



BOARD OF REGENTS MEETING
of the **NATIONAL JUNIOR COLLEGE ATHLETIC ASSOCIATION**
October 17, 2024



You are hereby notified of the NJCAA Board of Regents meeting to be held Thursday, October 17, at 1:00 p.m. EST on Zoom.

NJCAA Mission

The NJCAA's mission is to promote, govern and foster a competitive environment for two-year college athletics. The NJCAA recognizes the diverse nature of its membership, providing at all times a consistent and inclusive governance structure that provides opportunities for all stakeholders and emphasizes the academic, athletic and community involvement goals of all student-athletes.

AGENDA

- 1. Call to Order.** (Troy Tucker, Board Chair)
- 2. Roll Call.**
- 3. Recognition of Guests.**
- 4. Approval of Agenda.**
- 5. Consideration of June 2024 and September 2024 Meeting Minutes.** [Supplement No. 01-02]
- 6. Board Chair updates.** (Tucker)
- 7. NJCAA National Office Updates.**
 - **CEO Report and Vice Presidents' Updates.** (Dr. Christopher Parker, President & CEO; Michelle Meadows, Senior Vice President for Operations, COO, & CFO; Jeff White, Chief Legal Officer & Sr. Vice President – Internal Affairs; Dr. Brett Monaghan, Vice President for Championships, Marketing, and Sports Governance; Christopher Haley, Vice President for Membership and Development) [Supplement No. 03]
- 8. NJCAA Board Updates.**
 - **Treasurer's Report.** (Dale Vos, Board Treasurer) [Supplement No. 04]
- 9. NJCAA Standing Committee/Council Reports.**
 - a. Eligibility Committee.** (Rob Chaney, Committee Chair)
This update includes a report from the August and September meetings.
 - i. August Meeting Report [Supplement No. 05]
 - ii. September Meeting Report [Supplement No. 06]
 - b. Sports Governance Committee.** (Darin Monroe, Committee Chair)
This update includes a report from the August and September meetings.
 - i. August Meeting Report [Supplement No. 07]
 - ii. September Meeting Report [Supplement No. 08]

- c. **Championship Events Committee.** (Jerry Smith, Committee Chair)
This update includes a report from the September meeting. It also contains action items for approval.
 - i. September Meeting Report [Supplement No. 09] VI
- d. **Presidents' Commission.** (Dr. Dan Kinney, Jr., Commission Chair)
- e. **Student Athlete Welfare and Safety Council** (Kyle Roepnack, Committee Chair)
This update includes a discussion item including survey conducted in collaboration with USCAH, a NATA ICSM project for junior colleges, and an initiative the council is working on.
 - i. September Meeting Report [Supplement No. 10]
- f. **Appeals Committee** (Kerri-Ann McTiernan, Committee Chair)
This is an action item to clarify and codify the current process of the Appeals Committee.
 - i. Item #5001 – Appeals Bylaw Update [Supplement No. 11] VI

10. Action Items.

- a. **Item #2001 – Review of membership applications.** [Supplement No. 12] (Haley)
The item contains four requests for acceptance into NJCAA membership. VI
- b. **Item #2002 – Selecting the official NJCAA ball for Soccer.** [Supplement No. 13] (Monaghan)
This action item is to select the official ball in the sport of soccer. VI

11. Discussion Items.

- a. **Item #2003 – Submission of Compliance Designee.** [Supplement No. 14] (White and Haley)
This discussion item is to consider a proposal to establish an additional Bylaw in Article I, Section 4. General Responsibilities of and Regulations for Member Institutions.
- b. **Item #2004 – Discussion on Member Not-In-Good Standing.** (White)
This discussion item is to apprise the Board of Regents of a member not-in-good standing.

12. Executive Session. (Standing item available if motioned and approved during meeting.)

13. Adjournment.

Next Meeting:

- Thursday, January 9 at 1:00 p.m. Eastern via Zoom (Pre-January Board Meeting Q&A session—non-mandatory).
- Thursday, January 16 at 1:00 p.m. Eastern via Zoom



BOARD OF REGENTS MEETING
of the **NATIONAL JUNIOR COLLEGE ATHLETIC ASSOCIATION**
June 20, 2024



MINUTES

1. Call to Order.

Troy Tucker, Board Chair, called the meeting to order at 1:01 p.m. EST on June 20, 2024.

2. Roll Call.

Present: Troy Tucker (Board Chair); Mary Young (Women’s Senior Administrator); Rob Nielson (Men’s Senior Administrator); Jerry Smith (R1); Mike St. John (R2); Kristen Schuth (R3); Darin Monroe (R4); Deron Clark (R5); Mike Saddler (R6); Bobby Hudson (R7); Rob Chaney (R8); Marci Henry (R9); Lind Hartsell (R10); Thom McDonald (R11); Dale Vos (R12); Steve Crittenden (R13); Tim Drain (R14); Chris DePew (R15); Darren Pannier (R16); David Elder (R17); Katie Amundson (R19); Jo Ann Rogers (R20); Tommy Stewart (R21); Dean Myrick (R22); Steve Martin (R23); Ron Riggle (R24); Dr. Tony Miksa (PC East Central); Dr. Myles Shelton (PC Southwest); Dr. Margaret McMenamin (PC Northeast); Dr. Dan Kinney, Jr. (PC Central); Dr. Tom Huebner (PC Southeast); Michelle Ivey (At-Large); Melissa Grau (At-Large); Michelle Silcox (At-Large); Dr. Derrick Worrels (At-Large); Sherman Forbes (At-Large)

Absent: Kerri-Ann McTiernan (Vice Chair); Kevin Dustin (R18); Dr. Larissa Littleton-Steib (At-Large); Dr. Michael Calvert (PC Northwest)

NJCAA Staff Liaisons in Attendance: Dr. Christopher Parker (NJCAA President and CEO); Jeff White (Counsel to the Board of Regents), Christopher Haley

Other NJCAA Staff Members in Attendance: Brian Luckett; Michelle Meadows; Rod Lovett; Kalyn Fetter; Bailey Grossetti;

3. Recognition of Guests.

Guests: Dr. Brett Monaghan; Dr. Lenny Klaver; Kurt Kohler; Joel Bate; Ryan Flickinger; Ryan Spry; Mark Tucker; Arnie Chavera; Jake Ripple

4. Approval of Agenda.

Dean Myrick brought forth an additional piece for the agenda to include on behalf of the Sport Governance Committee, for School Funding for Olympic and World Championship Qualifying Events.

Mr. Tucker explained that this was accidentally left off the June agenda, and was supposed to be voted on in April, as it deals with Olympic trials.

MOTION to approve the amendment by David Elder; **SECONDED** by Dr. Margaret McMenamin.
PASSES

MOTION to approve agenda as amended by Dr. Margaret McMenamin; **SECONDED** by Michelle Silcox. **PASSES**

5. Consideration of April 2024 Meeting Minutes.

MOTION to approve minutes by Lind Hartsell; **SECONDED** by Jerry Smith. **PASSES**

6. Board Chair Updates.

Chair Tucker provided an update on 2024-25 committee selection process and the upcoming Board leadership retreat in Charlotte, NC.

Mr. Tucker welcomed Dr. Monaghan to the National Office. He also thanked Brian Lockett for his multiple years of service and wished him well at his new job in Virginia. Mr. Tucker congratulated all NACDA and NATYCAA award winners

- Athletic Directors of the Year: Kristen Schuth, Christina Hundley, and Shane Larson
- NATYCAA Hall of Fame: Gary Broadhurst, Carl Heinrich, and Brenda Hampton

The Board leadership group will be going to Charlotte later in June and Mr. Tucker reviewed the topics that would be discussed during the retreat.

Mr. Tucker thanked Steve Crittenden for his service to the Board of Regents.

Finally, Mr. Tucker reviewed the timeline and process that went into selecting the new Sports Governance chair in relation to Dr. Brett Monaghan joining the National Office staff. The timing of this announcement is tied specifically to committee selections, which are slated to take place in the coming days. Darin Monroe has been named as the new chair for the 2024-25 year.

7. NJCAA National Office Updates

CEO Report and Vice Presidents' Updates.

Dr. Christopher Parker, President & CEO; Brian Lockett, Sr. Vice President for External Affairs & Development; Michelle Meadows, Vice President for Operations, COO, & CFO; Jeff White, Chief Legal Officer & Sr. Vice President – Internal Affairs, Chris Haley, Sr. Director of Membership and Project Development provided updates to the Board:

- i. Dr. Parker began his report by congratulating all the spring national champions. He continued by thanking the Board of Regents for their service this year.
- ii. Dr. Parker thanked Brian Lockett for his service to the NJCAA and wished him the best in his future endeavors. He congratulated Dr. Brett Monaghan and welcomed him to the National Office. He explained he is in the process of finalizing the organizational chart and will communicate that and other updates following the Board leadership retreat.
- iii. As the landscape of college athletics changes, Dr. Parker spoke about the efforts being made with government relations.

Membership and Operations.

- iv. Michelle Meadows reviewed the personnel report and the changes made to the National Office staff since April.

- v. Chris Haley spoke on the 2024 Summer Seminar, slated to be held on Wednesday, July 24. He gave an update on the 2024-25 administrative calendar, which will be finalized in the coming weeks. Finally, Mr. Haley gave an update on the membership renewal process for the 2024-25 year, and noted that if action item #142 passes on today's agenda, that will prompt a communication piece to be sent to the membership announcing the extension of the membership renewal period.

Compliance, Governance, and Government Relations.

- vi. Carly Pitts was recognized, and went through certain statistics for the academic year including: Hardships (846), Audits (218), Appeals (31).
- vii. Tyler Broderick was recognized and provided final numbers for the year on Non-Collegial (82) and Ejections (1,306). Mr. Broderick reported that a full report with all these statistics will be sent out later in the year.
- viii. Jeff White briefly reviewed government relations, noting conversations with various members of Congress. Mr. White stated there is no real current momentum on any one specific bill or proposal. Now is the time to establish awareness of our position and our needs. The real purpose and focus of the conversations so far are to establish a line of communication and make sure that the NJCAA is thought of. There is an affirmation of the validity and enforceability of NIL and will affect the NJCAA. Related to that is the enforcement component, and if the NCAA can enforce, the NJCAA should do so as well. Mr. White provided a small update on roster limits, and discussed the employment status of student-athletes, which is the most dangerous issue to the Association and our member institutions. There are roughly 37 states that allow NIL for high school student-athletes, and that continues to be changing piece. In all, the office is working to create and continue lines of communication so that the NJCAA and our student-athletes are represented. Finally, Mr. White gave an update on Title IX rule changes, which go into effect on August 1, 2024. NJCAA partner, ATIXA, has plenty of resources available for our members to use.

8. NJCAA Board Updates.

a. Treasurer's Report

Mr. Tucker recognized Dale Vos to discuss the third quarter financial. We anticipate finishing \$100,000 to the good at the end of the fiscal year. There will be no need to use any contingency reserves, and we anticipate good revenue over expenses.

Ms. Meadows explained that our auditors have recommended that record any gifts-in-kind as we receive them throughout the year, and not at the end of the year as was previously done. This is done to provide the most accurate statements as of the end of each quarter.

Mr. Vos reviewed the final draft of the 2024-25 budget. Net Income is slightly higher than what was projected in April.

Ms. Meadows gave an overview of what in to developing the budget and adjustments that were made following data inclusion of winter and spring championships, and explained the

additional budget dollars allocated for travel scheduled for trips to Washington, D.C., for projected government relations meetings.

MOTION to approve the quarterly financial report and the 2024-25 budget as presented by Dale Vos; **SECONDED** by Chris DePew. **PASSES**

9. NJCAA Standing Committee/Council Reports.

a. Eligibility Committee.

Eligibility Committee Chair Rob Chaney was recognized and reported that the committee met has met once following Convention. The committee has no action items for this meeting but a few updates through the Tiered Sanctions subcommittee.

- **Tiered Sanctions subcommittee.** [Supplement No. 06] (Lind Hartsell, Subcommittee Chair)

Tiered Sanctions subcommittee chair Lind Hartsell was recognized and delivered the subcommittee report. Mr. Hartsell began by thanking the entire committee for all of the work they put in this past year. Mr. Hartsell brought forth two updates to the Policies Manual for point totals. The first change is that schools with more than 20 points will be audited for the next two terms, and the schools with 12, but less than 20 points, will be audited for one term. The second change is the reduction of points for schools who have a “clean” term after have accumulated 12 or more points.

Mr. Chaney spoke further on recommendations from the Eligibility Committee including the delivering of a rulings letter to a school and its region, denoting the total number of points a school has under Tiered Sanctions. Another recommendation was the use of additional communications beyond the monthly email that comes from the committee. For non-compliance of completing the NJCAA Compliance and Eligibility course by the August 1 due date, member colleges will be assessed six total points under Tiered Sanctions, and a letter will go to that school’s President. Finally, Mr. Chaney stated that the membership had just received an email regarding the next cycle of eligibility proposals, with a July 15 deadline. Anything brought forward to go to the Board of Regents, would be done so for the October meeting.

b. Sports Governance Committee.

Chair Tucker recognized Sports Governance Chair Dr. Brett Monaghan to deliver the committee report.

Dr. Monaghan reviewed each of the items:

i. **Item #597: DI Men’s and Women’s Basketball At-Large Limits**

Dr. Monaghan stated that this would remove the limit on at-large participation. There was no discussion about the proposal. **PASSES 31-5**

ii. **Item #598: DI, DII, and DIII Men’s and Women’s Cross Country Results Reporting**

Mr. Myrick asked if this fall under the stats policy. Tommy Stewart stated that this kind of a moot point as the results get posted anyway. Mr. Myrick just wanted to be sure there would not be any sanctions to the member institution based on the time period for posting results. Dr. Monaghan will confirm that for everyone following the meeting. **PASSES 35-0**

iii. Item #599: Flag Football Number of Games

There was no discussion about the proposal. **PASSES 34-0, with 1 abstention**

iv. Item #600: DI Men's Golf District Qualifying

There was no discussion about the proposal. **PASSES 35-0**

v. Item #601: Men's and Women's Half Marathon Remove Final Declarations

There was no discussion about the proposal. **PASSES 35-0**

vi. Item #602: Men's and Women's Indoor Track and Field 200/400 Finals Procedures

Dr. Mike Saddler asked about taking eight to the finals versus taking nine to the finals. Mr. Stewart clarified that taking eight to the finals is the correct decision moving with the unlikelihood of the ninth-place runner winning the event. **PASSES 34-0, with 1 abstention**

vii. Item #603: Men's and Women's Indoor and Outdoor Track and Field Top-16 Automatic Qualifiers

Dr. Monaghan stated that this gives the championship flexibility to field the fullest event possible. Mr. Stewart elaborated that the field would be compiled using a descending order list of competitors and this makes the most sense and is common practice among most leagues. **PASSES 34-0, with 1 abstention**

viii. Item #604: Men's and Women's Outdoor Track and Field Declaration for 5000 Meter

There was no discussion about the proposal. **PASSES 34-0, with 1 abstention**

ix. Item #605: DI and DII Women's Soccer Pool Play Format

There was no discussion about the proposal. **PASSES 34-1**

x. Item #606: DI and DII Women's Volleyball District Cutoff Date

There was no discussion about the proposal. **PASSES 35-0**

xi. Item #607: Men's Volleyball Challenge System Review

There was no discussion about the proposal. PASSES 31-4

xii. Item #608: DI Women's Volleyball Midwest District Format

Dr. Monaghan stated that Region 24 first brought something forward. The Sports Governance Committee elected to move forward with the proposal presented by Region 11 and Region 16, and Region 24's proposal will be reviewed again in a couple of years based on the strength of competition within that region at the time.

Dr. Saddler asked is if this really changes things or not. As this is a district issue, he asked if the Board should be voting on this.

Mary Young clarified that Region 24 wanted a direct bid to the national tournament and the Volleyball Committee came back with this proposal instead.

Because the number of teams qualifying has not changed, Dr. Saddler stated the Board does not have oversight on how individual regions and districts conduct local championships.

Rod Lovett of the National Office stated that this would simply be approving the committee's recommendation.

Thom McDonald of Region 11 stated that this deserves action because the same thing will come back in the future if it this is tabled or denied after going back to the regions in question.

Dr. Monaghan stated that Regions 11 and 16 want one thing and Region 24 wants something else and that Mr. McDonald's point is well taken.

Mr. Myrick stated that he agreed with Dr. Saddler and does not want the Board to set a precedent on approving district agreements.

Mr. McDonald stated that if there is a tie, the decision goes to the National Office and they pick it, and this is not majority rules, which was confirmed by Rod Lovett. Mr. McDonald stated while he would like this to be voted on, he understands that this may not be prudent in terms of precedent.

It was agreed to delete the item from the agenda.

MOTION to remove Item #608 from the agenda was made by Tommy Stewart; **SECONDED** by Lind Hartsell. PASSES

After the motion to remove, Thom McDonald confirmed with the National Office that it would take into consideration what the Sports Governance Committee and the Division I Volleyball Committee would be when making said decisions.

xiii. Item #609: School Funding for Olympic and World Championship Qualifying Events

Dr. Monaghan explained that would allow schools to pay for student-athletes and coaches to attend qualifying events for World Championships and Olympic trials. There was no discussion. **PASSES 35-0**

MOTION to approve by Rob Chaney; **SECONDED** by Michelle Silcox.

xiv. Policy Manual Updates

○ **Officials Report Requirement**

Dr. Monaghan explained a policy manual update to require all officials to provide a report on any ejection alongside institutional reports.

David Elder asked that this responsibility be placed in the hands of the region director because that is who the assigner of each region reports to. Mr. Elder stated he did not want to circumvent the process of who reports to who, and how that gets from the official to the assigner and ultimately to the National Office.

Darin Monroe asked about the protocol when an official does not submit the report, and whose responsibility it is to see that it gets done. His concern is about punishing a school who did everything right and the official did not file said report.

Rod Lovett explained that the NCAA and NAIA already require this form. The form will be sent to the assigner, the region director, and the National Office. The school will not be accountable if an official does not fulfill his or her responsibilities.

Dale Vos stated that his region does not employ any assigners and has multiple conferences within his region.

Mr. Elder feels that the National Office will be chasing officials more than is expected and agrees that it needs to go to the college and the National Office. While his experience with his officials has been positive, he feels that other officials who have jobs outside officiating may not prioritize reporting the way it needs to be done.

Dr. Monaghan believes there will be a lot of learning over the next year as this gets implemented.

○ **Ejections for Leaving Bench**

Dr. Monaghan explained that this update will change verbiage to include student-athletes who are specifically involved in an altercation when a fight breaks out.

Rob Chaney believes there needs to be more clarity and that a student-athlete can still move too far from the bench and not be involved.

Rod Lovett stated that there will be examples provided for reference, including natural progression.

Jeff White stated that he believes the current rule is more clearly defined than what is currently being added. He believes this added vagueness, not reduces it. This adds complexities to something where there was clarity before.

Rob Nielson explained that the hope of this change gives the National Office leeway in how this is viewed.

Dale Vos brought up the current NCAA ruling and the official's obligation to eject the student-athlete.

Dean Myrick brought up an NJCAA example and an NCAA example, both of which had the same causes, but the resulting suspensions were varied, and that is what is causing so much confusion among our officials as they try to apply the rule as written.

Dr. Thomas Huebner noted that whatever we do, there needs to be consistency in the application.

Chair Tucker added that there is much to be discussed, and that we need to be consistent. This will continue to be worked on, and while this does not require a Board vote, for it to be successful, it does need Board support.

Dr. Monaghan finished by saying this issue is a top priority as Sports Governance heads into 2024-25. When there are references made to the NCAA, the NCAA applies this on a per sport basis. The committee felt that this was too heavy of a lift to accomplish quickly. This will be something that will be looked at as appropriate for our level.

Chris DePew asked about the process of items that passed through the Sports Governance committee but were not sent on to the Board of Regents, and how that communication is announced to the proposer.

c. Championship Events Committee.

Jerry Smith, Championship Events Committee Chair reviewed the twelve action items, which included six championship bids and six format modifications.

MOTION to approve by Jerry Smith; **SECONDED** by Rob Chaney.

i. Division I Men's Tennis Championship

Hosted by the following: • Collin College- McKinney, TX in 2026, 2028 • Tyler Junior College – Tyler, TX in 2027 **PASSES 35-0**

ii. Division III Women's Basketball Championship

Hosted by the following: • Visit Brownwood in Brownwood, TX in 2026 and 2028 • CVCC/Hickory Sports Commission/Visitors Bureau in 2027 **PASSES 29-1, with 4 abstentions**

iii. Division III Men’s Basketball Championship

Hosted by the following: • Herkimer College – Herkimer, NY in 2026 & 2028 • Rochester MN Sports – Rochester, MN in 2027 **PASSES 30-0, with 3 abstentions**

iv. Division III Softball Championship

Hosted by Herkimer County College in Herkimer, NY to host in 2026, 2027, 2028 **PASSES 30-0, with 3 abstentions**

v. Division I Softball Championship

Hosted by the City of Oxford - Oxford, AL in 2026, 2027, 2028 **PASSES 33-0**

vi. Division II Softball Championship

Hosted by One Spartanburg - Spartanburg, SC in 2026, 2027, 2028 **PASSES 31-2**

Lind Hartsell asked for clarification on which years Oxford, AL would host Division II, to which Mr. Smith stated the Division two would play in Oxford, AL in 2025, before moving to Spartanburg, SC in 2026.

vii. Division II Women’s Golf National Championship

Format – 16 teams & up to 10 individuals for a total of 90 total participants (Mirror the DI Women’s golf Championship format) Championship Dates through 2028: May 13-16th, 2025 | May 12-15th, 2026 | May 11-14, 2027 | May 16-19, 2028

Mike St. John asked about district assignments. Rod Lovett was recognized and stated they would be sent out in the coming days.

PASSES 33-0

viii. Track & Field National Championships certified by World Athletic

PASSES 33-0

ix. DI & DII Softball Inclement Weather Day for World Series

6 Day World Series Tournament with option to use 7th day for inclement weather. **PASSES 33-0**

x. DIII Inclement Weather Day for World Series

4 Day World Series Tournament with option to use 5th day for inclement weather.
PASSES 30-0, with 3 abstentions

xi. DI, DII, and DIII Softball Streaming Requirements / Field Usage

Not starting a game before 9:00 a.m. and after 11 p.m. Streaming in instance of weather or unforeseeable circumstances may not always occur. Use two fields be used if needed to get games in due to weather. **PASSES 33-0**

xii. 2025 Indoor Track & Field Championship Date Change

The 2025 championship host (Lubbock Sports) has requested the dates of the Indoor Track & Field championship be moved from February 28-March 1, 2025 to March 7-8, 2025. **PASSES 33-0**

xiii. Discussion Items

○ **Hotel and Housing Policy**

Mr. Smith explained that this is not ready for a proposal yet but will be discussed at the Board leadership retreat in the coming days.

○ **Request for Division III Softball Recommendations**

This was turned down because the committee had already approved a bid recommendation

Darin Monroe asked about decision process that went into selecting the Division I and Division II softball sites, noting that there were conversations in the past about hosting them at the same sites versus different ones.

Danielle Lafferty was recognized and stated that both committees went back and forth on whether each division wanted to be together or not. Ultimately, after this conclusion of this year's championship in Spartanburg, SC, the committee was highly impressed with the experience and the setup of the complex. There may be future opportunity for them to be at the same site in the future, with that conversation centering around the Oxford site, but Oxford would not want to do them at the same time.

d. Presidents' Commission.

Dr. Dan Kinney was recognized and stated the Presidents' Commission did not meet this past month.

10. Action Items.

a. Item #142 – Consideration to shift membership deadline.

Michelle Meadows brought forth an item which would extend the membership renewal deadline to October 31 each year. The proposal cleans up verbiage within the existing bylaws.

Thom McDonald asked for clarification on a late period for the Coaches Association renewals and if the establishment of the second window in the spring for Coaches Association renewals, to which Ms. Meadows stated there is no late period in the fall and there is a six-week window for renewals in the springtime.

MOTION to approve by Jerry Smith; **SECONDED** by Lind Hartsell. **PASSES 35-0**

b. Item #144 – Request for region change.

Christopher Haley brought forth an item for region change for Central Community College to move from Region 9 to Region 11 beginning with the 2025-26 academic year. There was no discussion to follow.

MOTION to approve by Rob Chaney; **SECONDED** by Tin Drain. **PASSES 32-1, with 1 abstention**

c. Item #267 – Submission of student-success data.

Christopher Haley brought forth an item for a bylaw change which would require schools to submit data on student graduations, transfers, and on returning student-athletes through the IPEDS system. Mr. Haley stated this would go into effect immediately and members would be required to submit the necessary data within five months of the end of each academic year.

Rob Chaney suggested not placing this bylaw change under Section 4.D. Statistical Reporting to its own sub-section. There was a friendly motion from Dr. Dan Kinney, seconded by Dr. Margaret McMenamin to approve that change.

Dr. Mike Saddler asked if this change would be in addition to current end-of-year reporting or if this new piece would replace the current model. Jeff White was recognized and explained that this would replace the current process.

MOTION to approve as amended by David Elder; **SECONDED** by Melissa Grau. **PASSES 32-2**

11. Discussion Items.

a. Item #272 – Bylaw cleanup related to Board of Regents officer terms.

Christopher Haley brought forth a discussion item in continuance from a discussion at the April 2024 meeting. The discussion item was expanded to include terms of office and term limits for the Women’s Senior Administration, Men’s Senior Administrator, Vice Chair, Secretary, and Treasurer, each to serve a term of three years, and no more than two consecutive terms.

Chair Tucker explained that this will continue to be a discussion piece at the Board leadership meeting retreat. There was a suggestion that staggering the office terms be looked at to which Chair Tucker agreed and noted that would be addressed in discussions.

12. Adjournment.

Chair Tucker announced the Board's next meeting in October and to look for an update from the Board leadership in the coming days.

Jeff White was recognized to provide an update that the U.S. Department of Education has announced that there is a stay in the enforcement of the new Title IX regulations in ten different states in relation to what was discussed earlier in the meeting.

The meeting adjourned at 3:36 p.m. EST.



BOARD OF REGENTS MEETING
of the **NATIONAL JUNIOR COLLEGE ATHLETIC ASSOCIATION**
September 18, 2024



MINUTES

1. Call to Order.

Troy Tucker, Board Chair, called the meeting to order at 1:01 p.m. EST on September 18, 2024.

2. Roll Call.

Present: Troy Tucker (Board Chair); Kerri-Ann McTiernan (Vice Chair); Mary Young (Women's Senior Administrator); Rob Nielson (Men's Senior Administrator); Jerry Smith (R1); Mike St. John (R2); Kristen Schuth (R3); Darin Monroe (R4); Deron Clark (R5); Mike Saddler (R6); Bobby Hudson (R7); Rob Chaney (R8); Marci Henry (R9); Lind Hartsell (R10); Thom McDonald (R11); Dale Vos (R12); Kurt Kohler (R13); Tim Drain (R14); Chris DePew (R15); Darren Pannier (R16); David Elder (R17); Joel Bate (R18); Katie Amundson (R19); Jo Ann Rogers (R20); Tommy Stewart (R21); Dean Myrick (R22); Ron Riggie (R24); Dr. Myles Shelton (PC Southwest); Dr. Dan Kinney, Jr. (PC Central); Dr. Tom Huebner (PC Southeast); Dr. Michael Calvert (PC Northwest); Michelle Ivey (At-Large); Melissa Grau (At-Large); Michelle Silcox (At-Large); Dr. Derrick Worrels (At-Large);

Absent: Steve Martin (R23); Dr. Margaret McMenamin (PC Northeast); Dr. Tony Miksa (PC East Central); Dr. Larissa Littleton-Steib (At-Large)

NJCAA Staff Liaisons in Attendance: Dr. Christopher Parker (NJCAA President and CEO); Jeff White (Counsel to the Board of Regents), Christopher Haley (Vice President of Membership and Development)

Other NJCAA Staff Members in Attendance: Michelle Meadows; Dr. Brett Monaghan; Kerri Askew; Wanda Bodey; Samantha Lowder; Carly Pitts; Lauren Pritchett; Tyler Broderick; Andrew Givens; Rod Lovett; Danielle Lafferty; Kyle Eager; Kalyn Fetter; Jerry McCarty; Madison Mathis; Lydia Morris; Ryan Jurden; Zach McKinstry; Anthony Taylor; John Blazek; Jessica Hernandez; Diana Beltran; Toni Brown; Jack Maynard; Bobby Alexander; Avery Tucker; Jim Siedliski.

3. Recognition of Guests.

No guests were reported.

4. Approval of Agenda.

MOTION to approve the agenda by Jerry Smith; **SECONDED** by Melissa Grau. **PASSES**

5. NJCAA National Office Updates

Mr. Tucker began by discussing why this special meeting was called. He explained that Dr. Parker felt it was important to share updates from the National Office and to hear directly from his team what is going on.

Mr. Tucker commented that he believes things are going well and that in his opinion it has been a smooth transition into the fall.

Dr. Parker was recognized to begin the National Office report. As the National Office experienced transition over the summer, it was important for the staff to re-commit to a servant leadership mentality, and how the staff are working to move the Association forward.

Graduate assistants Avery Tucker, Jackson Maynard, and Bobby Alexander were recognized and explained why they chose to be a part of the NJCAA and how they are learning to best serve the membership of the NJCAA.

Dr. Brett Monaghan shared a quote he uses often, “If service is below, leadership is beyond you,” and explained how that is our mission moving forward and that will be a key component to what the Board will hear throughout this meeting.

Dr. Parker then explained the establishment of core values in the National Office, and we are now working to implement those into the strategic plan.

Michelle Meadows explained that the six core values that have been adopted must be attributes that we live by on a daily basis and how they are being implemented throughout different areas of the operation.

Madison Mathis reviewed each of the core values: Trust, Integrity, Accountability, Stewardship, Strategic, and Engagement, and asked the Board of Regents to join us in adopting these six core values.

Dr. Monaghan gave an overview of what his division will review on the call, including championships, marketing and multimedia, and sports governance.

Andrew Givens gave an update on multimedia and discussed some of the work that Zach McKinstry has worked on. In marketing, he spoke on the current team members, and asked the Board for their continued help in making sure our information is updated online.

Kyle Eager gave an update on Presto and how he spends 40-50% of his week working with them each week. Upcoming work will include the new statistics website and full website upgrades which will begin in early 2025 for a fall 2025 rollout.

Jerry McCarty discussed improvements to weekly rankings and polls. Other improvements will include clickability for individual schools in polls.

Zach McKinstry announced that the National Office is finalizing the new hire for a multimedia associate. He explained the success of the NJCAA Game of the Week and the Board for their help in sharing stories of student-athletes, both past and present.

Rod Lovett spoke on a goal to improve communication among sport chairs. He gave an update on the Sports Governance Committee, the Region Realignment Committee. He reminded everyone of the Coaches Association dues timeline and Hall of Fame nomination deadlines and gave an update on the work being done to bring commonality to all of the Coaches Association bylaws and constitution.

Anthony Taylor introduced himself to the Board of Regents and explained his role as Governance Associate.

John Blazek discussed the previous day's call with Region Directors, coordinators, and assigners on new rules for the year, and there are plans to do one for each sporting season next year.

Dnaielle Lafferty spoke on how processes can be improved for championships and insert the six core values in developing those championships in order to provide our student-athletes with the best experience possible. She stated that the team also benchmarked with the NAIA on best practices and how we can improve in both the short-term and long-term.

Kalyn Fetter provided an update on the relationship with Levy Awards including direct region ordering and changes in timelines to make things better for our membership.

Lydia Morris discussed implementing community service projects at championships events, using Division I Baseball, Division II Baseball, and Division III Football as examples.

Ryan Jurden spoke on the host sites for the fall season and briefly discussed the fall pre-championship packets slated to come out in early October.

Christopher Haley apprised the Board of updates on the membership, educational initiatives for the year, like the Aspiring Leaders Program. The National Office has also developed an online resource page for risk management for members to use. Mr. Haley continued to speak on the corporate partnership program within the NJCAA noting its growth over the past five years and the relationship the NJCAA has with VanWagner, the Association's third-party affiliate in corporate partnerships, advertising, and broadcast rights.

Jim Siedliski, VanWagner General Manager for the NJCAA, spoke on VanWagner's commitment to find new and innovative partnerships which will serve to benefit both the NJCAA and its member institutions.

Mr. Givens described his goals for community engagement and gave an update on NJCAA Day, scheduled for October 17, which has already been announced. He also spoke on the NJCAA Foundation, updating new roles for himself and Mr. Haley as co-assistant executive directors under the leadership of Dr. Parker, and the goal to build local and national partnerships.

Jessica Hernandez gave an update on the 2025 NJCAA Foundation Hall of Fame awards event.

Jeff White addressed items in the legal and governance space, including advocacy at the state and federal level to gain recognition, and he feels that the NJCAA has been successful in that regard. Multiple staff and legislative aides have reached out to the NJCAA to gauge our opinions. Much of this is on hold as the settlement offer from the federal court regarding the NCAA case. Title IX updates are something we continue to monitor and as we provide value for our members in the NJCAA. There have been proposed sport-specific changes to Title IX, which have been put on the back burner for the time being. There are also proposed Title VI changes scheduled to come out as well. Mr. White stated that there continues to be efforts to improve educational offerings, including an appeals digest, which will be forthcoming in the October Board of Regents meeting.

Wanda Bodey thanked the Appeals Committee and gave an update on the new virtual process, now in its second year. She gave an overview of the work of the committee and a need for a bylaw clarification which will be coming in October.

Carly Pitts spoke on auditing, noting that there have been 39 completed so far. She announced that the NJCAA will be producing a new audit video to help with that process and that will be available for viewing by the winter.

Lauren Pritchett introduced herself and explained her work in reviewing the casebook.

Tyler Broderick spoke on sportsmanship charts for soccer and baseball, roster templates, and ejections. As of September 18, ejections are at 227, up from last year's number of 216. Non-collegials are down to eight from 11, over the same period.

Sam Lowder discussed current work being done in the portal, explaining that we have collected information on more than 190,000 student-athletes over the past three academic years, and the more than 40,000 letters-of-intent that have been issued this year alone.

Michelle Meadows gave an update on how the finance and operations division is continually working to improve processes and efficiencies, maintaining high levels of integrity on information reported and stewardship of resources used.

Diana Beltran spoke the annual financial audit and the development of championship specific income and expense reports.

Dr. Parker spoke briefly on the strategic plan, and explained that Kerri Askew is spearheading that effort. Mrs. Askew explained how the data is being collected and asked the Board for their help in collecting that data. Dr. Parker explained that the ten areas have been put into five pillars and that will be shared by the October Board meeting.

Dr. Parker continued to talk about staff recognition, noting Toni Brown's work on developing this new program. Mrs. Brown introduced the MVP Employee Recognition Program and how employees can be recognized. Two awardees will be announced each quarter, one from internal nominations from fellow teammates at the National Office, and one from external nominations from the membership, the process which will be shared soon.

Dr. Parker finished by reiterating the commitment to a servant leadership mindset.

Ms. Meadows gave an update on personnel. Bailey Grossetti, Toni Brown, and Ryan Jurden will be leaving that National Office team in the coming week. There are three positions currently posted: Championship and Events Associate, Multimedia Associate, and Athletics Communications Associate. All these positions are budget neutral.

Mr. Haley gave an update on the 2024-25 membership renewals and Coaches Association dues payments. More than 90% of the membership has already begun the process, and regular communication has commenced with those who need to complete the process by the October 31 deadline.

6. Board Chair Updates.

Mr. Tucker thanked the staff for their presentation and reiterated the positivity he feels from the National Office to help solve issues for the membership.

He reminded the Board that the Sports Governance Committee and Eligibility Committee will be meeting in Charlotte, NC on October 8-10 for their three-day retreat and thanked them in advance for the work that they will do.

7. Adjournment.

Chair Tucker announced that the pre-Board of Regents Q&A has been moved to Friday, October 11.

Mr. Haley was recognized to update the Board of Regents. As was announced this past spring, the governance portion of the website is a permanent addition moving forward. Having all BOR materials in one location will help prevent having to send multiple supplement emails before meetings. This will begin with the release of the October BOR agenda on Thursday, September 19. The final process change is how items are numbered. All discussion and action items are now denoted with a four-digit number.

Chair Tucker thanked everyone once again and reminded the group of the next Board meeting in October.

The meeting adjourned at 2:11 p.m. EST.

National Junior College Athletic Association
 Board of Regents Personnel Report – October 2024 Meeting
 Report as of October 8, 2024

Full Time Employees Leaving NJCAA

Name	Hire Date	Sep. Date	Position	Reason
Madison Mathis	1/3/23	10/31/24	Marketing & Communications Associate	Res

New Employees

Name	Hire Date	Sep. Date	Position	Reason
Ben Cutforth	10/7/24		Multimedia Associate	R
Amanda Cover	10/28/24		Athletics Communications Associate	R
Rebekah Cook	10/28/24		Athletics Communications Associate	R
TBD-Search in Process			Championships & Events Associate	R

Reason

- R-Replacement T-Termination
- P-Promotion LA-Leave of Absence
- NP- New Position Res-Resignation
- RIF-Reduction in Force Ret-Retirement

New Employee Summary

Ben Cutforth joins the NJCAA National Office after serving as the Creative Services Assistant for Davidson College since September 2021. In that role, Ben was responsible for leading a team of students in the video and creative content for Basketball, Lacrosse, Volleyball, Baseball, Soccer, and other special projects as well as creation of social media campaigns and its engagement and analytics. At the National Office, Ben will be responsible for assisting with content creation as well as the coordination of the production of NJCAA championships and events on the NJCAA network.

Amanda Cover most recently served as the Manager of Digital Marketing and Communications for the Queen City Soccer club where she was responsible for media coordination with player and coach personnel, writing pre & post-game press releases and media summaries, as well as feature stories for the club. She also brings to the NJCAA collegiate media relations and sport information experience with stints at Mercer University and her alma mater Florida State University. She will be responsible for all the marketing and communications for Division II sports and National Championships.

Rebekah Cook comes to the NJCAA National Office from Total Apex Sports where she was a staff writer responsible for research and writing of relevant sports stories. Her other experiences include sales operations with the Carolina Panthers and athletics communications intern with USC Aiken Athletics.

She will be responsible for all the marketing and communications for Division III sports and National Championships.



National Junior College Athletic Association
Budget vs. Actuals: FY24 Budget v. Actuals - FY24 P&L
August 2023 - July 2024

	Total			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Membership Income				
4085 Membership Dues	1,655,500.00	1,657,600.00	-2,100.00	99.87%
4090 Membership Sport Fee	201,850.00	205,000.00	-3,150.00	98.46%
Total 4000 Membership Income	\$1,857,350.00	\$1,862,600.00	-\$ 5,250.00	99.72%
4200 Non-Membership Income				
4205 Employee Contribution	15,342.86	15,000.00	342.86	102.29%
4210 Coaches Association Admin Fees	33,435.20	30,000.00	3,435.20	111.45%
4240 Convenience Fee	1,192.79		1,192.79	
4250 Licensing	64,055.19	42,000.00	22,055.19	152.51%
4265 Event Sponsors	64,125.00	75,000.00	-10,875.00	85.50%
4266 Event Registration	21,850.00	14,000.00	7,850.00	156.07%
4270 National Broadcasts/Network Sponsors	127,000.00	127,000.00	0.00	100.00%
4287 NJCAA Network	207,306.45	225,000.00	-17,693.55	92.14%
4296 Other Income	48,606.95	10,000.00	38,606.95	486.07%
4300 Corporate Sponsors	696,933.56	685,000.00	11,933.56	101.74%
4301 Grants	8,000.00	50,000.00	-42,000.00	16.00%
4302 ESports Admin Fees	270,000.00	270,000.00	0.00	100.00%
4400 Tournament Guarantees	572,547.51	460,000.00	112,547.51	124.47%
Total 4200 Non-Membership Income	\$2,130,395.51	\$2,003,000.00	\$ 127,395.51	106.36%
4304 Merchandising	245,174.62	220,000.00	25,174.62	111.44%
Total Income	\$4,232,920.13	\$4,085,600.00	\$ 147,320.13	103.61%
Gross Profit	\$4,232,920.13	\$4,085,600.00	\$ 147,320.13	103.61%
Expenses				
5000 Salaries & Benefits				
5010 Executive Staff	669,361.56	670,000.00	-638.44	99.90%
5011 Management Staff	574,026.51	586,000.00	-11,973.49	97.96%
5080 Classified Staff	598,932.54	633,000.00	-34,067.46	94.62%
5085 Employee Insurance	177,197.54	200,000.00	-22,802.46	88.60%
5100 Employer Taxes & Unemployment	144,739.63	158,000.00	-13,260.37	91.61%
5140 401K	40,335.18	47,000.00	-6,664.82	85.82%
5290 Employee Fees	20,000.00	22,000.00	-2,000.00	90.91%
Total 5000 Salaries & Benefits	\$2,224,592.96	\$2,316,000.00	-\$ 91,407.04	96.05%
5200 Office Expenses				
5205 Guest Relations	18,429.92	17,000.00	1,429.92	108.41%
5210 Rent	252,779.29	250,000.00	2,779.29	101.11%
5230 Office Supplies	39,979.29	30,000.00	9,979.29	133.26%
5245 Equipment Lease	2,353.20	3,000.00	-646.80	78.44%
5250 Postage & Shipping	10,260.47	10,000.00	260.47	102.60%
5270 Outreach	13,951.62	18,000.00	-4,048.38	77.51%
5291 Credit Card & Banking Fees	559.22	10,000.00	-9,440.78	5.59%
5350 Insurance & Bonds	124,161.55	126,000.00	-1,838.45	98.54%
5360 Auditing/Acctg/Professional Svc				
5361 Audit Fees	11,000.00	10,000.00	1,000.00	110.00%
5364 Professional Services	80,809.14	75,000.00	5,809.14	107.75%
5632 CPA Fees	2,938.39	10,000.00	-7,061.61	29.38%
7010 Legal Fees	13,207.88	79,000.00	-65,792.12	16.72%
Total 5360 Auditing/Acctg/Professional Svc	\$ 107,955.41	\$ 174,000.00	-\$ 66,044.59	62.04%

5435 Education Fund	2,216.25	2,500.00	-283.75	88.65%
5437 Graduate Assistance Program	3,000.00	8,000.00	-5,000.00	37.50%
Total 5200 Office Expenses	\$ 575,646.22	\$ 648,500.00	-\$ 72,853.78	88.77%
5293 Bad Debt Expense	1,004.49		1,004.49	
5295 Marketing and Promotions				
5300 Website & Stats	48,875.00	40,000.00	8,875.00	122.19%
5304 NJCAA Network/National Broadcasts	364,057.05	370,000.00	-5,942.95	98.39%
5305 Marketing	18,626.35	15,000.00	3,626.35	124.18%
Total 5295 Marketing and Promotions	\$ 431,558.40	\$ 425,000.00	\$ 6,558.40	101.54%
5299 Information Technology Expenses				
5060 Service Provider	103,956.86	130,000.00	-26,043.14	79.97%
5220 Phone Systems	22,678.28	30,000.00	-7,321.72	75.59%
5221 IT Support	75,305.16	65,000.00	10,305.16	115.85%
5285 Software Subscription Services	21,641.07	22,000.00	-358.93	98.37%
5307 Technology - Supplies	11,276.12	10,000.00	1,276.12	112.76%
Total 5299 Information Technology Expenses	\$ 234,857.49	\$ 257,000.00	-\$ 22,142.51	91.38%
5415 Administrative Travel				
5410 Travel - Executive				
5420 Travel - Chief Executive Officer	33,912.29	30,000.00	3,912.29	113.04%
5429 Travel - Project & Special Events	21,318.27	20,000.00	1,318.27	106.59%
Total 5410 Travel - Executive	\$ 55,230.56	\$ 50,000.00	\$ 5,230.56	110.46%
5425 Travel - Sports, Events, Membership				
5421 Travel - Championships	50,231.24	35,000.00	15,231.24	143.52%
5427 Travel - Sports Rep	31,114.93	35,000.00	-3,885.07	88.90%
Total 5425 Travel - Sports, Events, Membership	\$ 81,346.17	\$ 70,000.00	\$ 11,346.17	116.21%
5428 Travel - Development, External Affairs & Marketing	12,966.25	15,000.00	-2,033.75	86.44%
5450 Travel - Compliance, Legal, EDI	16,306.52	10,000.00	6,306.52	163.07%
Total 5415 Administrative Travel	\$ 165,849.50	\$ 145,000.00	\$ 20,849.50	114.38%
5500 Special Events				
9030 Convention	183,191.26	175,000.00	8,191.26	104.68%
Total 5500 Special Events	\$ 183,191.26	\$ 175,000.00	\$ 8,191.26	104.68%
7000 Board of Regents Expenses				
7030 NJCAA Board of Regents	57,772.03	5,000.00	52,772.03	1155.44%
Total 7000 Board of Regents Expenses	\$ 57,772.03	\$ 5,000.00	\$ 52,772.03	1155.44%
8000 Affiliations				
8123 NACDA / NATYCAA - Professional Development	45,475.51	50,000.00	-4,524.49	90.95%
8125 NJCAA Affiliations	33,866.99	25,000.00	8,866.99	135.47%
Total 8000 Affiliations	\$ 79,342.50	\$ 75,000.00	\$ 4,342.50	105.79%
8500 Championships				
9020 Championship Operations	405,211.49	110,000.00	295,211.49	368.37%
9021 National Awards	73,344.89	70,000.00	3,344.89	104.78%
9022 District Awards	37,958.50	34,000.00	3,958.50	111.64%
9023 District Coverage	24,000.00	24,000.00	0.00	100.00%
9026 Merchandising Expense	12,153.55	40,000.00	-27,846.45	30.38%
Total 8500 Championships	\$ 552,668.43	\$ 278,000.00	\$ 274,668.43	198.80%

9000 Miscellaneous Expense

9999 Depreciation Expense	88,365.44		88,365.44	
Total 9000 Miscellaneous Expense	\$ 88,365.44	\$ 0.00	\$ 88,365.44	
Total Expenses	\$4,594,848.72	\$4,324,500.00	\$ 270,348.72	106.25%
Net Operating Income	-\$ 361,928.59	-\$ 238,900.00	-\$123,028.59	151.50%

Other Income

4256 Investment Income		250,000.00	-250,000.00	0.00%
4260 Interest on Investments	28,454.32		28,454.32	
4261 Realized Gain/Loss-Investments	35,571.39		35,571.39	
4262 Unrealized Gain/Loss-Investment	424,576.77		424,576.77	
4263.1 Dividend Income	102,159.47		102,159.47	
4263.2 Investment Mgmt Fees	-9,662.09		-9,662.09	
4264 Interest Income-Bank Accounts	23.21		23.21	
Total 4256 Investment Income	\$ 581,123.07	\$ 250,000.00	\$ 331,123.07	232.45%

4405 In Kind Contributions	268,978.56		268,978.56	
Total Other Income	\$ 850,101.63	\$ 250,000.00	\$ 600,101.63	340.04%
Net Other Income	\$ 850,101.63	\$ 250,000.00	\$ 600,101.63	340.04%
Net Income	\$ 488,173.04	\$ 11,100.00	\$ 477,073.04	4397.96%

Notes:

Net income per approved budget \$245,415.41

Total Expenses minus Gift-in-Kind & depreciation expense equals 97.9% of budget

August 16, 2024 – Eligibility Committee Meeting @ 1pm EST

1. Call to Order:

Rob Chaney, Board Chair, called the meeting to order at 1:02 PM EST on August 16, 2024.

2. Roll Call:

Present: Vice-Chair: Christina Hudley (2024), Immediate Past-Chair: Mike Saddler (ex-officio), Women's Administrator: Mary Young (2021), Men's Administrator: Rob Nielson (2024) Division I Reps: Deron Clark (2023), Jeff Willis (2024); Division II Reps: Brian Anweiler (2024), Troy Larson (2024); Division III Reps: Kurt Kohler (2022), Kristen Schuth (2024)
NCJAA Staff Liaisons in Attendance: N/A

Absent: N/A

Other NJCAA Staff Members in Attendance: Wanda Bodey, Rod Lovett, Carly Pitts, Lauren Pritchett, Tyler Broderick

3. Recognition of Guests: Mike Saddler (ex-officio), Troy Tucker (BOR Chair)

4. Approval of Agenda: Rob Chaney approves to start the agenda breakdown at 1:02 PM EST

5. NJCAA August National Office Updates

Wanda Bodey introduced Lauren Pritchett to the Committee. Lauren then introduced herself to the committee. Carly Pitts and Tyler Broderick introduced themselves. Chris Haley and Brett Monaghan introduced themselves. Andrew Givens introduced himself to the Committee.

Committee Members introduced themselves to NJCAA National Office staff.

6. October Eligibility / Governance Committee Retreat (Charlotte, NC)

October 8th 5PM – October 10th 12 PM (EST). Hotels reserved. More information will be sent to Committee members when it is closer to the meeting time.

7. Tiered Sanctions Committee Update

Rob Chaney shared dates set for subcommittee:

December 4, March 4, May 6, May 13

8. Updated NJCAA Eligibility Spreadsheet

Eligibility Spreadsheet not required nationally, but an available resource available for schools. Rob Chaney made updates to the spreadsheet. NJCAA National Office recommended sharing it with the Eligibility Committee for feedback and whether to post the revised version to the Resources page.

Degree audit on file?

Committee members want to make it align with the grid as close as possible and have consistency in terminology.

The Committee then discussed improvements to the spreadsheet and made changes.

- Wanda Bodey clarifies that the word “term” is used because there are schools on quarter and trimester calendars. “Term” covers all the bases.
- Wanda Bodey suggested changing “Student ID Number” to “Student School ID Number” to avoid confusion that the NJCAA has student ID numbers.
- Rob Nielsen suggested changing “Name of High School” column to “Proof of High School Graduation” (i.e., diploma, homeschool)
 - Audit requirement would still contain high school graduation date.
 - Ability at your individual institution to add a column it deems necessary.
 - Rob Chaney is open to future revisions and updates before the Eligibility Cycle 2025.
- Kurt Kohler suggested revising “credits” to “hours”.

Jeff Willis inquired if there is a still need for a transfer waiver. Transfer attendance and participation history is needed in the comments section. Rob Nielsen proposes a transfer waiver for the current LOI year.

Jeff Willis moves to approve the updated Eligibility Spreadsheet and post on the resources page. Deron Clark and Christinia Hundley second the motion. The Eligibility Committee approved the update.

APPROVAL: Approved by Eligibility Committee on August 16, 2024.

9. Eligibility Proposals

Rob Chaney shares that he feels that the Amateurism Age Limit is the most important proposal, so that it can be included in the October meeting so that coaches can be aware of the change.

a. Re-Imagined Casebook

Elimination of current Casebook and creation of new Handbook that includes case studies directly below the bylaw that it relates to. Makes it such easier for the user and also makes it easier for handbook on all items in one place.

SUBMITTED BY: Troy Tucker

CURRENT BYLAW: N/A

NEW LANGUAGE / ADDITION: Take current casebook scenarios and insert them into bylaws.

APPROVAL: Approved by the Eligibility Committee on August 16, 2024

EFFECTIVE DATE: August 1, 2025

Troy Tucker shares that the casebook is useful but has become outdated as bylaws are revised and updated. He also shares that it makes it more beneficial to membership for everything to be in one place.

Wanda Bodey shares that Lauren Pritchett is already working through previous Appeals to create a potential casebook.

Christinia Hundley moved and seconded to approve inserting casebook scenarios into the bylaws.

Kristen Schuth asks if there is concern with the length of the document and if a hyperlink can be utilized. Christina Hundley agrees with the length issue.

Rob Chaney shares that there are particulars in how it is carried out is still be determined, but this is a move in the right direction for the Eligibility Committee to support it.

The Eligibility Committee approved the proposal.

b. Amateurism Age Limit (Article V, Section 4.A.3)

Due to the changing landscape of college athletics at the four-year level (i.e., no entrance requirements, lessening the restrictions for transfers, the Transfer Portal, NIL, etc..) recruiting at the two-year level has become more challenging. By pushing the age limit back just one year (from 19 to 20), we believe this will create some additional recruiting opportunities, particularly for international student-athletes wishing to come to the United States.

SUBMITTED BY: Region 8

CURRENT BYLAW: An athlete will lose amateur status and shall be deemed permanently ineligible for participation in a NJCAA certified sport if any of the

following criteria applies once the athlete reaches their 19th birthday or once they enroll in college as a full-time student, whichever comes first.

NEW LANGUAGE / ADDITION: An athlete will lose amateur status and shall be deemed permanently ineligible for participation in a NJCAA certified sport if any of the following criteria applies once the athlete reaches their **20th** birthday or once they enroll in college as a full-time student, whichever comes first.

APPROVAL: The Eligibility Committee did not vote on this proposal.

EFFECTIVE DATE: August 1, 2025

Deron Clark shares that the track community as a whole has attempted to stray from “28 year-old freshman” ... Whether this is a legitimate comparison in competition.

Wanda Bodey agrees with Rob Chaney that the organization has to be careful about limiting student-athletes based on age. Chaney asks how the specific age is determined. Wanda Bodey confirms that is the average age of a student after finishing high school and it is an attempt to help member-schools in confirming amateurism (i.e., after reaching age, school needs to confirm that SA’s amateur status has been maintained).

c. Amateurism Age Limit (Article V, Section 4.C.1)

SUBMITTED BY: Region 8

CURRENT BYLAW:

An athlete will lose amateur status and shall be deemed permanently ineligible for participation in a NJCAA certified sport if any of the following criteria applies once the athlete reaches their 19th birthday or once they enroll in college as a full-time student, whichever comes first).

NEW LANGUAGE / ADDITION:

APPROVAL: The Eligibility Committee did not vote on this proposal.

EFFECTIVE DATE:

Refer to the second proposal.

d. NIL (Article V, Section 4.D.3.c)

Wish to allow NJCAA member colleges to operate in the NIL space, provided it is compliant with local, state, and federal law. NIL collectives are not sustainable in two-year athletics and should be added as an additional item prohibited by the membership

SUBMITTED BY: Rob Chaney

CURRENT BYLAW: The following acts remain prohibited with regards to Name, Image & Likeness: (i) Representatives of a Member College cannot directly pay student-athletes; (ii) Cannot be contingent upon enrollment at a Member College; (iii) Cannot be based on athletic performance.

NEW LANGUAGE / ADDITION: N/A

APPROVAL: Approved by the Eligibility Committee on August 16, 2024

EFFECTIVE DATE:

Rob Chaney offers his view that NIL was not intended to include student-athletes at the two-year level.

Mary Young adds that NIL can be dangerous for the organization; however, student-athletes should be getting paid for their skill.

Rob Chaney questions how this will affect SA's transferring from the NJCAA level to the NCAA. Policy language changes quickly and continues to be a moving target in the current collegiate athletic environment. Rob Chaney concludes that guardrails will help; however, counsel could very well advise against it.

Jeff Willis suggests tabling the issue until the settlement is final. A big discussion is eligibility rosters for revenue as well as redshirts and adding a 5th year of eligibility.

e. FT Enrollment Requirement (Article V, Section 2.C.2)

Language is no longer accurate due to the Last-Term PT Enrollment and Graduate Exceptions. Needs to be "massaged".

SUBMITTED BY: Rob Chaney

CURRENT BYLAW: Full-Time Requirement: Student-athletes must be enrolled in full-time status at the college prior to competition and certifying NJCAA eligibility using any combination of sessions (regular term, mini term, fast track term) within a term. Full-time enrollment is defined as 12 or more credit hours. A minimum of six (6) credit hours must begin before the end of the published regular season schedule of the student-athletes' chosen sport.

NEW LANGUAGE / ADDITION: N/A

APPROVAL: The Eligibility Committee did not vote on this proposal.

EFFECTIVE DATE:

10. Discussion Items

a. “Celebratory LOI” for Division III

13.9.1 Letter-of-Intent Prohibition. An institution shall not use any form of a letter of intent or similar form of commitment in the recruitment of a prospective student-athlete. However, it shall be permissible for the institution to use in the recruitment of a prospective student-athlete its pre-enrollment forms executed by prospective student in general at that institution.

13.9.1.1. Exception – Nonbinding Athletics Celebratory Form. An institution may use a standard, nonbinding athletics celebratory signing form after a prospective student-athlete has been accepted for enrollment to the institution. The standard form shall be made available by the NJCAA national office.

- Kristen Schuth asks what is the harm in the current LOI process for DIII (no athletic aid)? When a celebratory LOI is put out, other schools can interfere. Troy Tucker responds that this is a huge discussion point and a proposal is being compiled. DIII is discovering issues with students who had signed LOI with another institution – why do this when there is no money at all. Student-athlete’s desire to be able to join in with other students who are sitting to “sign”.
- Kristen Schuth asks whether other regulations will be thrown out because the Celebratory LOI is not a binding agreement.
- Kurt Kohler offers that some institutions don’t have LOIs at all while others sign whole rosters... The process is not standardized at all.
- Rob Chaney suggest waiting until the next cycle.

b. Article V, Section 2.D.1 (Full-Term Defined) – page 13

OLD LANGUAGE: Full-Time Term: A student-athlete is charged with attempting a term of full-time enrollment when they remain enrolled in full-time status beyond the 18th calendar day (not to end on a weekend or Federal Holiday) of the term or if they have not participated.

APPROVED April '23 – Full-Time Term Defined: A student-athlete will be charged with attempting a term of full-time enrollment when they remained enrolled in full-time status beyond the 18th calendar day of the term (not to end on a weekend or Federal Holiday) **OR** if they have participated in a contest prior to that date.

- This update was not included in 23-24
- Does this impact the “we added to the grid for 6+ semesters / 8 quarters?”
- Troy Tucker notes that he remembers the change happening but happened after the fact.
- Jeff Willis asks if it simple enough to deem practice or scrimmage as participation. Kurt Kohler responds it was meant to define participation. Wanda Bodey confirms that participation is intended to mean a regular season, but participation means official contests and is not sure if that is in the bylaws. Jeff Willis concludes that participation needs to be defined as an official contest.
- Rob Chaney asks if there is a scenario where a student could use the graduate exception (6 hours) and participate prior to the 18th day, but not be counted as full time participant. Christina Hundley offers that the NJCAA still considers the student-athlete as having a full-time term with the graduate exception because the special dispensation is for the individual. Most likely not included in bylaw language and has been assumed in interpretation. Wanda Bodey suggests adding a bylaw that specifically states it is full-term for the student-athlete who has a graduate exception.
- Does the asterisk in the grid still apply? Further explanation is needed.

c. Article V, Section 4.D.3 (NIL) – adding language guiding “impermissible inducement” – page 24/25

Current Article VII, Section 3.A.2 – Impermissible Inducement: No member institution shall permit a prospective student athlete to be solicited or recruited to attend such institution by the promise of gift or any aid or inducement other than that of grant-in-aid as permitted by these bylaws.

- A catch all provision that allows for NIL as it is used in multiple states. States has passed statutes that authorize their institutions to use NIL as a recruiting inducement (and generated lawsuits form the TN and VA attorneys general)
- Wanda Bodey offers it is best to move this to next meeting when Jeff White can be present and share his thoughts.

d. Article VI, Section 2A (LOIs) – language guiding when SA can sign LOI – page 34

A.2 Signing Dates: The earliest dates for signing a recruit to a LOI are established by sport and listed on the NJCAA Sports Procedures Chart

A.2.a – Under no circumstances may the member college enter into a scholarship agreement or contract of any type prior to the official LOI signing date

- Wanda Bodey offers that previously, student-athletes could not sign LOI before the junior year of high school. The LOI signing date was removed (1:58). At what point an LOI can be signed needs to be added.
- Rob Chaney adds that this item crosses over between the Eligibility and Sports Governance Committees.

e. Article VI, Section 2.D.1 (Cancellation and Modification of Grants-In-Aid) – page 35

D.1.c – The student athlete voluntarily withdraws from a sport prior to the institution’s first competition in that sport

- Rob Chaney offers that the wording needs to be changed to be more specific as the release form currently requires the student-athlete’s signature. What are the positives and negatives of removing such requirement?
- It is Jeff White’s opinion that it is beyond the purview of the NJCAA National Office to weigh in on a contract matter between two other parties (even though we have made it within our purview). He is concerned that not allowing a member to withdraw aid from student that quit the team.
- Jeff Willis offered an example of an instance in which a student-athlete quit the team and there was nothing the school could do to recover that aid or put a hold on a transcript when the student-athlete owes the school money.
- Wanda Bodey shares where she can see both sides of the situation, but a bigger conversation needs to happen.
- Rob Chaney adds that when the student refuses to sign, the aid is also lost for the next term. The majority utilize it properly, but the minority makes it a precarious situation.
- Mary Young adds that schools can potentially be put in a bad situation and this issue deserves serious conversation.
- Jeff Willis asks what happens when a student-athlete plays in the season but has an injury and wants a medical hardship after walking away from the team. He asks whether there are student-athletes who are ‘playing the system’. The institution must have the ability to prevent its resources from being abused.

f. Article V, Section 2.C.5 (Break of Enrollment) – page 13

A break in enrollment statement is only required if the student withdraws and is not enrolled in any capacity.

- Does this prompt re-defining the situation
- Is the C.5 language necessary?

g. Article VII, Section 2 (Requirements for participating in team activities) – page 40

Current interpretation from National Office allows student to participate in team activities (i.e., practice, scrimmage) prior to graduating from high school (1 hour requirement and physical on file)

- Currently operating under assumption that graduation from high school is necessary. Does not need to change the bylaw but supplement it. Concerning from a liability point of view that high school seniors are scrimmaging and practicing.
- Mary Young adds that the practicing component occurs frequently.
- Jeff Willis asks why this would happen / be allowed. Wanda Bodey offers that spring practice helps to prepare student-athletes for next year when they are actually on the team.
- Majority of Eligibility Committee believes this issue can be cleared up easily.
- Mary Young states that she believes ‘team activities’ (i.e., team vacations with little training) are getting out of hand. This would be a benefit, and guardrails are needed. Rob Chaney responds that these activities with legitimate competition would be hard to monitor, but instances without evidence of scrimmage / competition seems outside the scope. Young urges that differentiation between team bonding and building and training is needed. Certain scenarios are not allowed, but this is.
- Deron Clark asks whether teams can practice off-campus. Wanda Bodey clarifies that it is allowed during the season.

h. Article V, Section 2.B.3 (Clarification of Foreign Transcripts) – page 10

Foreign transcripts of student-athletes who previously attended a foreign college or university and participated in intercollegiate (2 hours 25 minutes)

i. Article V, Section 4.E (Professional Organizations – Agents – Advisors)

- Not touched at Convention last year. Rob Chaney proposes revisiting over the course of the year and refreshing. Is agent a catch-all?
- Repeated violations with duplicate LOIs. Joint item with governance. Potential for creating 3rd hardship that is focused on mental health (currently counted under non-medical hardship requests)

j. Recent Appeals

- a. Recommendation that NJCAA Bylaws should go under review from an outside agency for evaluation to ensure they are legally sound
- b. LOI and Release – Should release from one release SA from all LOIs?

Joint Item with Governance.

- c. Potential Mental Health Hardship Waiver

Currently counted under non-medical hardship requests.

k. Carryover Items 2023-2024

- a. Multi-Sport / Multi-Season Subcommittee Draft Proposal
- b. SA Seasons of Participation > Governance Committee
- c. Consideration of bring Amateurism into Audit Process
- d. Scenarios Impacting LT-FT & Graduate Exceptions
- e. Withdrawal Regulations
- f. Certified NJCAA SA with Disabilities Exception

11. Good of the Order

Rob Chaney reiterated that participation from Eligibility Committee members is crucial, and their experience is invaluable.

Kurt Kohler mentions that a topic previously discussed was club sport participation at four and two-year level. How does this impact a student-athlete's eligibility? This is a shared topic with the Sports Governance Committee.

Sports Governance also covers academy / prep school participation. This is a liability risk and gives athletes an extra year to develop and extra year of eligibility at two-year level's expense.

Troy Tucker mentions that he could only pick from schools offered in Florida when utilizing the Eligibility Spreadsheet. Template needs to be revised when sent out nationally.

12. Next Meeting: Friday, September 13, 1 PM EST

13. Adjournment

The meeting was adjourned by Rob Chaney at 3:41 pm EST.

September 13, 2024 – Eligibility Committee Meeting @ 1pm EST

1. Call to Order:

Rob Chaney, Board Chair, called the meeting to order at 1:03 EST on September 13, 2024.

2. Roll Call:

Present: Vice-Chair: Christina Hundley (2024), Immediate Past Vice-Chair: Mike Saddler (ex-officio), Men's Administrator: Rob Nielson (2024) Division I Reps: Deron Clark (2023), Jeff Willis (2024); Division II Reps: Brian Anweiler (2024), Troy Larson (2024); Division III Reps: Kurt Kohler (2022), Kristen Schuth (2024), Dr. Tom Huebner, Troy Tucker (BOR Chair)

NCJAA Staff Liaisons in Attendance: Jeff White

Absent: Mary Young (2021) Women's Administrator

Other NJCAA Staff Members in Attendance: Wanda Bodey, Lauren Pritchett, Tyler Broderick

3. Recognition of Guests:

4. Approval of Agenda: Rob Chaney approves to start the agenda breakdown at 1:04 PM EST

5. NJCAA August National Office Updates

Wanda Bodey shares that the National Office is in full swing with fall season audits. There have been a few mandatory audits due to late eligibility roster submissions.

Jeff White shares that the Appeal Digest is nearing completion and almost ready to be published. Lauren Pritchett processed every 2023-2024 in IRAC form (Issue, Rule, Application, Conclusion) in order to supplement or replace the casebook. The Appeal Digest will likely be shared with ADs, Region Directors, Commissioners, etc.. for feedback on common reoccurring issues.

- Tom Huebner asked to clarify if this document would be available to all schools.
- Rob Chaney questions embedding scenarios in the Bylaws...
- Kristen Schuth states that a recurring problem is having these cases located in too many places. This would lead to forgetting to update it as needed.

Jeff White shares that the Handbook is being revised and rewritten due to conflicts and formatting issues.

- Advertisements will be removed the Handbook.

6. October Eligibility / Governance Committee Retreat (Charlotte, NC)

Rob Chaney reminds EC members about October retreat. It appears that all members are set with travel, et cetera, ...

EC will liaise with Sport Governance to create an agenda for the October retreat.

7. Tiered Sanctions Subcommittee Update*

Remains as an Agenda item in case there are needed updates.

8. Eligibility Proposals Received During July Cycle

a. Re-Imagined Casebook

Elimination of current Casebook and creation of new Handbook that includes case studies directly below the bylaw that it relates to. Makes it such easier for the user and also makes it easier for handbook on all items in one place.

SUBMITTED BY: Troy Tucker

CURRENT BYLAW: N/A

NEW LANGUAGE / ADDITION: Take current casebook scenarios and insert them into bylaws.

APPROVAL: Approved by the Eligibility Committee on August 16, 2024

EFFECTIVE DATE: August 1, 2025

Rob Chaney notes that this process has already been undertaken by the National Office.

b. Amateurism Age Limit (Article V, Section 4.A.3)

Due to the changing landscape of college athletics at the four-year level (i.e., no entrance requirements, lessening the restrictions for transfers, the Transfer Portal, NIL, etc..) recruiting at the two-year level has become more challenging. By pushing the age limit back just one year (from 19 to 20), we believe this will create some additional recruiting opportunities, particularly for international student-athletes wishing to come to the United States.

SUBMITTED BY: Region 8

CURRENT BYLAW: An athlete will lose amateur status and shall be deemed permanently ineligible for participation in a NJCAA certified sport if any of the following criteria applies once the athlete reaches their 19th birthday or once they enroll in college as a full-time student, whichever comes first.

NEW LANGUAGE / ADDITION: An athlete will lose amateur status and shall be deemed permanently ineligible for participation in a NJCAA certified sport if any of the following criteria applies once the athlete reaches their **20th** birthday or once they enroll in college as a full-time student, whichever comes first.

APPROVAL: The Eligibility Committee did not vote on this proposal.

EFFECTIVE DATE: August 1, 2025

Mike Saddler mentions it references student-athletes that would be eligible for NCAA but not NJCAA / NAIA.

This proposal could expand recruiting base with international students.

Jeff White follows Rob Chaney that basketball is the most pressing issue currently due to the NBL1 program. This would allow international student-athletes to better acclimate to a college environment.

Deron Clark asks why the NJCAA is still concerned with amateurism given that NIL market is becoming so lucrative. These international students are most likely going to first land in the NJCAA. What are we trying to accomplish? A small percentage of former professional athletes will restart their academic career. Rob Chaney echoes these concerns with how landscape is changing, but answers to these questions have not appeared to help navigate this environment.

Jeff White states that age limits fall into many categories and issues... Complexities of evaluating amateur status ... d/o/b for international athletes is almost impossible to confirm. Taking away 1 year of eligibility for NJCAA athletes is half. There is a thin veneer of being paid to play between NIL and professionalism. Returning NCAA student-athletes will require exceptions. Should NJCAA accept affidavits from NCAA / NAIA

Kurt Kohler asks if NJCAA should get rid of age requirement all together or limit. Is the age limit attempting to prevent professionals from playing? The answer is dependent on the intended outcome. Mike Saddler reiterates that NCAA is not changing its amateurism requirements; this would create conflicts with NCAA.

Troy Larson states that changing the age to 20 would only extend the possibility that student-athletes cannot continue their careers after NJCAA.

Jeff Willis asks about specific instances where student-athletes are not eligible for NJCAA but can compete in NCAA / NAIA.

Jeff White says if age limit is eliminated, everyone would need two years of eligibility.

Troy Tucker shares that he feels the NJCAA is always reactive to the NCAA. He poses that the organization should make rules that apply specifically to the NJCAA and not worry about other associations. Should it be the school's responsibility to ensure that student-athletes are eligible at multiple levels?

Mike Saddler suggests tracking where NJCAA athletes are going and basing the answer to the above off that. If an overwhelming majority are going onto to NCAA, then does the NJCAA have a duty to shadow NCAA. It might be too much of a burden on the school.

Jeff White shares that NJCAA has aggregated data – not capturing on a student-by-student basis. He surmises that less than half are transferring on to 4 year institutions and the level varies quite a bit.

Brian Anweiler suggests EC is trying to cast too wide a net. What is EC really trying to achieve. Shouldn't not allow student-athletes if they can't transfer to a 4-year school.

Age limit could possibly eliminate high school athletes.

Jeff Willis mentions roster limits and numbers will likely go down, but also need to help with students getting a higher education... Institutions and association needs to be protected.

Prep schools are stealing enrollment from NJCAA schools. NIL will start to appear more and more in high schools, prep schools...

No strong consensus on this proposal – need to determine what the “big issue” is.

Dr. Huebner says we have to continue to be reactive in addressing the current needs for students. He suggests a blanket policy is almost impossible. NJCAA should be doing the best it can to protect the most students.

Could specific amateurism policies be developed for specific sports? Rob Chaney suggests this has already been done with prize amounts for specific sports.

Rob Chaney moves to table the proposal.

c. Amateurism Age Limit (Article V, Section 4.C.1)

Refer to 8(b).

SUBMITTED BY: Region 8

CURRENT BYLAW:

An athlete will lose amateur status and shall be deemed permanently ineligible for participation in a NJCAA certified sport if any of the following criteria applies once the

athlete reaches their 19th birthday or once they enroll in college as a full-time student, whichever comes first).

NEW LANGUAGE / ADDITION:

APPROVAL: The Eligibility Committee did not vote on this proposal.

EFFECTIVE DATE:

Refer to 8(b).

d. NIL (Article V, Section 4.D.3.c) – move to discussion

Wish to allow NJCAA member colleges to operate in the NIL space, provided it is compliant with local, state, and federal law. NIL collectives are not sustainable in two-year athletics and should be added as an additional item prohibited by the membership.

SUBMITTED BY: Rob Chaney

CURRENT BYLAW: The following acts remain prohibited with regards to Name, Image & Likeness: (i) Representatives of a Member College cannot directly pay student-athletes; (ii) Cannot be contingent upon enrollment at a Member College; (iii) Cannot be based on athletic performance.

NEW LANGUAGE / ADDITION: N/A

APPROVAL: Approved by the Eligibility Committee on August 16, 2024

EFFECTIVE DATE:

e. FT Enrollment Requirement (Article V, Section 2.C.2)

Language is no longer accurate due to the Last-Term PT Enrollment and Graduate Exceptions. Needs to be “massaged”.

SUBMITTED BY: Rob Chaney

CURRENT BYLAW: Full-Time Requirement: Student-athletes must be enrolled in full-time status at the college prior to competition and certifying NJCAA eligibility using any combination of sessions (regular term, mini term, fast track term) within a term. Full-time enrollment is defined as 12 or more credit hours. A minimum of six (6) credit hours must begin before the end of the published regular season schedule of the student-athletes’ chosen sport.

NEW LANGUAGE / ADDITION: N/A

APPROVAL: The Eligibility Committee did not vote on this proposal.

EFFECTIVE DATE:

9. New Business

a. Grid Scenario via Appeals Committee

Should Grid be expanded and built out further to show continued academic progress

Troy Tucker says build out might make most sense in order to prove continuing academic progress

b. Grid Scenario re: Transferability (specific to NCAA DIII)

DIII Eligibility Tracker has section “would this student-athlete be eligible at your institution?”

c. Duplicate LOIs (per Dr. Parker’s request)

d. More Potential Changes from NCAA

10. Old Business (Ongoing) F2F or Virtual

a. Division III “Celebratory LOI” – *proposal submitted next cycle*

13.9.1 Letter-of-Intent Prohibition. An institution shall not use any form of a letter of intent or similar form of commitment in the recruitment of a prospective student-athlete. However, it shall be permissible for the institution to use in the recruitment of a prospective student-athlete its pre-enrollment forms executed by prospective student in general at that institution.

13.9.1.1. Exception – Nonbinding Athletics Celebratory Form. An institution may use a standard, nonbinding athletics celebratory signing form after a prospective student-athlete has been accepted for enrollment to the institution. The standard form shall be made available by the NJCAA national office.

- A proposal should be coming in the next cycle from region 19.
- DIII Nonbinding?
 - Kristen Schuth asks whether a DII LOI and then comes to DIII, would it be binding?

b. Article V, Section 2.D.1 (Full-Term Defined) – pg. 13

OLD LANGUAGE: Full-Time Term: A student-athlete is charged with attempting a term of full-time enrollment when they remain enrolled in full-time status beyond the 18th calendar day (not to end on a weekend or Federal Holiday) of the term or if they have not participated.

APPROVED April '23 – Full-Time Term Defined: A student-athlete will be charged with attempting a term of full-time enrollment when they remained enrolled in full-time status beyond the 18th calendar day of the term (not to end on a weekend or Federal Holiday) **OR** if they have participated in a contest prior to that date.

c. Article V, Section 4.D.3 (NIL) – “Impermissible Inducement” – pg. 24-25

Current Article VII, Section 3.A.2 – Impermissible Inducement: No member institution shall permit a prospective student athlete to be solicited or recruited to attend such institution by the promise of gift or any aid or inducement other than that of grant-in-aid as permitted by these bylaws.

- Conflict ... NIL is impermissible inducement ... really no longer applies
- Schools are in/directly working with collective ... potential conflict for transfer students

d. Article VI, Section 2.A (LOIs) – Language guiding when SA can sign LOI – pg. 34

A.2 Signing Dates: The earliest dates for signing a recruit to a LOI are established by sport and listed on the NJCAA Sports Procedures Chart

A.2.a – Under no circumstances may the member college enter into a scholarship agreement or contract of any type prior to the official LOI signing date

e. Article VI, 2.D.1 (Cancellation and Modification of Grants-In-Aid) – pg. 35

D.1.c – The student athlete voluntarily withdraws from a sport prior to the institution’s first competition in that sport

- Frequent situations in which student-athletes are leaving teams but aid cannot be revoked. However, can also be weaponized...
- Should NJCAA be putting guardrails in place or should it be up to schools?
 - NJCAA is not a party / third-party beneficiary to contract - NJCAA should not be policing this
 - Contracts between student and institution... they should be free to determine when/where/how it is cancelled
- Different reasons for cancellation of LOI / aid

f. Article VII, Section 2 (Requirements for Participating in Team Activities) – pg. 40

Current interpretation from National Office allows student to participate in team activities (i.e., practice, scrimmage) prior to graduating from high school (1 hour requirement and physical on file)

- The interpretation from the National Office currently allows high school seniors to potentially participate in spring practice.
- Moved to retreat in Charlotte.

g. Article V, Section 2.B.3 (Clarification of Foreign Transcripts) – pg. 10

Foreign transcripts of student-athletes who previously attended a foreign college or university and participated in intercollegiate (2 hours 25 minutes)

- Wording needs to be changed – moved to October in Charlotte
- h. Article V, Section 4.E (Professional Organizations-Agents-Advisors)**
- i. From Recent Appeals**

- i. **Recommendation that NJCAA Bylaws go under review from outside agency for evaluation and to ensure they are legally sound (i.e., Multiple LOI Violations – Article VI, Section 2.D.1 – pg. 35)**
- ii. **LOI & Release – should release from one release SA from all LOIs?**
- iii. **Potential Mental Health Hardship Waiver (3rd Hardship Option)**

j. Carryover Items from 2023-2024

- i. **Multi-Sport/Season Subcommittee Draft Proposal**
- ii. **Consideration of including Amateurism in Audit process?**
 1. **Review audit ‘checklist’ in its entirety**
- iii. **Scenarios impact LT-FT and Graduate Exceptions**
- iv. **Withdrawal Regulations**
- v. **Certified NJCAA SA Disabilities Exception**

k. Elimination of High School Diploma Requirement

- Huge problem for auditing – Jeff clarified he was looking at this only for audits
- Most schools don’t require, some do – bigger problem in limited circumstances
- Early College program exception allows students who have not graduated from high school
- Some schools have changed transcript requirements after COVID – would an institutional requirement allow audit clearance?
- Proof of high school graduation ... need not be an original

11. Good of the Order

Representative from the NCAA will be in attendance at October Charlotte meeting

Brett Monaghan is finalizing hotel arrangements (Hilton); Sports Governance Committee will also be in attendance

Rob Chaney reminds the Committee that the industry is ever changing, making it frustrating.

12. Next Meeting: Tuesday-Thursday, October 8-10, Charlotte, NC

13. Adjournment

The meeting was adjourned by Rob Chaney at 2:56 EST.

2024-25 NJCAA Governance Committee

NJCAA Mission

"The NJCAA's mission is to promote, govern and foster a competitive environment for two-year college athletics. The NJCAA recognizes the diverse nature of its membership, providing at all times a consistent and inclusive governance structure that provides opportunities for all stakeholders and emphasizes the academic, athletic, and community involvement goals of all student-athletes."



Meeting/Important Dates

August 21	1 pm EST	Governance Committee Meeting
September 12	1 pm EST	Governance Committee Meeting
October 8-10	Charlotte	Governance Committee Meeting
October 17	1 pm EST	Board of Regents Meeting
November 7	1 pm EST	Governance Committee Meeting
December 5	1 pm EST	Governance Committee Meeting
January 9	1 pm EST	Governance Committee Meeting
January 16	1 pm EST	Board of Regents Meeting
February 13	1 pm EST	Governance Committee Meeting
March 6	1 pm EST	Governance Committee Meeting
March 11		Final date to submit governance items for April BOR agenda
April 13-17		NJCAA Convention (Denton, Texas)/Board of Regents Meeting
May 15	1 pm EST	Governance Committee Meeting
June 12	1 pm EST	Governance Committee Meeting
June 18	1 pm EST	Board of Regents Meeting
July 14		Final date to receive governance proposals for October 2025 BOR

Committee Roster

Name

Chair:	Darin Monroe
Vice-Chair:	Jake Ripple
Division I Reps:	Dean Myrick Alison Mohr
Division II Reps:	Ron Riggle Melissa Grau
Division III Reps:	Amanda Haseley Sadiah Jones
PAC Rep:	Derrick Worrels
Senior Women's Administrator:	Mary Young
Senior Men's Administrator:	Rob Nielsen
Ex-Officio:	Marci Henry
NJCAA Staff Liaison:	Brett Monaghan and Rod Lovett

Tier 1: In-Person Charlotte (Governance Only)

- Ejection Policies
 - Committee determined that ejection policies need a full evaluation and will work to make time in future Sports Governance meetings to review in 2024-25 for potential 2025-26 rollout, ejection percentages, presented by Rob Nielson, were approved. The only sport currently with a chart is Baseball and that will be updated and placed on resource page. We will also be moving forward with soccer next week and hopefully basketball in early October.
 - Sportsmanship Roundtable – violent vs. non-violent, collegial vs. non-collegial, bench
 - Ejections during scrimmages.
- Redshirt Policies
 - Reviewed NCAA communication, discussed football as the exception, need approval of NCAA to change by-law working alongside the Student-Athlete Experience Committee, Brett will communicate with NCAA, Michelle, Rod, and Jake Ripple to further that conversation and push request to NCAA Student-Athlete Experience Committee. Have what each sport % would look like in excel sheet.
- Transgender Policy Proposal
 - Submitted by Dean Myrick

Tier 1: In-Person Charlotte (Joint Governance/Eligibility)

- JV, Prep, Club, Non-Member Contests
 - Seems to be standing agreement that prep schools should be eliminated from being a viable regular season opponent. Marketing reviewing steps with Presto to determine if contests against these opponent types can be pulled at end of season for record and stat purposes.
- Open Gyms, Camps, Clinics: **Possibly already created?**
- Eligibility
 - Minimum number of contests to be considered for post season eligibility
 - Minimum roster numbers submitted for eligibility to be certified
 - Recrutable student-athletes from discontinued or level changing programs

Tier 1: Remotely

- Forfeiture of Games, Impact on non-guilty team
 - Need to review current language and sort out what, if anything, can be adjusted to accommodate those who were not charged with a by-law infraction and how they don't lose contests due to their schedule being affected by a program that must forfeit contests.
- To Participate Unattached
 - Wrestling and Track & Field conversations. Brett will contact chairs of each committee to determine where these groups are at with potentially pushing some sort of language forward for SG review.

Tier 2: Remotely

- Sports Gambling
 - SG Committee will create a position statement to go along with other like statements in the handbook. Will utilize NCAA policy to drive this documentation. **Develop a statement of awareness?**
- Uniform Sponsorship Rules: Rod Lovett
- National Tournament/World Series Seeding, At-Large participation: should there be limits?
 - National Championship host auto-bids
- Allowable Meal Reimbursement – **more than 2x per year?**
 - Darin will work with Mary Young to come up with language to present to the SG Committee.
- Post season facility requirements – updated district contracts to include language from Article IX and ask membership to update contracts where necessary **Communicate what post-season facilities requirements are. No change needed from governance.**
- Preseason polls: District rankings replace? Teams to watch?
- Vetting process for awards tied to individual names
- Forfeit/Non-Collegial Language

Tier 3: Remotely

- All-American recognition/terminology
 - NJCAA Marketing team will evaluate numbers, language, etc. and report back to Sports Governance Committee including numbers at each level in each sport
- Divisional Sports DI & DIII vs. DI & DII
 - Current by law does not exist, Sports Governance will be able to evaluate these as they are presented to us **NEED DISCUSSION ON MEN's and Women's Tennis this fall for potential change to DI and DII in future.**
- Regular season contests following the beginning of post season play
 - Currently they can only be scrimmages.
- Coaches Dress Decorum at National Tournaments
- Travel out-of-state/ out-of-area for practices with no scrimmages or games.

2024-25 NJCAA Governance Committee

NJCAA Mission

"The NJCAA's mission is to promote, govern and foster a competitive environment for two-year college athletics. The NJCAA recognizes the diverse nature of its membership, providing at all times a consistent and inclusive governance structure that provides opportunities for all stakeholders and emphasizes the academic, athletic, and community involvement goals of all student-athletes."



Meeting/Important Dates

August 21	1 pm EST	Governance Committee Meeting
September 12	1 pm EST	Governance Committee Meeting
October 8-10	Charlotte	Governance Committee Meeting
October 17	1 pm EST	Board of Regents Meeting
November 7	1 pm EST	Governance Committee Meeting
December 5	1 pm EST	Governance Committee Meeting
January 9	1 pm EST	Governance Committee Meeting
January 16	1 pm EST	Board of Regents Meeting
February 13	1 pm EST	Governance Committee Meeting
March 6	1 pm EST	Governance Committee Meeting
March 11		Final date to submit governance items for April BOR agenda
April 13-17		NJCAA Convention (Denton, Texas)/Board of Regents Meeting
May 15	1 pm EST	Governance Committee Meeting
June 12	1 pm EST	Governance Committee Meeting
June 18	1 pm EST	Board of Regents Meeting
July 14		Final date to receive governance proposals for October 2025 BOR

Committee Roster

Name

Chair:	Darin Monroe
Vice-Chair:	Jake Ripple
Division I Reps:	Dean Myrick Alison Mohr
Division II Reps:	Ron Riggle Melissa Grau
Division III Reps:	Amanda Haseley Sadiah Jones
PAC Rep:	Derrick Worrels
Senior Women's Administrator:	Mary Young
Senior Men's Administrator:	Rob Nielsen
Ex-Officio:	Marci Henry
NJCAA Staff Liaison:	Brett Monaghan and Rod Lovett

Tier 1: In-Person Charlotte (Governance Only)

- Ejection Policies
 - Committee determined that ejection policies need a full evaluation and will work to make time in future Sports Governance meetings to review in 2024-25 for potential 2025-26 rollout, ejection percentages, presented by Rob Nielson, were approved. The only sport currently with a chart is Baseball and that will be updated and placed on resource page. We will also be moving forward with soccer next week and hopefully basketball in early October.
 - Sportsmanship Roundtable – violent vs. non-violent, collegial vs. non-collegial, bench
 - Ejections during scrimmages.
- Redshirt Policies
 - Reviewed NCAA communication, discussed football as the exception, need approval of NCAA to change by-law working alongside the Student-Athlete Experience Committee, Brett will communicate with NCAA, Michelle, Rod, and Jake Ripple to further that conversation and push request to NCAA Student-Athlete Experience Committee. Have what each sport % would look like in excel sheet.
- Transgender Policy Proposal
 - Submitted by Dean Myrick

Tier 1: In-Person Charlotte (Joint Governance/Eligibility)

- JV, Prep, Club, Non-Member Contests
 - Seems to be standing agreement that prep schools should be eliminated from being a viable regular season opponent. Marketing reviewing steps with Presto to determine if contests against these opponent types can be pulled at end of season for record and stat purposes.
- Open Gyms, Camps, Clinics: **Possibly already created?**
- Eligibility
 - Minimum number of contests to be considered for post season eligibility
 - Minimum roster numbers submitted for eligibility to be certified
 - Recrutable student-athletes from discontinued or level changing programs

Tier 1: Remotely

- Forfeiture of Games, Impact on non-guilty team
 - Need to review current language and sort out what, if anything, can be adjusted to accommodate those who were not charged with a by-law infraction and how they don't lose contests due to their schedule being affected by a program that must forfeit contests.

The group initiated a discussion regarding the consideration of forfeit victories being counted as part of a team's game tally. This led to a dialogue about the possibility of awarding a victory while also allowing the opportunity to participate in an additional game. Rod pointed out that forfeits cannot be attributed to circumstances such as a bus breakdown or illness among players. Jake Ripple recounted a similar incident from the previous year, highlighting the complications that arise when a team is penalized with two losses if another team does not secure a win. Darrin inquired whether a proposal for a modification to the sport code is necessary. Amanda suggested that the school might benefit from additional potential wins on their schedule through forfeit victories. Darin emphasized the objective of safeguarding the non-offending team, allowing them the option to compete against another opponent if they choose to engage in a game that resulted from a forfeit. Dean raised the issue of a team having sufficient players yet opting to forfeit, questioning who would be responsible for overseeing this situation. The group concluded that in such cases, the outcome would be a forfeit, which would preclude the possibility of playing another game. Additionally, a team's record would reflect games that were not contested, potentially providing them with a competitive advantage in terms of wins. Melissa concurred with Dean on the preference to engage in the game rather than accept a forfeit win, which would result in no game being played. Dean raised the issue of roster limits, suggesting a specific number of players, such as ten, who must participate, including designated pitchers or catchers. The method of monitoring this compliance remains uncertain; however, if a rule were to be implemented, it could potentially be exploited by coaches. Dean inquired whether a team that is not at fault for a forfeit could schedule another game and claim that victory. The conversation then shifted to the concept of staggering athlete suspensions to avoid penalizing the opposing team by forfeiting a game opportunity. A challenge arises in deciding which athletes should be suspended for each game, raising questions about who would sit out for the first game versus the second. Darin suggested the possibility of selectively choosing which players to bench based on the opponent, which could create an unfair advantage and raise concerns. Rod proposed a modification to the language, which was subsequently communicated via email and received consensus from the group. For certain schools, rescheduling games poses significant challenges; nonetheless, this approach offers a chance to make up missed games. It was noted that staggering suspensions during the postseason would be problematic, thus limiting this strategy to the regular season. Mary emphasized the necessity for teams to gain experience and practice against other teams, suggesting adjustments to the game format to allow play without it being officially counted. Jake and Sadiaa expressed their agreement to adhere to Rod's proposal.

- To Participate Unattached
 - Wrestling and Track & Field conversations. Brett will contact chairs of each committee to determine where these groups are at with potentially pushing some sort of language forward for SG review.

The group reached a consensus to postpone the discussion until Brett was available.

Tier 2: Remotely

- Sports Gambling
 - SG Committee will create a position statement to go along with other like statements in the handbook. Will utilize NCAA policy to drive this documentation. **Develop a statement of awareness?**

Rod emphasized that the establishment of a rule must be accompanied by appropriate punishments and penalties. While there may be challenges in documentation, it is essential to provide a clear and coherent message. This message could either focus on the consequences of violations or

serve as an educational resource regarding gambling. Dean expressed a preference for an educational approach, noting that enforcement could prove challenging for all stakeholders involved. Darin proposed collaborating with Jeff and Brett to develop a concise message addressing the implications of betting, extending beyond the NJCAA to encompass the NCAA, particularly for athletes aspiring to transition to four-year institutions. This communication will be directed towards athletes, coaches, athletic staff, and all relevant personnel. Ron Riggle will be sharing a link related to sports betting.

- Uniform Sponsorship Rules: Rod Lovett

The group raised a question regarding whether the initiative for sponsorship opportunities related to uniforms would be pursued by the children or the schools themselves. Darin proposed that we should not wait for the NCAA to establish guidelines on this matter. Rod expressed concerns regarding the timing, noting that NCAA institutions acquire new uniforms annually, in contrast to NJCAA institutions, which do not follow the same schedule. Darin inquired about potential issues that might arise from uniform sponsorships. Sadiia recommended ensuring that the process is thoroughly vetted by the athletic staff and suggested limiting both the number and size of sponsor logos. She also advised that the situation should be closely monitored. Mary concurred with Sadiia, acknowledging that sponsorship will be an unavoidable aspect. Darin further suggested that commercial advertisements should not be permitted on uniforms.

- National Tournament/World Series Seeding, At-Large participation: should there be limits?

- National Championship host auto-bids

In the upcoming year, there will be no cap for both men and women. Sadiia addressed the situation in Division Three, expressing a preference for the absence of a cap at this time. Dean highlighted challenges faced in Division One, particularly from certain regions. Stronger regions supported the implementation of a cap, while weaker teams opposed it. Alison concurred with Dean, noting that the prevailing sentiment within their division is the necessity of having the best teams compete in the championship. Jake was in favor of eliminating the cap for basketball, reflecting the support from his region for this decision. Alison pointed out that this change might compel teams to seek competition outside their region to face stronger opponents. Mary Young discussed Division Two regarding the philosophical implications of the cap. Melissa echoed Mary's sentiments, indicating that the necessity of a cap varies by sport. Ron expressed that he would favor the absence of a cap if required to choose but emphasized that a uniform philosophy should be applied across all sports rather than on a case-by-case basis. Dean agreed, stating that expectations must be clearly communicated to ensure understanding of the criteria for at-large qualifications. Ultimately, the majority reached a consensus to eliminate the cap without differentiating by sport.

Darin concluded the meeting at 2:39 PM to provide a brief interval before the subsequent meeting, which is scheduled to commence in 20 minutes. The following meeting will take place in person in Charlotte, North Carolina.

- Allowable Meal Reimbursement – **more than 2x per year?**

- Darin will work with Mary Young to come up with language to present to the SG Committee.

- Post season facility requirements – updated district contracts to include language from Article IX and ask membership to update contracts where necessary **Communicate what post-season facilities requirements are. No change needed from governance.**
- Preseason polls: District rankings replace? Teams to watch?
- Vetting process for awards tied to individual names
- Forfeit/Non-Collegial Language

Tier 3: Remotely

- All-American recognition/terminology
 - NJCAA Marketing team will evaluate numbers, language, etc. and report back to Sports Governance Committee including numbers at each level in each sport
- Divisional Sports DI & DIII vs. DI & DII
 - Current by law does not exist, Sports Governance will be able to evaluate these as they are presented to us **NEED DISCUSSION ON MEN's and Women's Tennis this fall for potential change to DI and DII in future.**
- Regular season contests following the beginning of post season play
 - Currently they can only be scrimmages.
- Coaches Dress Decorum at National Tournaments
- Travel out-of-state/ out-of-area for practices with no scrimmages or games.

12:01 Darin called the order to meeting

Discussed tiers broken down and reviewed goals or today: have a discussion with tier 1 as the main concern and moving on to tier 2 if time permits
Proposals written to put in place the committee intent with topics discussed



NJCAA Championship Events Committee Agenda

Committee/Council Name: Championships & Events Committee

Meeting Date: Thursday, September 12, 2024 at 10:00am EST

Committee Members: Jerry Smith (Chair), Jo Ann Rogers (Vice-Chair), Vince Gibson, Jess Brinkerhoff, Tony Tompkins, Al Perry, Mark Tucker, Steve Mullen, Mary Young, Rob Nielson, Alison Mohr, Tony Miksa.

I. Action Items - 2025-2028 Bid Cycle Recommendations from Sport Committees

1. Division III Baseball Championship Bid Submissions

- Visit Johnson City – Johnson City, TN in 2026, 2027, 2028
- Cayuga Community College Athletics – Auburn, NY in 2026, 2027, 2028
- Visit Clarksville – Clarksville, TN in 2026, 2027, 2028

Sport Committee is recommending the following hosts:

Visit Johnson City in Johnson City, Tennessee in 2026 & 2028
Cayuga Community College Athletics in Auburn, New York in 2027

Championship Events Committee approves the Sport Committee Recommendation.

2. Division III Outdoor Track & Field Championship Bid Submissions

- Mohawk Valley Community College – Utica, NY in 2026, 2027, 2028
- Explore Cabarrus – Concord, NC in 2026, 2027, 2028

Sport Committee is recommending Mohawk Valley Community College host in 2026, 2027, 2028

Championship Events Committee approves the Sport Committee Recommendation.

3. Division II Women's Golf Championship Bid Submissions

- Des Moines Area Community College – Boone, IA in 2025

Sport Committee is recommending Des Moines Area Community College to host in 2025

Championship Events Committee approves the Sport Committee Recommendation.

4. 2025 Competitive Cheerleading Invitational

- Salt Lake Community College has been recommended as the 2025 Invitational host.

Championship Events Committee approves the Sport Committee Recommendation.

II. Action Items

1. Division III Women's Basketball Championship Schedule Changes

- Changing Game 6 (L3 vs L4) to Game 10 at 10 AM on Day 3
 - Rationale: This alleviates having six games on Day 2. There will now be 5 games on Day 2 and five games on Day 3 starting at 10 AM
- Committee was in favor of eliminating the additional 1-hour break on Day 3 and Day 4.
 - The extra hour did not seem needed on either day at the D3 level and it appeared everyone involved, including the host, would have rather not had the extra hour break.
- Committee was in favor of moving up the times of the Championship Day to 10 AM, 12 PM, and 2PM.
 - This will potentially allow for teams to travel out the night of to help with expenses.

Day 1

12 PM- Game 1: #8 vs. #9
 2 PM- Game 2: #5 vs. #12
 4 PM- Game 3: #7 vs. #10
 6 PM- Game 4: #6 vs. #11

Day 2

10 AM- Game 5: #L1 vs. #L2
 12 PM- Game 6: #1 vs. W1

2 PM- Game 7: #4 vs. W2

4 PM- Game 8: #2 vs. W3
 6 PM- Game 9: #3 vs. W4

Day 3

10 AM- Game 10: L3 vs. L4
 12 PM- Game 11: L7 vs. L8
 2 PM- Game 12: L9 vs. L10
 4 PM- Game 13: W7 vs. W8

6 PM- Game 14: W9 vs. W10

Day 4

10 AM- Game 15: W11 vs. W12
 12 PM- Game 16: L13 vs. L14
 2 PM- Game 17: W13 vs. W14

Championship Events Committee approves the proposal.

2. Division II Softball – 2026-2028 Championship Date Shift

The 2026-2028 Championship host in Spartanburg, SC has requested the dates of the championship be shifted forward by 1 day. The Spartanburg area has several 4-year institutions that hold graduation ceremonies the weekend prior to the start of our championship. The believe by starting 1 day later, we will have more hotels available to our teams the night prior to the practice day and banquet. The dates below show the changes. The Championship would now run from Tuesday to Sunday as opposed to Monday to Saturday. The Sport Committee approves this request.

<u>Current Championship Dates</u>	<u>Requested Championship Dates</u>
May 18-23, 2026	May 19-24, 2026
May 24-29, 2027	May 25-30, 2027
May 22-27, 2028	May 23-28, 2028

Championship Events Committee approves the proposal.



Student-Athlete Welfare and Safety Council Report (Kyle Roepnack)

1. USCAH & S-AW&SC joint survey on Healthcare and healthcare providers at the NJCAA level, brief summary of survey results is included (Page 2).

2. Working with NATA to utilize Collegiate Standard of Care Tool Kit. Gather data to find areas to improve the healthcare of NJCAA Student-Athletes. Article on the Tool Kit:

https://northeastconference.org/news/2023/10/11/GEN_NEC_NATA_Toolkit_Rel_23.aspx

3. NATA ICSM & S-AW&SC working on ATLAS survey to build healthcare database for NJCAA Healthcare Providers



1241 Dublin Rd., Suite 100
Columbus, OH 43215

614.826.0022

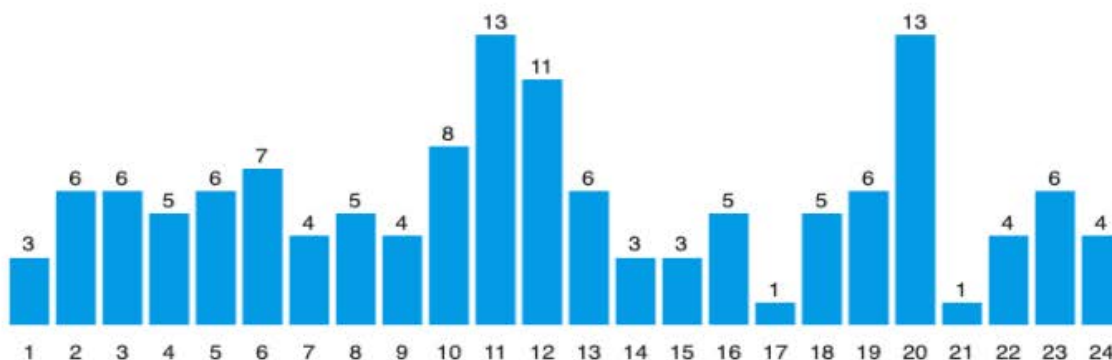
info@uscah.com

www.uscah.com



NJCAA Institutional Healthcare Survey Stats

Responses by Regions 1-24



Item	Stats
Number of Respondents:	135
Average number of sports sponsored	9.25
Average number of student-athletes at the Institution	241.8*
Institutions providing healthcare personnel	125/135
Institutions directly employ athletic trainers	89/135
Average number of athletic trainers per institution	1.37
Healthcare personnel available at practices	105/135
Institutions with an MOU with a local healthcare system	103/134
MOU includes the healthcare professionals	94/132

*Note: There were possible errors/typos. One respondent reported 20,000 student-athletes which was removed from calculations.



Item #5001 – Appeals Committee Bylaw Clarification

Item Sponsored / Presented By: Appeals Committee (Kerri-Ann McTiernan)

Brief Description:

The requested changes are in Section 3.D clarifying the voting and decision process
In 3.F - Remove the option of written or virtual. All appeals are reviewed virtually, and the appealing member college may choose to attend the virtual session or not attend.

Rationale:

This gives one process with one set of requirements.

Effective Date:

Immediately

Proposed:

Article VIII, Section 3. – Submit to Appeals Committee

- A. Standing: Only a member college affected by a decision of the NJCAA National Office may appeal that decision to the Board of Regents Appeal Committee of the NJCAA.
- B. Composition and Terms: Members of the Appeal Committee shall serve renewable one-year terms with no term limits.
- C. Sanctioning: The Appeal Committee may establish an alternate sanction. The sanction may be decreased, increased or affirmed. Review by the Committee does not automatically require an alternative sanction.
- D. Voting and Decision: The voting and decision processes for all appeals is outlined below.
 - D.1. A majority vote is required to overturn the decision of the National Office.
 - D.2. A vote not meeting the majority will be denied.
 - D.3. Majority shall mean the majority of all the members on the virtual session of the Appeal Committee.
 - D.4. When determining the process to vote on any given appeal including, but not limited to, the timing of the vote, the Presiding Officer may consider extenuating circumstances such as the date, time, and location of the next scheduled contest.
 - D.5. The Chair of the Appeal Committee/Presiding Officer shall only vote if necessary to break a tie.
 - D.6. The final decision of the Board of Regents Appeal Committee shall be due to the appealing member college within twelve (12) calendar days from the date the appealing college's appeal is reviewed by the Board of Regents Appeal Committee.
 - D.7. The decision of the Appeal Committee is the final ruling of the Board of Regents.

- E. Appeal Request: To properly request an appeal, the member college's request must conform to the following requirements:
- E1. Request must be in writing and signed by the member College President,
 - E2. Request must be sent to the President/CEO of the NJCAA with a copy sent to the Regional Director and Board of Regents member for the region of the appealing college,
 - E3. NJCAA President/CEO must receive the appeal request within twelve (12) calendar days from the date of the written decision issued by the NJCAA National Office, and
 - E4. Member college's appeal file must contain a detailed description of the college's basis for appeal, to include:
 - E4.a Name and address of member college presenting challenge/questions,
 - E4.b Name and address of any other member college involved or directly affected by the challenge/question,
 - E4.c Any background facts involved in the challenge/question,
 - E4.d The material factual basis involved in the challenge/question,
 - E4.e The jurisdictional basis involved in the challenge/question,
 - E4.f Citation of bylaws, policies, rules, and regulations involved in the challenge,
 - E4.g Any other relevant documentation supporting the challenge/question, and
 - E4.h Description must list specific reason(s) the member college contends support reversal of the ruling of the NJCAA National Office.
 - E5. NJCAA National Office Duties Upon Appeal: The NJCAA National Office shall forward the appealing college's written presentation along with their own written information and case file to each of the members of the Board of Regents Appeal Committee as soon as practicable. The NJCAA National Office case file shall include:
 - E5.a The decision of the NJCAA National Office,
 - E5.b The jurisdictional bases for the decision,
 - E5.c Citations of any and all NJCAA bylaws, policies, rules, and regulations involved in the decision, and
 - E5.d Any other matter or documentation deemed material by the NJCAA National Office.
 - E6. The NJCAA National Office shall provide the appealing college a complete copy of all materials submitted to the Board of Regents Appeal Committee, including the college's written presentation and all written information and the case file provided by the NJCAA National Office. Materials shall be sent to the member college president and athletic director electronically by email contemporaneously with materials distributed to members of the Board of Regents Appeal Committee.

- F. Appeal Process: The appeal process is as follows
- F.1. Virtual Session: The Appeal Committee shall meet via a virtual session on Thursday's at 3 p.m. ET, unless the National Office is otherwise closed for Federal holidays, force majeure acts, or the National Convention. The Appeal committee shall review any appeal received after Tuesday 11:59 PM ET of the then current week on Thursday of the following week. For purposes of this Article, a week begins on Monday and ends on Sunday.
 - F2. Virtual Session Process: The virtual session shall be conducted as follows:
 - F2a. Presiding Officer: The Board of Regents Board Chair or their designee shall act as presiding officer at the appeal.
 - F2b. Appealing College Chooses Not to Participate In the Virtual Session: The appealing college is not required to participate in the virtual session.
 - F2bi. If the appealing college chooses not to participate, the Appeal Committee will continue with the virtual session, review all materials submitted, and vote utilizing a process determined by the Presiding Officer (per Article VIII, Section 3.D.4.)
 - F2c. Appealing College Chooses to Participate In the Virtual Session If the appealing college does participate, they must adhere to the process outlined below.
 - F2ci. Representation: During the virtual session, the member college may only be represented by an employee of the college, and any student-athletes involved may only be represented by an employee of the college.
 - F2ci. Legal counsel may be present and may advise the college representative but may not present information directly to the Board of Regents Appeal Committee during the virtual session.
 - F2d. Presentation of Evidence: Both the appealing college and the NJCAA National Office may present evidence subject to the following procedure:
 - F2di. First, the appealing college has the right to present all evidence, including witness statement and other documents.
 - F2di. Next, the NJCAA National Office has the right to present all evidence, including witness statements and other documents.
 - F2di. Upon conclusion of the presentation of evidence, all members of the Appeal Committee may question the representatives from the appealing college and the NJCAA National Office, respectively.
 - F2di. The appealing college cannot question the NJCAA National Office, and vice versa.

- F2d.v. The appeal Committee shall excuse the respective representatives once they have concluded questioning the representatives.
- F2e. Recording of Proceedings: All proceedings occurring during the virtual session shall be audio and/or video recorded.
- G. Costs: Member colleges that wish to appeal an official ruling made by the NJCAA National Office must submit a non-refundable payment of \$1,000.00. The appeal will not be processed and the timeline to submit an appeal will not toll if the fee is not submitted.
- H. Conflict of Interest: To avoid an actual, potential or the appearance of a conflict, NJCAA Board of Regents members shall absent themselves during any substantive discussion and recuse themselves from any appeal vote involving:
 - I.1.a. A college at which they are currently employed.
 - I.1.b. A member college within their respective region.
 - I.1.c. A member college at which the committee member has been employed within the past five (5) years.

Section 4 - Arbitration

- A. General Information:
 - A1. Standing: Any member college affected by a decision of the NJCAA Board of Regents Appeal Committee may appeal that decision, the sole method of which shall be arbitration.
 - A2. Arbitration Service: Arbitration shall be administered by the American Arbitration Association (AAA) or such other arbitration service as selected by the NJCAA National Office.
 - A3. Sole Method of Challenge: No suit at law or in equity, or for an injunction or restraining order shall be instituted by a member college to overturn, set aside, or stay a decision by the NJCAA Board of Regents Appeal Committee or NJCAA National Office.
 - A4. Costs: The costs of arbitration shall be borne as follows:
 - A4a. All costs of arbitration shall be borne fully by the member college filing for arbitration. Including but not limited to:
 - A4ai. NJCAA attorney fees,
 - A4aii. The arbitration service,
 - A.4.a.ii. The individual arbitrator,
 - A.4.a.iv. A certified court reporter to record the proceedings.
 - A4b. The appealing college shall bear all costs of representation and witnesses, including but not limited to, costs of transportation, food and lodging.
 - A5. Decision: The arbitrator's decision shall be final and binding upon the parties, subject to the following conditions and with the following procedure.
 - A5a. In Writing: The arbitrator's decision shall be made in writing, a copy of which shall be delivered to each of the parties no later than 30 calendar days after the arbitration meeting is completed.
 - A5b. Basis of Decision: The decision of the arbitrator shall be made in accordance with the Articles of Incorporation, constitution,

bylaws, policies, rules and regulations of the NJCAA.

A5.bi Authority of Arbitrator: The authority of the arbitrator is solely the interpretation of these NJCAA regulations; the arbitrator shall have no authority to amend, modify, or add to any provisions of the Articles of Incorporation, bylaws, policies, or rules and regulations of the NJCAA, nor shall he/she have any authority to amend or change a restriction or sanction imposed by the NJCAA on the appealing college.

A5.c Fraud: The decision shall be presumptively invalid if the arbitrator's decision was procured by corruption or fraud.

A5.d Acts in Excess of Authority: The decision shall be presumptively invalid if the arbitrator's decision was based on invalid information.



Item #2001 – Membership Applications

Effective Date: October 18, 2024

Proposal: To accept the following institutions into NJCAA membership.

1. Drake State Community and Technical College:
 - Region 22
 - Division II
 - President: Dr. Patricia Sims
 - Athletic Director: TBA
 - Sport Offerings: Men’s Cross Country
 - Effective dates:
 - Field teams (no postseason): 2025-26
 - Full members: 2026-27

2. Forsyth Technical Community College:
 - Region 10
 - Division II
 - President: Dr. Janet Spriggs
 - Athletic Director: Shelly Barnes
 - Sport Offerings: Women’s Volleyball, Men’s Basketball
 - Field teams (no postseason): 2025-26
 - Full members: 2026-27

3. Northeast Iowa Community College:
 - Region 11
 - Division II
 - President: David Dahms
 - Athletic Director: Nick Weinmeister
 - Sport Offerings: Men’s and Women’s Cross Country, Baseball, Softball
 - Effective dates:
 - Field teams (no postseason): 2025-26
 - Full members: 2026-27

4. Robeson Community College:
 - Region 10
 - Division II
 - President: Melissa Singler
 - Athletic Director: Eric Freeman
 - Sport Offerings: Women’s Soccer, Baseball
 - Effective dates:
 - Field teams (no postseason): 2025-26
 - Full members: 2026-27

Item #2002 – Selecting the Official NJCAA Ball for Soccer

Item Sponsored / Presented By: National Office (Brett Monaghan)

Brief Description:

The NJCAA soccer chairs reviewed two SELECT ball proposals and voted 4-2 in favor of the Brilliant Super soccer ball over the Select Super. Here is the breakdown per gender/division:

Voting Results:

- DI Men’s Soccer: Brilliant Super
- DII Men’s Soccer: Select Super
- DIII Men’s Soccer: Select Super
- DI Women’s Soccer: Brilliant Super
- DII Women’s Soccer: Brilliant Super
- DIII Women’s Soccer: Brilliant Super

Effective Date:

Immediately

Soccer		
	SELECT Sport	SELECT Sport
Proposed Ball	SELECT Super	SELECT Brilliant Super
Agreed to 530 in-kind soccer balls	Yes	Yes
Price per ball and percentage increase not to exceed	\$70 ; 10%	\$90 ; 10%
Region and member colleges package/ credit/incentive	Any region whose members use Select exclusively would receive \$500. In order to collect the rebate, the region director would submit the invoice copies of purchases by each school, and Select will send the region a \$500 check. Proof of purchase along with a \$500 invoice must be submitted by November 1 of each year, and the rebate would be paid by 12/15 of each year.	Any region whose members use Select exclusively would receive \$500. In order to collect the rebate, the region director would submit the invoice copies of purchases by each school, and Select will send the region a \$500 check. Proof of purchase along with a \$500 invoice must be submitted by November 1 of each year, and the rebate would be paid by 12/15 of each year.
Ordering Process	Product can be ordered through the member school's regular supplier or on the Select website where the product will be listed at the agreed upon discounted price with free regular ground UPS shipping.	Product can be ordered through the member school's regular supplier or on the Select website where the product will be listed at the agreed upon discounted price with free regular ground UPS shipping.

Item #2002 – Submission of Compliance Contact on Campus

Item Sponsored / Presented By: National Office (Jeff White and Chris Haley)

Brief Description:

This bylaw would require member colleges to submit a name and contact information for a designated compliance officer.

This information would be collected immediately following approval, and then reconfirmed each year during the membership renewal process as an added field of information. Members are also responsible for keeping this information current, so updating the information if turnover occurs is necessary.

Rationale:

There is a need for the Compliance Department to establish direct contact with the person(s) on each member campus specifically regarding items related to compliance. This is necessary to support ongoing efforts to focus on enhanced customer service as well as education, awareness, and prevention. These efforts include, but are not limited too resources, tools, and communications specifically focused on compliance with the various parts of the NJCAA Bylaws, Policies, and Sport Codes.

Effective Date:

Immediately

Current:

Does not exist.

Proposed:

Article I – Membership Dues and Responsibilities

Section 4. General Responsibilities of and Regulations for Member Institutions

A. Compliance: Compliance with all NJCAA rules is the express responsibility of all member colleges. Failure to maintain compliance standards may result in penalties levied against parties by the National Office including, but not limited to, institutions, athletic teams, athletic departments, administrative staff, student-athletes, and coaches.

1. Reporting: Member colleges will designate a contact person to receive communication and be responsible for coordinating compliance on their campus. Member colleges must confirm this contact each year during the dues renewal process and maintain its accuracy throughout the year.