.
 - a. Any student-athlete who clears the audit may have their eligibility re-instated.
 4. Mandatory eligibility audit of all sports continuing through the following academic year
 5. The member college will be charged a \$2000 fine.
 6. Further sanctions as deemed appropriate by the NJCAA Board of Regents, up to being declared a member not in good standing.

There will be a \$1500 fine instead of forfeitures of victorious games. If they are found to be in violation, forfeitures will happen anyways.

Kristen Schuth makes a motion to move the proposal forward for a recommendation to the Board. Christina Hundley seconds the motion.

- Brian Anweiler shares that he thought it would be more than 1 school that failed to clear.

The motion passes 7-0-0.

iii. Article V, Section 2.C.2.b (Mid-Term Enrollment)

CURRENT LANGUAGE:

C.2.b. Mid-Term Enrollment:

C.2.b.i. Student-athletes who are not enrolled full-time at the college of participation when the regular season schedule of the sport of participation begins shall remain ineligible throughout the season schedule, unless the student-athlete enrolls on the first possible enrollment date after one of the following:

- C.2.b.i.a. Their release from Active Armed Services of the United States with a discharge other than dishonorable.
- C.2.b.i.b. Their return from an official church sanctioned religious mission.
- C.2.b.i.c. Their graduation from a high school or receipt of a state department of education approved equivalency diploma.

- C.2.b.i.d. Their transfer from a college or university which has permanently ceased competition in that sport after the school year begins.
- C.2.b.ii. Mid-Term Enrollment Exceptions: Student-athletes who meet one of the four exceptions of (Article V, Section 2.C.2.b.i) shall become eligible at the first possible enrollment date following the approved exception.

RECOMMENDATION:

C.2.b. Enrollment Requirement for Two-Term Sports

C.2.b.i. Student-athletes who are not enrolled full-time at the college of participation when the regular season schedule of the sport of participation begins shall remain ineligible throughout the season schedule, unless the student-athlete enrolls on the first possible enrollment date after one of the following:

- C.2.b.i.a. Their release from active **United States Armed Forces service** with a discharge other than dishonorable.
- C.2.b.i.b. Their return from an official church-sanctioned religious mission.
- C.2.b.i.c. **Their participation within a recognized foreign aid service.**
- C.2.b.i.c. Their graduation from a high school or receipt of a state department of education approved equivalency diploma.
- C.2.b.i.d. **Their transfer from a college or university which, prior to participation in any varsity, JV or club contest, has ceased competition in that sport for the current academic year.**

C.2.b.ii. Two-Term Sports Enrollment Exceptions: Student-athletes who meet one of the four exceptions of (Article V, Section 2.C.2.b.i) shall become eligible at the first possible enrollment date following the approved exception. **(Move to Article V, Section 3.B.8.h – Other Documentation)**

The issue here is the definition of “permanently ceasing competition”. Putting the athlete first, a program that was discontinued a number of years ago should be able to restart the program.

If the recommendation passes, a student-athlete would have the opportunity to transfer to another NJCAA member school if they meet the criteria put forward.

Brian Anweiler makes a motion to move the proposal forward for a recommendation to the Board. Kristen Schuth seconds the motion.

- Deron Clark asks how many times this has happened.
 - Brian Anweiler shares that it has happened a number of times this year in his region.
- Christina Hundley states there is no gamesmanship issue, but rather bad actors not being transparent with their student-athletes and punishing the student-athlete.
- Jeff White asks how this is balanced with forcing student-athletes to pay out of pocket for courses they do not need.
 - To an extent, an exception is offered in the final semester for student-athletes who will graduate that semester.

- Jeff White states they both feel unscrupulous.
- Christina Hundley likes this if it gives the student-athlete an opportunity. It is not their fault if a school has not been forthcoming with information. If a school shuts down a program, it is valid to allow them to transfer elsewhere.
- Rob Chaney shares that this does not eliminate the problem altogether. A school could wait until a game is played, but if the school is operating in good faith, the opportunity will be there. To him permanently ceased means done forever.
 - Jeff White shares that “permanently ceased” is a determination made by the institution.
- Brian Anweiler is frustrated that there is no mechanism to allow these student-athletes to participate.
- Jeff White is concerned that this will unintentionally kill some programs.
- Christina Hundley is having trouble in a few programs at her school, but the programs are not ceasing participation. She feels there is a distinct difference between that and permanently shutting down a program and it offers the student-athlete an opportunity they would not have otherwise.
- The recommended language distinguishes between permanent cessation and ceasing competition for the season.
- Kristen Schuth feels it provides opportunity which is what the DIII level is intended to provide.
- Kurt Kohler feels that opportunities should be created for both student-athletes at their current schools and those who wish to transfer.
 - Mary Young asks how many there have been this year and if it is a small number, it should be written as an exception that still gives both the school and the student-athlete an opportunity.
 - Brian Anweiler responds that in that case the school is not operating ethically as it should be.
 - Mary Young asks how we know that they are behaving unethically. Her school should have a full roster but barely have enough to continue. Schools need to be more proactive.
 - Brian Anweiler adds that this applies more to schools who do not receive enough funding. He adds that maybe it is a rule for separate handbooks. He asks if they can only vote on changing the title of the bylaw.
- Kristen Schuth states that exceptions have just been eliminated from the NJCAA Handbook and she would rather explore the appeal process instead of exceptions.
 - Brian Anweiler feels that there is an appeal process in paper but not in reality.
 - Mary Young shares she feels it is the Committee’s job to educate member institutions.

This could potentially be a topic where it is better fit for scholarship / non-scholarship.

Brian Anweiler moves to change the title of the bylaw.

Kristen Schuth and Christina Hundley deny the friendly amendment.

The motion fails 7-0-0.

Brian Anweiler moves to change the title of C.2.b to "Enrollment Requirement for Two-Term Sports". Kristen Schuth seconds the motion.

The motion passes 7-0-0.

iv. Article VI, Section 2.D (Multiple Letters of Intent & Enrollment at Alternate Member College)

Deron Clark makes a motion to move the proposal forward for a recommendation to the Board. Kristen Schuth seconds the motion.

CURRENT LANGUAGE:

D. Multiple Letters of Intent & Enrollment at Alternate Member College:

D.1. Multiple Signed NJCAA Letters of Intent: If more than one NJCAA Letter of Intent is signed prior to the execution of a Release Agreement the student-athlete will immediately become ineligible to compete for one academic year.

D.2. Non-Member Letters of Intent: The NJCAA Letter of Intent may be voided if the student-athlete signs a Letter of Intent with a non-member college.

D.3. The NJCAA Release Agreement must be electronically submitted to the NJCAA Letter of Intent System for a student-athlete to become immediately recruitable. The student-athlete may continue to receive their aid once released if an agreement is made between the student-athlete and the NJCAA member college.

RECOMMENDATION:

D. Multiple Letters of Intent & Enrollment at Alternate Member College:

D.1. Multiple Signed NJCAA Letters of Intent: If more than one NJCAA Letter of Intent is signed prior to the execution of a Release Agreement the student-athlete will immediately become ineligible to compete for one academic year. (recommend moving to Article VI, Section 2.A. – General Information & Definitions)

→ moving it up to the section to the section for general information applying to LOIs

~~D.2. Non-Member Letters of Intent: The NJCAA Letter of Intent may be voided if the student-athlete signs a Letter of Intent with a non-member college. (Recommend adding to Article VI, Section 1.D.1 and Article VI, Section 2.C~~

~~D.3. The NJCAA Release Agreement must be electronically submitted to the NJCAA Letter of Intent System for a student athlete to become immediately recruitable. (DELETE - repeated in Article VI, Section 2.C.2)~~

~~NOTE: The student athlete may continue to receive their aid once released if an agreement is made between the student athlete and the NJCAA member college. (DELETE - repeated in Article VI, Section 2.C.2.b)~~

This is not necessarily changing the bylaw, but is appropriate to redisperse the language of the bylaw within the handbook.

This is a housekeeping item and can be presented because the bylaw is not being changed.

Christina Hundley makes a motion to move the proposal forward for a recommendation to the Board. Deron Clark seconds the motion.

The motion passes 7-0-0.

v. Article VI, Section 1.D.1 (Cancellation and Modification of Grants-in-Aid)

Christina Hundley makes a motion to move the proposal forward for a recommendation to the Board. Kristen Schuth seconds the motion.

CURRENT LANGUAGE:

D.1. Permissible Cancellation of Aid: Aid may be cancelled under the following circumstances:

D.1.a. The student-athlete becomes academically ineligible based upon academic progress requirements of Article V Section 2.d; OR

D.1.b. The student-athlete is determined by member institution's general disciplinary authority, following standard college procedures, to have committed serious misconduct unrelated to athletic ability which warrants permanent suspension or dismissal from athletic program; OR

D.1.c. The student-athlete voluntarily withdraws from a sport prior to the institution's first competition in that sport; OR

D.1.d. The student-athlete graduates.

RECOMMENDATION AS APPROVED BY THE EC:

D.1. Permissible Cancellation of Aid: Aid may be cancelled under the following circumstances:

D.1.a. The student-athlete becomes academically ineligible based upon academic progress requirements of Article V Section 2.d; OR

D.1.b. The student-athlete is determined by member institution's general disciplinary authority, following standard college procedures, to have committed serious misconduct unrelated

to athletic ability which warrants permanent suspension or dismissal from athletic program; OR

D.1.c. The student-athlete chooses not to participate in their respective sport at any point during the academic year OR

D.1.d. The student-athlete graduates.

D.1.e. The student-athlete signs a Letter of Intent with a non-member college or university.

SUBMITTED BY: NJCAA Eligibility Committee, December 6, 2024

EFFECTIVE DATE: August 1, 2025

The motion passes 7-0-0.

vi. Article VI, Section 2.C.1.b (Release Agreements)

CURRENT LANGAUGE:

C.1.b. The student-athlete's signature is NOT required under the following conditions:

- i. The student-athlete fails to enroll at the member college, OR
- ii. The student-athlete loses academic eligibility, OR
- iii. The student-athlete graduates from the member college, OR
- iv. The student-athlete withdraws from the member college, OR
- vi. The student-athlete is disciplined by the campus authority responsible for campus discipline, and not related to athletic performance or team violations.

RECOMMENDATION AS APPROVED BY THE EC:

C.1.b. The student-athlete's signature is NOT required under the following conditions:

- i. The student-athlete fails to enroll at the member college, OR
- ii. The student-athlete loses academic eligibility, OR
- iii. The student-athlete graduates from the member college, OR
- iv. The student-athlete withdraws from the member college, OR
- v. The student-athlete chooses not to participate in their respective sport at any point during the academic year, OR
- vi. The student-athlete is disciplined by the campus authority responsible for campus discipline, and not related to athletic performance or team violations.
- vii. The student-athlete signs a Letter of Intent with a non-member college or university.

Christina Hundley makes a motion to move the proposal forward for a recommendation to the Board. Kurt Kohler seconds the motion.

The motion passes 7-0-0.

7. Discussion Items

a. National Office Audits (Wanda Bodey)

Wanda Bodey shares that the majority of the National Office's audits are now mandatory with increasingly less random audits due to Tiered Sanction points. The 5% of random audits is not being met.

Jeff White shares a breakdown of audits conducted since Fall 2023. The bylaws require 5% of each sport. In this breakdown, it is evident as time passes that with so many member institutions being subject to mandatory audits the number of random audits decreases significantly. If this continues to increase,

A small number of problem schools are absorbing the vast number of audits. Mandatory audits require 100% review and random audits require 20% unless there are issues.

This is a significant issue for football programs that have 150+ participants (although a small number) as that is a large time commitment.

This devalues the importance of a random audit and the majority of balance of the Compliance staff's work will be mandatory auditing. It is also important to recognize that there are a small number of schools contributing to the majority mandatory audits.

The start of a semester will also contribute to the number mandatory audits as there are always schools that forget to submit eligibility rosters.

- The National Office is working towards a solution available to members for purchase making them audit certified.
- Adding staff is not the answer as the rate of school meeting 12+ points will increase over time.

Jeff White asks EC what their expectations with audits are.

- Kurt Kohler suggests that member institutions who are self-reporting should not be subject to a full mandatory audit and that points incurred may be lessened. He would like schools to be rewarded for self-reporting.
 - Jeff White responds that self-reports sometimes lead to uncovering other issues. The Tiered Sanction Point totals need a dramatic overhaul, as no one expected multiple members not-in-good-standing after one year.

- Rob Chaney asks if placing the 5% rule as an overall statement for audits in general would solve the issue. He states there is an argument for mandatory audits being more necessary than randoms.

The fundamental question is once schools learn that random audits are not likely, they could likely discontinue their preparation.

Jeff White questions whether reports about eligibility roster submissions need to be discontinued.

Rob Chaney points out Discussion Item (e). Building a spreadsheet lessens the opportunity to select the wrong person.

- Kristen Schuth points out that ADs are supposed to have the audit ready file ready to go and the files created before the audit is requested. She proposes uploading the audit ready file as a PDF to the Admin Portal.
- Jeff White responds that having those files digitized potentially creates a lot of work that may never be touched. It could be hundreds of documents that must be scanned, which is extremely time-consuming. A spreadsheet will not be proof of anything other than the creation of the spreadsheet.
- Mary Young questions if the designated compliance officer... She feels that the random audit is fundamental. She equates to being followed by a police officer. She thinks there are solutions.
 - Jeff White responds that data storage would be a significant issue. A solution will be introduced soon to start moving old files off the Admin Portal. There are concerns for FERPA violations and implementation of security protocols that are other unnecessary.
 - Honest Game will give options that solve eligibility issues as well as transfer issues.
- Brian Anweiler asks if it is feasible to decrease the threshold for mandatory audits instead of 100%.
 - Jeff White responds it would help.
- Christina Hundley suggests it is now time to adjust the system after the implications and consequences have been seen.
 - The issue is that there is nothing on the agenda, so if changes are wanted for August, swift action is necessary.
- Deron Clark adds that he was on the Tiered Sanction Committee when the numbers were created and it was made clear at that time that adjustments would likely need to be made.

Rob Chaney suggests moving 5% to the process in the handbook language.

Jeff White asks if anyone feels that roster submission reports should stop as that is what propels the issue. He can envision the role of the random audit disappearing in a few years and is uncomfortable with that as the National Office is a steward of member institutions.

- No one responds in the affirmative.

Rob Chaney asks if there is value or worth in moving the 5% language or revising to read, “up to 5% of the programs in each certified sport are selected annually.”

- Jeff White responds that it would give flexibility.
- Brian Anweiler says that “up to 5%” changes it from a performance issue in the National Office but does not fix the problem.
- The current language does not state that 5% have to be random.
- Jeff White ideally wants the number of randoms to increase.
- Christina Hundley proposes changing the language now but having the Tiered Sanction Committee revisit it.
 - The Compliance department needs to continue to find solutions that are conducive to compliance and processes that ensure consequences.

Rob Chaney moves that the language be revised to read, “up to five percent (5%) of the programs in each certified sport are selected annually.” Brian Anweiler seconds the motion.

The motion passes 7-0-0.

b. Last-Term Full-Time Enrollment Exception (Mike Saddler)

Mike Saddler has posed a question about last-term full-time enrollment exception when a class is not offered in the student’s last term (i.e., only offered in fall and graduating in spring).

Wanda Bodey shares that this question has come up a few times, not necessarily so much that it needs to be solved immediately.

- Rob Chaney asks how enrollment in the class in the following term will be proven.
- Christina Hundley shares that her college encounters this and student-athletes have to go to sister schools for the class. She feels maybe this is the next step if an MOU is not available.

c. A Required Certification Course for Athletic Administrators (ADs, Associate/Assistant ADs)

Rob Chaney recognizes that there is a lack of training and education. Would the committee like to charge the National Office with exploring a broad certification process. This would emphasize

the basics of what it means to be an NJCAA administrator. Better performance will cut down on mandatory audits and appeals.

- Mary Young adds that this trickles down to coaches as well.
- Jeff White shares that this is an elusive topic. He emphasizes the creation of certificate program that has gone through an accreditation process because it has real value. It could be required that someone on each campus has the certification. It could also be marketable and generate revenue. The National Office wants to spend resources on education and assistance and not adjudicating and sanctioning people.
 - Beneficial to present the outline as soon as possible.
- Rob Chaney shares this is a useful way to help Eligibility & Compliance staff while also improving the Association and equipping individuals.

d. Topics for Video Tutorials (i.e., How to Write a Delay/Break of Enrollment Statement)

Rob Chaney feels like there is an art to writing a delay/break of enrollment statement. He asks for other ideas.

- Action Plan
- Christina Hundley adds that if it was outsourced, it might land better with membership.
 - Jeff White says that the course will be built by the National Office but will come from subject matter experts in the field (i.e., members).

e. Concept: Admin Portal Roster vs. Eligibility Spreadsheet – Supplement 4

Rob Chaney does not think that this becomes the process, but providing the spreadsheet will be more interactive.

Jeff White states that the Admin Portal can be built to do this. When the successor to MVP was built, it included all the exceptions that have now been eliminated.

There are ways to continue to enhance the resource.

- Mary Young shares that her school has written a customized report. She feels that schools do not always do a great job of sharing resources with each other. The product will not strengthen until it is shared.

f. Requirements for Home School Students

Rob Chaney suggests that the current language is possibly outdated, as the number of home school students is increasing. He adds that a home school transcript is not required in the State of Florida, but a notarized affidavit is. He asks members of the EC to send guidance on home

school requirements for their state. He wants to put it on the list for next year to make sure requirements are still relevant.

- Kristen Schuth agrees that the language needs to be changed.

g. FT Term & Use of PT Enrollment Exceptions

Kurt Kohler feels like this is a recent issue in Minnesota.

The language that was approved does not strictly apply to participation. Should it be pulled out from the item dealing with withdrawal, so it is not potentially overlooked?

h. Recertification

Rob Chaney feels like recertification needs to be reevaluated as it has been a contributing factor to mandatory audits would like to look at in the next year.

8. Good of the Order

9. Next meeting: March 7, 1 PM

10. Adjournment

The meeting was adjourned by Rob Chaney at 3:53 EST.